



City of Orangeburg

Budget Book FY 2018- 2019

Orangeburg At A Glance



THE CITY OF ORANGEBURG IS LOCATED IN THE HEART OF SOUTH CAROLINA. THE CITY OF ORANGEBURG WAS FOUNDED IN 1704 AND INCORPORATED IN 1883. THE AREA OF THE CITY COVERS APPROXIMATELY 7.40 SQUARE MILES. ORANGEBURG COUNTY COVERS AN AREA OF 1,111 SQUARE MILES LOCATED NEAR THE CENTER OF SOUTH CAROLINA. THE NEAREST LARGE CITY IS THE STATE CAPITAL, COLUMBIA. CHARLESTON AND LEADING BEACH RESORTS ARE NEARBY. COUNTY RESIDENTS ARE PRINCIPALLY EMPLOYED IN OCCUPATIONS RELATED TO COMMERCE, AGRICULTURE OR MANUFACTURING. INDUSTRY IS WELL BALANCED AND DIVERSIFIED WITH MANUFACTURING PLANTS IN CHEMICALS, LUMBER AND WOODWORKING, TEXTILES, AND TEXTILE EQUIPMENT. MANUFACTURING PRODUCTS INCLUDE PHARMACEUTICALS, BALL AND ROLLER BEARINGS, CLOTHING AND OTHER TEXTILES, FIBERGLASS PRODUCTS, FISHING EQUIPMENT, FOOD STUFF, LAWNMOWERS, LIVESTOCK FEED, PACKAGING, PLASTIC MOLDS, STUFFED TOYS, TEFLON TUBING, VALVES, WALL PANELING, ARTICULATED PISTONS FOR DIESEL.

▶ Edisto Gardens Point of Interest

- ▶ Andrew Berry Terrace Garden
- ▶ Butterfly Garden
- ▶ Centennial Park
- ▶ Spray Park
- ▶ Water Wheel
- ▶ Works of Sculpture
- ▶ Disc Golf Course
- ▶ Horne Wetlands Park
- ▶ Memorial Fountain
- ▶ Sensory Garden
- ▶ Angel of Hope
- ▶ Veteran's Memorial Park
- ▶ Summers Memorial Park
- ▶ Boat Landing

▶ Historical Sites

- ▶ Alex Salley Archives Building
- ▶ Claflin University
- ▶ Orangeburg National Fish Hatchery
- ▶ Judge Glover's Home
- ▶ Old Presbyterian Cemetery
- ▶ Orangeburg County Fine Arts Building
- ▶ Pioneer Graveyard



▶ Top Employers

- ▶ Regional Medical Center of Orangeburg
- ▶ Husqvarna Outdoors Products
- ▶ SI Group
- ▶ Allied Air Enterprises
- ▶ Food Lion LLC
- ▶ Koyo Corporation of USA
- ▶ Zeus Industrial Products
- ▶ GKM Aerospace

City Government

City Government Representatives

The City operates under the Council-Administrator form of government. The governing body is composed of a mayor elected at large, and six council members elected for four year staggered terms. The Council is a legislative body establishing policies with recommendations by the City Administrator who administers all Departments of the City.

Name	Title	District	Years on Council
Michael C. Butler	Mayor	At Large	5
Richard F. Stroman	Councilmember	1	9
Charles W. Jernigan	Councilmember	2	19
Jerry Hannah	Councilmember	3	2
Bernard Haire	Councilmember	4	30
L. Zimmerman Keitt	Councilmember and Mayor Pro Tempore	5	22
Sandra P. Knotts	Councilmember	6	25



Michael C. Butler,
Mayor



Charles W. Jernigan,
District 2



Richard F. Stroman,
District 1



Jerry Hannah,
District 3



Bernard Haire,
District 4



Sandra B. Knott,
District 6



L. Zimmerman Keitt,
District 5



John Yow,
City Administrator

City Departments

City Department Listing and Resources

Department	Division	Vehicles	Full Time Positions	Part Time Positions
Executive	Administrative	0	0	7
Executive	Elections	0	0	0
Executive	Municipal Court	0	4	0
Finance	Finance and Records	1	6	0
Finance	Information Technology	1	1	0
Administration	Administrative	2	3	0
Administration	Community Planning and Development	1	2	0
Public Works	Administrative	1	3	0
Public Works	Building Inspection	2	2	1
Public Works	Garage	3	5	0
Public Works	Municipal Building	1	1	0
Public Works	Residential Sanitation	17	15	0
Public Works	Commercial Sanitation	3	2	0
Public Works	Streets and Maintenance	0	0	0
Public Safety	Administrative	1	3	0
Public Safety	Patrol	30	44	0
Public Safety	Special Operations	28	35	4
Public Safety	Investigations	19	15	0
Public Safety	Forensic Services	3	6	0
Parks and Recreation	Administration	2	3	0
Parks and Recreation	Recreation	2	3	0
Parks and Recreation	Gardens	8	13	0
Parks and Recreation	Parks and Cemetery	9	12	0
Service	Administration	11	9	0
Airport	Airport	1	1	2
Hillcrest Pro Shop	Hillcrest Pro Shop	0	2	8
Hillcrest Golf Course	Hillcrest Golf Course	2	7	7

Executive Department; Administrative Division

Description of Department:

- ▶ Mayor and Council exercise all legislative powers of the City. They approve the annual budget, set the tax millage and other fees and rates, set policies, goals and objectives to direct the City's growth and development, including the Department of Public Utilities and adopt Ordinances, rules and regulations as necessary for the general welfare of the City of Orangeburg. Long term planning is an essential element of Council's responsibilities.
- ▶ The City Attorney provides legal advice to the Mayor, City Council, City Administrator, Boards, Commissions, Municipal Clerk, and all offices and departments of the City. The Attorney also represents the City in legal proceedings and jury trials. The City Attorney's office works closely with the Administrator in preparation of franchises, contracts, and long-term leases.
- ▶ There is only one employee paid from this Division, the City Attorney. Mayor & Council are paid from the Department of Public Utilities. However, all of their personnel and expenses are budgeted in this Division.

Goals and Objectives:

- ▶ To continue with annexation of areas into the City limits of Orangeburg, for growth, revenue, and control of fringe areas.
- ▶ To continue to enhance economic and community development to create jobs, revitalize the city, decrease crime, add to the tax base, and improve the appearance of the City and its communities.
- ▶ To continue to upgrade housing stock thru new construction, rehabilitation, and rezoning.
- ▶ To continue improvement in providing protection and safety of property and persons with the Public Safety concept.
- ▶ To create a governmental environment which is conducive to economic development and job creation.

Executive Department; Elections Division

Description of Department:

- ▶ Section 5-15-10 of the S.C. Code of Laws authorizes each Municipality in South Carolina to hold general elections or special elections at times established by Ordinance. City Council has adopted by Ordinance the second Tuesday of September to hold elections for City Council elections.
- ▶ A three member Election Commission was established for six-year terms. A chairman is designated for this Commission. A notice of election is advertised at least 60 days prior to the election. All interested candidates must file a petition. After petitions are received, the County Voter's Registration Office certifies candidates to the Municipal Election Commission. All candidates are required to file a State Ethics Commission form. The County handles the establishment of poll locations, the preparation of the ballot boxes, the printing of the ballots, the selection of poll managers, the coordination of absentee ballots, and the preparation of g tally sheets. The Election Commission and City Clerk in conjunction with the County, conducts the election and certifies the results to City Council.
- ▶ Council member elections are held every four years at staggered terms. The mayoral election is held every four years at large. All elections are non-partisan.

Goals and Objectives:

- ▶ To conduct all municipal general and special elections in a fair and efficient manner.
- ▶ To adhere to all laws governing elections.

Executive Department; Municipal Court Division

Description of Department:

- ▶ The Municipal Court is a court of criminal jurisdiction, which initially handles all criminal matters, which occur within the City of Orangeburg. Criminal actions are commenced with the issuance of either an arrest warrant or a uniform traffic citation. The court has jurisdiction over cases arising under ordinances of the Municipality and over all offenses which are subject to a fine not exceeding \$2,100.00 or imprisonment not exceeding six-months, or both, and which occur within the Municipality. Bench trials are held every week except during jury trial week, Domestic Violence (DV) court is held the last Wednesday of each month and jury trials are held the second full week of each month beginning the second Monday of each month. If the offense carries a penalty in excess of \$2,100.00 and/or six-months, the case is sent to the Court of General Sessions for trial. In addition, the Municipal Judge is responsible for setting and accepting bail, conducting preliminary hearings and issuing arrest and search warrants.

Goals and Objectives:

- ▶ To continue to provide fair and impartial treatment to all parties who come before the court by ensuring that the constitutional rights of both victims and defendants are protected.
- ▶ To continue legal education by attending seminars designed to keep the judiciary knowledgeable of changing laws and case decisions.
- ▶ To keep court personnel up to date by training and instruction as to upgrades and changes to the Lawtrak System and other software.
- ▶ To continue monthly jury trials terms to ensure that all cases are disposed of within the time limits as set by the South Carolina Court Administration.

Finance Department; Finance and Records Division

Description of Department:

- ▶ The employees in the Finance & Records Division of the Finance Department handle all City records, employee benefits and insurance, payroll, accounts payable, all receivables including the collection of business licenses, fire contracts, property taxes for the City, permits, hospitality & accommodations taxes, retiree insurance, permits, credit cards and other collections. In addition to the handling of City investments, this department is responsible for the production and maintenance of the annual city budget and corresponding audits for the financial activities impacting the budget.

Goals and Objectives:

- ▶ To administer and seek ways to lower costs for city-wide insurance programs to employees, dependents, and retirees.
- ▶ To collect and increase all general fund revenue due to the city in all areas by seeking all alternative methods for collecting debt including research or collection agencies.
- ▶ To educate departments on proper methods of destruction of records, purchasing procedures and limits.
- ▶ To continue exceptional customer service to our citizens and employees by improved communications with residents on fees, taxes, and licenses.
- ▶ To maintain and seek new methods of communication for services and city fees to citizens via the city website and on-line payment functions.
- ▶ To assist departments with purchasing and asset management by encouraging them to purchase locally; to ensure timely purchase of supplies, materials, and equipment; and to dispose of surplus equipment via auction or alternative on-line means.
- ▶ To increase efficiencies with on-lines functions for both payables and receivables.
- ▶ New Software Implementation Project

Finance Department; Information Technology Division

Description of Department:

- ▶ Information Technology (IT) serves all departments and divisions by providing computer system analysis, maintenance, support, operations, purchasing of computer equipment and supplies for the server data centers at City Hall and the Department of Public Safety. The division is responsible for all city owned workstations, laptops, cameras, servers, switches, and printers. IT diagnoses hardware and software problems and makes repairs as needed. IT performs daily, weekly, monthly, and yearly operations tasks such as: archiving files, tax rolls, fiscal year roll-over among others as required to maintain a successful operation. New technologies are reviewed and incorporated into the city operations when possible. The Department additionally hosts, develops and maintains the web pages for the Department of Public Safety and the City of Orangeburg as well as suggests alternatives for the city in the IT area.

Goals and Objectives:

- ▶ Operate, maintain, and upgrade computer devices to include AS/400, Window Servers, PC's, terminals, printers, and peripherals.
- ▶ Provide assistance to all departments with the evaluation, procurement, and implementation of new hardware and software applications.
- ▶ Improve the utilization of existing network infrastructure for remote connections directly to City Hall.
- ▶ Promote the increased utilization and maintain all IT assets.
- ▶ Continue enhancement of all city and departmental websites to ensure proper current security and to limit issues with data.
- ▶ Expand intra/internet email server applications.
- ▶ Increase all city IT standards and develop corresponding policies as needed.

Administrative Department; Administrative Division

Description of Department:

- ▶ The Administrative Office is charged with the coordination and management of the development and implementation of policies and procedures which ensure that available resources are effectively and efficiently utilized by the Departments of the City to deliver quality municipal services to the citizens of Orangeburg in response to policy directives established by the Mayor and City Council, the State of South Carolina or the Federal Government.

Goals and Objectives:

- ▶ To continuously facilitate the Mission Statement as adopted by Orangeburg City Council in order to improve and maintain the high quality of life and favorable business environment for residents, visitors, businesses, and industries in our community.
- ▶ Implement and support policies as set forth by City Council in order to achieve a fair and efficient City Government.
- ▶ Manage the day-to-day organization and operations of the City.
- ▶ Manage and analyze organization making changes as necessary to achieve the most from available personnel and resources.
- ▶ Cultivate and improve working relationships with other entities to leverage resources for the overall betterment of the community.
- ▶ Coordinate projects and construction funded through the various additional tax revenues such as for hospitality, accommodations, and sales such as the new Parks and Recreation Complex to improve the overall facilities and aesthetics of the community.
- ▶ Manage city finances to ensure proper collection of revenues and distribution of expenditures within budget.
- ▶ Develop and implement a new layout and business strategic plan for the Airport.
- ▶ Continue work on land acquisition plan adjacent to Edisto Memorial Gardens.
- ▶ Explore future business and economic development plans for the downtown area.

Administrative Department; Community Planning and Development Division

Description of Department:

- ▶ To develop and implement plans which will improve the quality of life within the City of Orangeburg by promoting orderly and controlled growth. This division directs planning, zoning, community development, downtown revitalization, grant, administration activities, and assists with overseeing the enforcement of the Code of Ordinances for the City of Orangeburg.

Goals and Objectives:

- ▶ To develop and implement plans which will improve the quality of life within the City of Orangeburg.
- ▶ Promote orderly and controlled growth through the development, coordination, and implementation of systematic programs which utilize city resources.
- ▶ Assist the City Administrator with the execution of special projects, annexation, and lease purchases as needed.
- ▶ Support the Systematic Code Enforcement Program by eradicating dilapidated, unsafe housing and other structures throughout the city.
- ▶ Review the Comprehensive Plan and Map for the City and ensure that all boards adhere to required continued education.
- ▶ Stay abreast of proposed and current legislation as it relates to the Land Development Ordinance for areas of planning and development.
- ▶ Gather, interpret, and prepare data for studies, reports, and recommendations as needed.
- ▶ Provide assistance to downtown revitalization efforts through meetings and grant opportunities.
- ▶ Provide assistance to the City Administrator or other departments as needed or assigned.

Administrative Department; Human Resources Division

Description of Department:

- ▶ Human Resources is a management function within the Administration Department concerned with hiring, motivating, and maintaining a productive and thriving workforce for the City of Orangeburg. Human Resources focuses on issues related to employees such as recruitment, training and development, compensation, motivation, communication, workman's compensation, benefits and general policy administration.

Goals and Objectives:

- ▶ The goal of Human Resource management is to organize people so that they can effectively perform work activities while in a safe environment. Initiatives for a comprehensive human resources strategic plan align with a continuum of employee engagement, departmental support, and community involvement activities. Current projects and strategies to achieve goals include:
 - ❑ **Planning.** With an aging workforce, effective planning of manpower is essentially. Making sure the right person for the job is selected the first time reduces cost by avoiding new expenses incurred through recruitment, rehiring and retraining.
 - ❑ **Recruitment and Selection.** Vetting capable candidates to ensure required tasks can be performed, but also that candidates are a good fit for the culture of the organization.
 - ❑ **Training and Development.** Making sure that employees are knowledgeable and well-equipped will enhance productivity, boost morale and save on cost associated with workplace injuries. Training and development is a key component in hiring and retaining good employees.
 - ❑ **Classification and Compensation Study.** Pay Equity and Employee Incentives are crucial components of an organization. Paying employees according to industry standards or better will ensure happy, productive and loyal employees. Offering incentives to encourage a stable work and home-life balance leads to a stable workforce as a whole. Both areas will be addressed as part of the pay study.
 - ❑ **Workplace Safety.** Safety training for managers, supervisors and employees to equip them with knowledge needed to do their work safely and avoid hazards that could place themselves others at risk. Monitoring accident and claim injuries to reduce risk by taking proactive steps such as regular safety inspections and safety committee meetings to discuss injuries and avoid similar ones in the future.
 - ❑ **Personnel Handbook Revision.** Setting general and specific management policies for the City is important, and all employees should know and understand these policies through new hire training, an employee handbook and updates reflecting any changes in policy or within the organization. The current personnel handbook was last revised in 2007.

Public Works Department; Administration Division

Description of Department:

- ▶ The Public Works Department is composed of several divisions: Administration, Airport, Building Inspection, Garage, Municipal Buildings, Parking Facilities, Sanitation, Streets and Maintenance. The Administration Division supports the efforts of all the divisions in meeting their goals and objectives.

Goals and Objectives:

- ▶ To provide support, leadership, direction and planning to all divisions within the Public Works Department in meeting their goals and objectives.
- ▶ To work closely with Service Department, SCDOT, DPU, and other agencies on common goals within the City.
- ▶ Enforce safe work practices in all divisions through safety meetings, on-the-job encouragement, support and corrective discipline.
- ▶ To attend Council meetings and Management Staff meetings to ensure that the Public Works Department is supporting Mayor, Council and City Administrator in achieving their goals and objectives.
- ▶ To ensure Public Works employees are highly motivated by establishing accountability, recognizing successes, dealing with failures, being fair, providing opportunities for increased compensation and advancement where possible.
- ▶ To review and update ordinances pertaining to Public Works.

Public Works Department; Building Inspection Division

Description of Department:

- ▶ The Building Inspection Division enforces the Comprehensive Plan, Zoning Ordinance and building codes through the building permit and inspection processes. This division also works to eradicate dilapidated housing in the city.

Goals and Objectives:

- ▶ To maintain emergency evacuation plan and emergency equipment such as fire extinguishers as required by code.
- ▶ To safeguard the public health, safety, and welfare through plan reviews, building inspections, and code enforcement.
- ▶ To deliver excellent customer service.
- ▶ To protect citizens and properties through enforcement of the Comprehensive Plan and Zoning Ordinance.
- ▶ To reassign duties and provide continuing education for building officials, inspectors and general staff to promote department efficiency.
- ▶ To educate business owners, contractors and homeowners regarding code requirements and city ordinances through the creation of informational handouts.
- ▶ To streamline office filing and increase plan review capabilities through office space transformation.
- ▶ To promote safety in all areas.
- ▶ To implement technology improvements and maintain adequate staffing to meet customer demands.

Public Works Department; Garage Division

Description of Department:

- ▶ The Garage Division operates the City Garage for servicing, maintaining, and repairing all City owned equipment, except for the equipment owned by the Department of Public Utilities (DPU).

Goals and Objectives:

- ▶ To operate a safe, responsible and cost effective maintenance facility for the city's vehicles and equipment.
- ▶ To operate a fueling station for the city's vehicles and equipment.
- ▶ To provide road service for city vehicles and equipment.
- ▶ To promote a safe work environment.
- ▶ To maintain a highly trained workforce by providing ongoing training to mechanics.
- ▶ To provide a safe work environment by complying with Federal and State safety standards and requiring employees to follow safety rules to reduce number of injuries.
- ▶ To complete maintenance and repairs to vehicles and equipment in a timely manner, keep customers informed of the status of repairs, and charge parts to appropriate departments in a timely manner. To be more sensitive to customers' needs.
- ▶ Utilize DacEasy software for inventory control. Continue to use Quest software for vehicle history, scheduling maintenance, scheduling replacements and tracking turn-around time for repairs.
- ▶ Arrange garage area, office area and outside area to promote safety, cleanliness and organization. Provide area for customers to wait while repairs are being made.
- ▶ Use outside agencies as needed for the repair and maintenance of vehicles.
- ▶ To minimize outsourcing when possible for better savings to each Department.
- ▶ To seek competitive pricing for parts.

Public Works Department; Municipal Buildings Division

Description of Department:

- ▶ The Municipal Buildings Division maintains City Hall, Public Works Complex, Stevenson Auditorium and City Council Chambers. It also provides courier service for departments in City Hall, Public Works, Municipal Court, Hillcrest Golf Course, and Public Safety.

Goals and Objectives:

- ▶ To maintain City Hall, Public Works Complex, Stevenson Auditorium and City Council Chambers to prevent deterioration to structures and equipment and to make sure all are presentable and usable at all times.
- ▶ To provide courier service for City Hall and Public Works such as mail pickup and delivery, bank deposits and any errands needed to continue business as usual without major interruption to City Hall, Public Works, Municipal Court, Hillcrest Golf Course, Public Safety personnel.
- ▶ To work safely in carrying out work assignments.
- ▶ To clean and maintain the structure of City Hall, Public Works Complex, Stevenson Auditorium and City Council Chambers as needed.
- ▶ To maintain emergency evacuation plan and emergency equipment such as fire extinguishers as required by code.
- ▶ To respond promptly to the facility needs of City Staff, Mayor, Council and visitors.
- ▶ To work closely with those renting Stevenson Auditorium to help them have a successful event.

Public Works Department; Residential Sanitation Division

Description of Department:

- ▶ The Residential Sanitation Division collects and disposes of residential solid waste within the City limits. This is accomplished by a solid waste collection team going into the neighborhood on the assigned day each week for the collection of household garbage, recycle materials and yard trash.

Goals and Objectives:

- ▶ To collect and dispose of residential solid waste in the City in a cost effective and safe manner.
- ▶ To be responsive to the needs of the citizens in disposing of Solid Waste and accommodating special needs of citizens whenever possible.
- ▶ To promote and support a clean city through dedicated employees, education of the public and enforcement of ordinances.
- ▶ To promote a safe work environment.
- ▶ To continue to monitor employees' driving records to be sure that all operators have a current Commercial Driver's License (CDL) and comply with the requirements and to continue with random drug screens.
- ▶ To ensure that all employees work in a safe manner to protect themselves and the public.
- ▶ To motivate employees to make a personal commitment to keeping the city clean.
- ▶ To continue to promote the curbside recycling program and search for ways to improve the Comprehensive Solid Waste Management Program.
- ▶ To enforce city ordinances pertaining to solid waste collection and disposal, and to recommend changes where appropriate.
- ▶ To maintain link to DPU ensuring all clients and citizens are billed correctly for their garbage services.
- ▶ To continue implantation of mandatory residential solid waste collection.
- ▶ To maintain all equipment in proper operating condition and appearance.
- ▶ To replace old and faded labels on trash carts with new stencil labels.

Public Works Department; Commercial Sanitation Division

Description of Department:

- ▶ The Commercial Sanitation Division collects and disposes of solid waste at businesses within the City limits.

Goals and Objectives:

- ▶ To collect and dispose of commercial solid waste in the City in a cost effective and safe manner.
- ▶ To be responsive to the needs of city businesses in disposing of Solid Waste.
- ▶ To promote a clean city through dedicated employees, education of the public and enforcement of ordinances.
- ▶ To promote a safe work environment.
- ▶ To continue to monitor employees' driving records to be sure that all operators have a current Commercial Driver's License (CDL) and comply with the requirements and to continue with random drug screens.
- ▶ To ensure that all employees work in a safe manner to protect themselves and the public.
- ▶ To motivate employees to make a personal commitment to keeping the city clean.
- ▶ To enforce city ordinances pertaining to solid waste collection and disposal and to recommend changes where appropriate.
- ▶ To continue to search for ways to make the Comprehensive Solid Waste Management Program better.
- ▶ Provide backup support to other departments when short on personnel or equipment.
- ▶ To continue implementation of mandatory commercial garbage collection.
- ▶ To maintain all equipment in proper operating condition and appearance, i.e., to change out heavy equipment on a 10-year cycle and change out dumpsters as needed.
- ▶ Continue to utilize "WasteBooks" (software that tracks inventory of dumpsters, service schedules, and maps all dumpster locations) to manage commercial sanitation routes effectively.
- ▶ To monitor collections through DPU for Commercial Sanitation.
- ▶ To replace old faded labels on dumpsters with new stenciled labels.

Public Works Department; Parking Facilities Division

Description of Department:

- ▶ This Division maintains all City-owned and rented off-street parking lots and on-street parking space liners.

Goals and Objectives:

- ▶ To provide and maintain safe public parking through rented, leased and City-owned parking lots as well as on-street parking and make sure all these parking lots have proper signage.
- ▶ Identify areas on streets for parking and no parking and submit encroachment agreements to SCDOT.
- ▶ To provide adequate supply of marking paint and signs for identifying parking.
- ▶ Inspect parking facilities once per quarter for condition. Issue service orders as needed to cut grass and clear lots of any weeds and/or litter.

Public Works Department; Streets and Maintenance Division

Description of Department:

- ▶ The Streets and Maintenance Division is responsible for the maintenance of city streets and signs, open drainage ditches, clearing of weedy lots and junk car removal.

Goals and Objectives:

- ▶ To ensure city streets are properly maintained.
- ▶ To use Sanitation personnel to support this area.
- ▶ To improve the appearance of the city by enforcement of the Weedy Lot and Junk Car Ordinances.
- ▶ To ensure properly maintained streets in the city by issuing service orders for repair.
- ▶ To monitor open ditches in the city for blockages and issue service orders to correct.
- ▶ To identify storm water flooding problems in the city and recommend corrective action.
- ▶ To identify defective or missing street signs and order replacements; also, to provide instructions on replacements to field personnel.
- ▶ To replace all old street signs with new signs.

Department of Public Safety; Administrative Division

Description of Department:

- ▶ Coordinate functions of entire Department. Develop plans and strategies to address present and future trends.

Goals and Objectives:

- ▶ Establish a sustainable revenue source for the un-incorporated area of the fire jurisdiction.
- ▶ Maintain our current ISO 2 classification.
- ▶ Bring Ladder 58 into NFPA compliance.
- ▶ Establish a Special Purpose Tax District or contract services with the Orangeburg County Fire District to provide adequate funding for the unincorporated areas of the fire jurisdiction.
- ▶ Due to decreased manpower over the last several years we must increase the amount of individual training hours through the use of Target Solutions as well as increase company training hours by utilizing the new Fire Training Officer position.
- ▶ Budget approximately \$500,000.00 for a total refurbishment of Ladder 58. Maintenance and repair costs for this 19-year-old apparatus have sky rocketed over the last several years. Once Pierce Mfg. completes the refurbishment, L-58 will meet all current NFPA 1901 Standards and be warrantied for another 15 years. Current replacement cost for a similar aerial unit is approximately \$1.2 million

Department of Public Safety; Patrol Division

Description of Department:

- ▶ Responsible for initial response to fire and law enforcement calls for service. Maintain constant patrol of City to detect and deter crime.

Goals and Objectives:

- ▶ To streamline the (FTO) field training officer program. The current FTO program does not have a universal lesson plan which outlines the departmental policies and procedures that need to be taught to the new trainees. The goal is to work with the training department/South Carolina Criminal Justice Academy to create a class for all field training officers. Once the class has been created, officers will be selected to enter the field training officers program. This will insure that the new officers regardless of shift, will receive the same training on Incident report, accident reports, fire reports and policy and procedures. And The department will have capable and knowledgeable field training officers.
- ▶ To continue the removal of out dated vehicles (Crown Vics) from the patrol divisions fleet. These remaining vehicles are well north of one hundred thousand miles and are costly to maintain. All remaining vehicles are in need of numerous repairs, such as: paint, restriping, interior repair, and engine repair. These vehicles are in rotation 24/7, used by every shift which puts more strain on an already older vehicle. The department's vehicles are seen every day by our community and they are the first thing seen on every call that we respond to.
- ▶ Provide the citizens of Orangeburg with the most comprehensive, efficient and effective police and fire service available within the confines of our existing resources.
- ▶ Deliver community focused police, victim, and fire services by developing collaborative relationships with our community partners.

Department of Public Safety; Special Operation Division

Description of Department:

- ▶ Provide technical support and training to the Department personnel. Responsibilities include fire inspections and fire units

Goals and Objectives:

- ▶ Continue improvement of law enforcement and fire protection service to the citizens of the city of Orangeburg and its fire protection area.
- ▶ Expand on the development of programs that include police, fire education and interdiction strategies. These programs should reach various demographic groups within the community.
- ▶ Continue to give citizens the opportunities to be educated in quality of life issues, crime-fire prevention, life saving techniques and Public Safety services available to them.
- ▶ Increase the number of programs and initiatives in neighborhoods, schools and institution of higher learning and effectively use all media and citizen contacts.

Department of Public Safety; Investigations Division

Description of Department:

- ▶ Performs detailed investigations and following of criminal activity. Supports efforts of Patrol Division.

Goals and Objectives:

- ▶ Provide the community with efficient and effective investigative and victim services.
- ▶ Fully utilize all available technology to this agency that has the capability of being a force multiplier in efforts to detect, record, apprehend, and assist in the prosecution of offenders.
- ▶ Attend community/crime watch meetings to obtain information on areas of concern and/or provide outreach information along with hosting crime specific workshops.

Department of Public Safety; Forensics Services Division

Description of Department:

- ▶ This unit provides three investigators and one evidence custodian for working crime scenes and securing evidence for court. Also includes a chemist, a DNA Technical Leader/Analyst, and a DNA Examiner working in a regional drug laboratory for the testing and confirming of evidence.

Goals and Objectives:

- ▶ Continued progress toward the American National Standards Institute (ANSI)/American Society for Quality (ASQ) Accreditation for the crime scene, evidence, and drug analysis.
- ▶ Total upgrade and integration to a fully barcoded evidence and property inventory room.
- ▶ All forensic data (drug analysis, evidence and crime scene) will be routed and managed through the agency's STARLIMS system. This system will help with cost and error reduction through automation, integration, data consolidation, process standardization, streamlining and quality compliance.

Parks and Recreation Department; Administration Division

Description of Department:

- ▶ To improve existing Parks and Recreation facilities through intensification, maintenance, and development of parks and facilities that are spatially balanced and meet the needs of diverse interests, and to provide ongoing and continuous management and coordination to ensure that Parks and Recreation facilities contribute to a sustained livability of the City of Orangeburg and surrounding areas.

Goals and Objectives:

- ▶ Improve park infrastructure to ensure safe and enjoyable parks and open spaces for residents.
- ▶ Improve the recreation and amenity standards to support a variety of users and recreational experiences.
- ▶ Update and improve amenities within the park system using design standards that consciously work to minimize maintenance and efficiently manage the department's operational budget.
- ▶ Improve the efficiency of park maintenance operations to allow for the park system to establish a model of "smart growth".
- ▶ Research alternative funding and identify options to help address the unmet needs along with an adequate level of tax dollar support.
- ▶ Review the inventory and assessment of park equipment and recreation facilities to determine improvement and maintenance requirements.
- ▶ Improve existing parks by diversifying the range of activity opportunities as a means to attract a greater number of park users, including persons of all ages, abilities, and interests.
- ▶ Create and implement a preventative maintenance program that is funded by an adequate operating and maintenance budget.
- ▶ Establish a routine inspection program to regularly identify and schedule repairs, on-going maintenance and cleaning, and other necessary improvements.
- ▶ Keep abreast of current trends and changing demands for recreational activities by periodically conducting a community-wide survey to determine future needs of the Parks and Recreation Department.

Parks and Recreation Department; Recreation Division

Description of Department:

- ▶ To enrich the quality of life in Orangeburg and surrounding area by providing diverse recreational, leisure, athletic, environmental and cultural opportunities for all residents and to administer programs and services that meet the basic needs of the most vulnerable people in our community.

Goals and Objectives:

- ▶ To improve and coordinate efforts with all levels of government and with the private sector to provide recreational opportunities by undertaking the following program of activities
- ▶ Perform safety inspections to identify potentially harmful or dangerous conditions and create an itemized list of necessary repairs and improvements.
- ▶ Build environmental and cultural value into parks and public open spaces through programs, athletics, festivals, and activities held within local parks.
- ▶ Maintain and encourage additional partnerships with schools and other recreational groups to further enhance and diversify the programs, leagues, and special events available to residents.
- ▶ Manage fields to prevent overuse and irreparable damage to playing surfaces.
- ▶ Evaluate alternative revenue sources such as grants, sponsorships, partnerships and rental income.
- ▶ Provide media communications support for department at all levels.

Parks and Recreation Department; Recreation Complex Division

Description of Department:

- ▶ To develop the community to its fullest potential, by partnering with sports, tourism and business organizations, establishing the City of Orangeburg as a sport tourism destination of choice.

Goals and Objectives:

- ▶ Foster partnerships that advance development of sport tourism in Orangeburg.
- ▶ Build leadership capacity to implement the Sport Tourism Strategic Master Plan.
- ▶ Create a hosting policy to assist in the growth of the sport tourism industry in Orangeburg.
- ▶ Establish a destination marketing fund to enhance the ability to finance events.
- ▶ Continue to target and promote Orangeburg as a sporting destination for all competitions.
- ▶ Build the City of Orangeburg's capacity to deliver well-managed and sustainable sporting events.

Parks and Recreation Department; Gardens Division

Description of Department:

- ▶ To maintain and develop all City landscaped areas for the enjoyment of the citizens of Orangeburg and visitors.

Goals and Objectives:

- ▶ Work to fully establish sustainable, climate appropriate plantings throughout the park to improve appearance, control weeds, provide habitat and control erosion.
- ▶ Replace damaged or failed plant material with climate appropriate plants which contain species diversity, drought tolerance, habitat potential and hardiness (can take abuse).
- ▶ Work to fully establish sustainable, climate appropriate plantings throughout the park to improve appearance, control weeds, provide habitat and control erosion.
- ▶ Establish daily waste service collection schedule ensuring no more than 75% of park waste cans are full upon service and that cans are emptied each evening.
- ▶ Renovate and maintain Children's Garden Area to ensure ample diversity and children's interaction with nature.
- ▶ Re-establish regular volunteer events and increase volunteer involvement.
- ▶ Prune overgrown plant material throughout the park.
- ▶ Remove dead plant material in and around the park.
- ▶ Perform safety inspections to identify potentially harmful or dangerous conditions and create an itemized list of necessary repairs and improvements.
- ▶ To maintain a test garden for the American Rose Society's Award of Excellence.

Parks and Recreation Department; Parks and Cemetery Division

Description of Department:

- ▶ To develop and maintain all City ball fields, playgrounds, recreational buildings, cemeteries and various passive and recreational areas.

Goals and Objectives:

- ▶ Establish park cleaning schedule to ensure park features are clean and usable.
- ▶ Replenish mulch in all planted areas for weed suppression.
- ▶ Remove excessive leaf debris from playground surface and surrounding area.
- ▶ Ball field will be aerated, over seeded, top dressed and fertilized twice a year to mitigate use by park visitors.
- ▶ Perform safety inspections to identify potentially harmful or dangerous conditions and create an itemized list of necessary repairs and improvements.
- ▶ Replace or construct new park signs that are uniform in appearance (e.g. include City logo) with landscaping around their bases.
- ▶ Organize an adopt-a-park program to solicit the participation of neighborhoods, schools, local clubs, and civic groups to maintain and police public parks, with resources and support from the City.
- ▶ Refurbish the existing park areas, facilities, and equipment to include cosmetic enhancements such as painting and re-establishing lawn areas as well as functional improvements of worn equipment and surfaces.
- ▶ Establish a theme for each park to create a distinct identity, aesthetic value, and unique function with a purpose of generating park interest and use.
- ▶ Implement a site development plan for City Cemetery that addresses improved site access, landscaping and irrigation, and additional lighting to ensure a well maintained physical image.
- ▶ Develop a maintenance plan defining when regular inspections of the monuments, walls, and fences will occur and guidelines for care of vegetation including mowing, trimming around stones, and pruning.
- ▶ Set priorities to undertake cleaning and repair of historic gravestones and repair of all masonry and iron fences, curbing and gates.

Service Department; Administration Division

Description of Department:

- ▶ The Service Department was organized and created to provide maintenance and service for other Departments and citizens within the City. Responsibilities include, but are not limited to: grass cutting, edging sidewalks and curbing, street sweeping, scraping City dirt streets, painting parking lines and yellow curbs, litter control, Public Works drainage of open ditches, (including Hillcrest Golf Course and Edisto Memorial Gardens), responding to emergencies when needed by the Department of Public Safety (to clear roads, etc.).

Goals and Objectives:

- ▶ To provide maintenance and service to other Departments within the City.
- ▶ To reduce the number of on-the-job injuries and Workers' Compensation claims.
- ▶ To continue a schedule for the mowing of open ditches throughout the City, and for cleaning out and protecting ditch banks from erosion.
- ▶ To schedule cutting of City streets and right-of-ways to make our City more attractive.
- ▶ To continue our curb and sidewalk-edging program. This procedure makes mowing easier and citizens are very complimentary of this program.
- ▶ To keep our downtown and other city streets clean by using our street sweeper on a 40-hour weekly schedule.
- ▶ To schedule removal of sand from concrete portion of Sunnyside Canal at least semi-annually.
- ▶ To continue to upgrade old equipment with more productive equipment.
- ▶ To continue a safety program for employees including holding regular meetings and asking employees for their suggestions.
- ▶ To be readily available to Department of Public Safety at night and on weekends by use of beepers for emergency calls. (There are three people on call).
- ▶ Assist other departments as needed.

City Departments Operating as Enterprise Funds

Orangeburg Municipal Airport



Hillcrest Golf Course



Orangeburg Municipal Airport

Description of Department:

- ▶ The Administration Division operates the fixed base operation and maintenance of the Orangeburg Municipal Airport including hangars, and such other facilities as the City may lease, acquire or construct for Airport purposes.

Goals and Objectives:

- ▶ To operate the city-owned airport in an efficient, safe, and profitable manner.
- ▶ To promote industrial development of Airport Property.
- ▶ To promote awareness of Airport Facility by preparing an airport brochure and participation in the SC Aviation Association.
- ▶ To provide products and services desired by airport patrons either directly or through contracts.
- ▶ To provide navigational aids necessary for effective utilization of airport and within fiscal means.
- ▶ To perform duties in accordance with department safety rules for this type operation.
- ▶ To continue with DacEasy Point of Sale Accounting Program and monitor monthly for profitability.
- ▶ To continue vegetation and management plan.
- ▶ To focus on providing security for all Airport property and operations.

Hillcrest Golf Course and Pro Shop

Description of Department:

- ▶ To provide and maintain quality golf facility for the citizens of Orangeburg, the surrounding areas, and out- of-town guest to enjoy. To do this while creating a fee structure that will allow Hillcrest to be a self-sustaining facility and remain competitively priced. To focus our energy towards our annual members and at the same time realizing the financial importance of our outside play, tournaments, and outings.

Goals and Objectives:

- ▶ To provide excellent customer service to our members and guests when they play the Hillcrest Golf Course.
- ▶ Provide quality merchandise at competitive prices.
- ▶ Provide quality golf instruction to beginners and customers to help grow revenues.
- ▶ Increase revenues in green fees, cart fees, merchandise and range.
- ▶ Pursue the installation of traffic calming devices to slow traffic on State A & M Road.
- ▶ Continue to monitor greens until the time comes when we will have to replace putting surfaces.
- ▶ Install lighting and irrigation to Hillcrest Signs at 601 and St. Matthews Road.
- ▶ To increase number of rounds played annually to 35,000.
- ▶ To offer the following:
 - ❑ Discounted and/or special rates to outings, tournaments, large groups, League play, and corporate outings for area industries.
 - ❑ Discounted rates during slow periods of the year to be competitive with other area golf courses .
 - ❑ Discounted rates to area Motels that offer package play.
 - ❑ Discounted annual membership rates and discounted daily rates for a variety of groups.

The Budget Process

BUDGET DOCUMENT

THE ANNUAL BUDGET IS THE VEHICLE THROUGH WHICH ORANGEBURG CITY COUNCIL AUTHORIZES ORANGEBURG CITY GOVERNMENT TO FUND OPERATIONS DURING A SPECIFIC FISCAL YEAR FOR SPECIFIC PURPOSES, AND WHICH ESTABLISHES THE ECONOMIC RESOURCES THAT ARE REQUIRED TO SUPPORT THESE ACTIVITIES. A MUNICIPALITY HAS TO BE FINANCIALLY HEALTHY. A STATE OR LOCAL GOVERNMENT IS FINANCIALLY HEALTHY IF IT CAN DELIVER THE SERVICES ITS CITIZENS EXPECT, WITH THE RESOURCES ITS CITIZENS PROVIDE, NOW AND IN THE FUTURE. THE BUDGET ENSURES AND DRIVES A HEALTHY MUNICIPALITY. LEGAL PROVISIONS FOR ADOPTION OF THE ANNUAL BUDGET ARE CONTAINED IN ARTICLE X, SECTION 7 OF THE CONSTITUTION OF THE STATE OF SC, SECTION 5-13-90 OF THE SC CODE OF LAWS OF 1970 AND SECTION 2-5.2 OF THE ORANGEBURG MUNICIPAL CODE.

BUDGET PROCESS

THE BUDGET PROCESS BEGINS IN APRIL WHERE THE FINANCE DIRECTOR CREATES A BUDGET CALENDAR, WHICH IS APPROVED BY THE CITY ADMINISTRATOR, AND HE IN TURN PRESENTS IT TO COUNCIL FOR APPROVAL. IN MAY, THE FINANCE DIRECTOR DISTRIBUTES THE BUDGET MANUALS THAT INCLUDE THE BUDGET CALENDAR, STATISTICAL ANALYSIS, AND BUDGETARY HISTORY, AND NEEDED FORMS TO EACH DEPARTMENT.

EACH DEPARTMENT HEAD THEN PREPARES A COMPREHENSIVE LIST OF GOALS AND OBJECTIVES THAT HIGHLIGHTS THE PROGRAMS, PROJECTS, CAPITAL NEEDS, AND INITIATIVES THEY WOULD LIKE TO HAVE CONSIDERED FOR THE UPCOMING BUDGET YEAR. EACH ITEM IS THEN PRESENTED TO THE MANAGEMENT TEAM IN A GOAL SETTING RETREAT IN AN INFORMAL SETTING. GOALS FROM PREVIOUS YEARS, WHICH HAVE NOT BEEN COMPLETED, ARE INCLUDED IN THESE GOALS ALONG WITH INITIATIVES FOR THE UPCOMING YEAR. THIS SERVES AS A GUIDE BY WHICH EACH DEPARTMENT THEN PREPARES THEIR EXPENDITURE REQUESTS. EXPENDITURE REQUESTS ARE THEN EVALUATED TO DETERMINE THE FISCAL RESOURCES NECESSARY TO ACCOMPLISH THESE GOALS. DURING THIS TIME, THE FINANCE DIRECTOR PREPARES REVENUE ESTIMATES FOR THE CURRENT YEAR. APPROPRIATE DEPARTMENTS ALSO PREPARE THEIR OWN REVENUE PROJECTIONS FOR THOSE REVENUE ITEMS GENERATED BY THEIR DEPARTMENTS.

EACH DEPARTMENT HEAD THEN MEETS INDIVIDUALLY WITH THE BUDGET TEAM TO REVIEW BUDGET AND EXPENDITURE REQUESTS. DURING THESE MEETINGS, THE GOALS OF EACH DEPARTMENT ARE REVIEWED AND EXPENDITURE REQUESTS ARE EVALUATED TO DETERMINE THE FISCAL RESOURCES NECESSARY TO ACCOMPLISH THESE GOALS.

FOLLOWING THESE MEETINGS, THE BUDGET TEAM MEETS TO PREPARE A DRAFT BUDGET FOR SUBMISSION TO CITY COUNCIL. THIS DRAFT BUDGET IS SUBMITTED TO CITY COUNCIL AT BUDGET WORKSHOPS HELD IN JULY. THE PUBLIC HAS AN OPPORTUNITY TO COMMENT ON THE BUDGET AT THE TIME OF SECOND READING. A DRAFT COPY OF THE BUDGET IS MADE AVAILABLE PRIOR TO FIRST READING TO ANYONE INTERESTED. THREE READINGS ARE REQUIRED FOR FORMAL ADOPTION OF THE BUDGET. STATE LAW REQUIRES CITY COUNCIL TO ADOPT A BALANCED BUDGET BY FISCAL YEAR END.

BUDGET AMENDING PROCESS

REQUEST(S) FOR BUDGET CHANGES (PROJECTIONS) MUST BE SUBMITTED BY DEPARTMENT HEADS TO THE CITY ADMINISTRATOR, WHO IN TURN SUBMITS HIS REQUEST TO COUNCIL. THE AMENDMENTS ARE SUBMITTED TO CITY COUNCIL AND ARE APPROVED BY AN ORDINANCE. THIS PROCEDURE TAKES PLACE DURING THE BUDGET PROCESS FOR THE UPCOMING FISCAL YEAR. THE ORDINANCE WAS PASSED ON SEPTEMBER 4, 2018.

ACTUAL EXPENDITURES MAY NOT LEGALLY EXCEED BUDGETED APPROPRIATIONS AT THE FUND LEVEL. THE CITY ADMINISTRATOR IS AUTHORIZED TO TRANSFER BUDGETED AMOUNTS BETWEEN LINE ITEMS, DIVISIONS AND/OR DEPARTMENTS. ANY REVISIONS THAT ALTER THE TOTAL EXPENDITURES OF ANY OF THE GOVERNMENTAL FUNDS MUST BE APPROVED BY CITY COUNCIL BY ORDINANCE AMENDING THE BUDGET PRIOR TO SEPTEMBER 30TH. APPROPRIATIONS LAPSE AT YEAR-END.

BASIS OF ACCOUNTING

THE ACCOUNTING AND FINANCIAL REPORTING TREATMENT APPLIED TO A FUND IS DETERMINED BY ITS MEASUREMENT FOCUS. ALL GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS ARE ACCOUNTED FOR USING A CURRENT FINANCIAL RESOURCES MEASUREMENT FOCUS. WITH THIS MEASUREMENT FOCUS, ONLY CURRENT ASSETS AND CURRENT LIABILITIES GENERALLY ARE INCLUDED ON THE BALANCE SHEET. OPERATING STATEMENTS OF THESE FUNDS PRESENT INCREASES (EXAMPLE: REVENUES AND OTHER FINANCIAL SOURCES) AND DECREASES (EXAMPLE: EXPENDITURES AND OTHER FINANCIAL USES) IN NET CURRENT ASSETS. REVENUES AND EXPENDITURES OF GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS ARE RECOGNIZED ON THE MODIFIED ACCRUAL BASIS. REVENUES ARE DEEMED SUSCEPTIBLE TO ACCRUAL AND ARE RECOGNIZED IN THE PERIOD WHEN THEY BECOME MEASURABLE AND AVAILABLE AS NET CURRENT ASSETS. MEASURABLE MEANS THE AMOUNT OF THE TRANSACTION CAN BE DETERMINED AND "AVAILABLE" MEAN COLLECTIBLE WITHIN THE CURRENT PERIOD OR SOON ENOUGH THEREAFTER TO BE USED TO PAY LIABILITIES OF THE CURRENT PERIOD. STATE SHARED REVENUE IS CONSIDERED "MEASURABLE" WHEN IN THE HANDS OF THE STATE TREASURER AND IS RECOGNIZED AS REVENUE AT THAT TIME. OTHER MAJOR REVENUE THAT IS DETERMINED TO BE SUSCEPTIBLE TO ACCRUAL INCLUDES STATE AND FEDERAL GRANTS EARNED AND INTEREST. MAJOR REVENUE THAT IS DETERMINED NOT BE SUSCEPTIBLE TO ACCRUAL BECAUSE IT IS NOT AVAILABLE SOON ENOUGH TO PAY LIABILITIES OF THE CURRENT PERIOD AND IS NOT OBJECTIVELY MEASURABLE, THIS INCLUDES DELINQUENT PROPERTY TAXES, LICENSES, PERMITS, AND THE MAJORITY OF FINES AND FORFEITURES.

EXPENDITURES ARE RECOGNIZED WHEN THE FUND LIABILITY IS INCURRED, IF MEASURABLE, EXCEPT PRINCIPAL AND INTEREST ON GENERAL LONG-TERM DEBT, WHICH IS RECOGNIZED WHEN DUE OR WHEN FUNDS HAVE BEEN MADE AVAILABLE FOR PAYMENT. THE GOVERNMENT REPORTS DEFERRED REVENUE ON ITS COMBINED BALANCE SHEET. DEFERRED REVENUE ARISES WHEN POTENTIAL REVENUE DOES NOT MEET BOTH THE MEASURABLE AND AVAILABLE CRITERIA FOR RECOGNITION IN THE CURRENT PERIOD. DEFERRED REVENUE ALSO ARISES WHEN THE GOVERNMENT RECEIVES RESOURCES BEFORE IT HAS A LEGAL CLAIM TO THEM, AS WHEN GRANT MONIES ARE RECEIVED PRIOR TO THE INCIDENCE OF QUALIFYING EXPENDITURES. IN SUBSEQUENT PERIODS, WHEN BOTH REVENUE AND RECOGNITION CRITERIA ARE MET OR WHEN THE GOVERNMENT HAS A LEGAL CLAIM TO THE RESOURCES, THE LIABILITY FOR DEFERRED REVENUE IS REMOVED FROM THE COMBINED BALANCE SHEET AND REVENUE IS RECOGNIZED.

THE PROPRIETARY FUND IS ACCOUNTED FOR ON THE ACCRUAL BASIS, WHICH MEASURES THE FLOW OF ECONOMIC RESOURCES MEASUREMENT FOCUS. REVENUES ARE RECOGNIZED WHEN EARNED AND EXPENSES RECOGNIZED WHEN THE RELATED LIABILITIES ARE INCURRED. WITH THIS MEASUREMENT FOCUS, ALL ASSETS AND LIABILITIES ASSOCIATED WITH THE OPERATION OF THESE FUNDS ARE INCLUDED ON THE BALANCE SHEET. FUND EQUITY (EXAMPLE: NET TOTAL ASSETS) IS SEGREGATED INTO CONTRIBUTED CAPITAL AND RETAINED EARNING COMPONENTS. PROPRIETARY FUND TYPE OPERATING STATEMENTS PRESENT INCREASES (REVENUES) AND DECREASES (EXPENSES) IN NET TOTAL ASSETS.

Budget Calendar FY18-19

Date	Event
Tuesday, April 3, 2018	Approval of Budget Calendar
Friday, May 11, 2018	Distribution of Calendar, Budget Forms, and Personnel Information to all Departments
Thursday, May 17, 2018	Staff Planning for Management Team, Discuss Accomplishments, Goals and Objectives for FY18-19 (Airport Recreation Room, 8:30 am)
Friday, May 18, 2018	Year End Projections for Revenues and Expenditures by 12 noon for FY17-18
Friday, June 1, 2018	Budget Requests Submitted by 12 noon for FY18-19.
Thursday, June 7, 2018	Management Team to Review Submittals with Departments
Wednesday, June 13, 2018	Continued Management Review of Submittals
Thursday, June 14, 2018	Continued Management Review of Submittals
Tuesday, June 26, 2018	Planning Retreat for Council and Goal Setting Retreat (Executive Board Room, Council Chambers, 5pm)
Wednesday, June 27, 2018	Planning Retreat for Council and Goal Setting Retreat (Executive Board Room, Council Chambers, 5pm)
Tuesday, July 10, 2018	Budget Workshops with Council and Budget Team, 5pm
Wednesday, July 11, 2018	Budget Workshops with Council and Budget Team, 5pm
Friday, July 27, 2018	Finance Director prepares Budget Document for First Reading and Public Notice
Sunday, August 5, 2018	Ad in Newspaper for Public Hearing
Tuesday, August 7, 2018	First Reading of Budget FY18-19
Tuesday, August 21, 2018	Second Reading of Budget FY18-19
Tuesday, September 4, 2018	Third Reading and Adoption of Budget FY18-19
Monday, October 1, 2018	Budget Document Ready for Inspection
Monday, October 1, 2018	New Fiscal Year Begins FY18-19

Approved Budget Ordinance FY18-19



ORDINANCE NO. 2018-7

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ORANGEBURG, SOUTH CAROLINA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019

BE IT ORDAINED by the Mayor and Council Members of the City of Orangeburg, South Carolina, in Council assembled, and by authority of the same:

SECTION 1. In accordance with Section 5-7-260 of the 1976 Code of Laws of South Carolina, and Council shall act by Ordinance to adopt budgets, levy taxes, and collect all other income sources available to the City pursuant to public notice.

SECTION 2. That the prepared budget for the fiscal year October 1, 2018-September 30, 2019, and the estimated revenue for payment of same is hereby adopted.

SECTION 3. That a tax to cover the period from the first day of January, 2018 to the thirty-first day of December, 2018, both inclusive, for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the Treasury of the City of Orangeburg for the use and service thereof; i.e., a tax of 98 mills be and the same is hereby assessed on each dollar of the assessed value of all real estate and personal property within the City of Orangeburg, South Carolina, except as such which is exempt from taxation by law.

SECTION 4. Tax levied under this Ordinance shall be due and payable at the office of the City Clerk and Treasurer, in the Municipal Building of the City of Orangeburg, South Carolina, from the first day of November, 2018, until the fifteenth day of January 2019, from the hours of 8:00 A.M. until 5:00 P.M., Monday through Friday, except for Saturdays and Sundays.

SECTION 5. On January 16, 2019, a penalty of fifteen (15) percent shall be added on all unpaid taxes. The City Clerk and Treasurer shall on March 17, 2019, place all delinquent properties in execution in accordance with and adding an additional execution cost of \$60.00 to \$90.00 based on costs to City, Section 6-1-10, as amended, of the Code of Ordinances of the City of Orangeburg, South Carolina.

SECTION 6. If for any reason, any sentence, clause or provisions of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

DONE AND RATIFIED BY THE CITY COUNCIL OF ORANGEBURG, SOUTH CAROLINA, IN COUNCIL ASSEMBLED THIS 4th DAY OF Sept 2018.



Michael C. Butler
MAYOR
Paul Hair
Diana P. Kuster
Dr. Zimmmerman
Mark D. ...
Z. ...
MEMBERS OF COUNCIL

ATTEST:
[Signature]
CITY CLERK

FY 2017-2018 Accomplishments

Community Planning and Development

- ▶ Completed update of City of Orangeburg Comprehensive Plan.
- ▶ Completed TAP Sidewalk Projects on Salley and Sunnyside Streets
- ▶ Completed CDBG demolition project on Boswell dilapidated houses.
- ▶ Continue to keep Planning and Zoning Commissions in compliance with state law.
- ▶ Completed annexation of Five Rivers Market into the City.
- ▶ Completed the Bailey Bill for historic rehabilitation in downtown.
- ▶ Completed designation of Federal Opportunity Zone for downtown corridor.

Information Technology

- ▶ Partnered with VC3, Inc. to set up a remote help desk with 24/7 support with an IT Ticket system to track IT issues.
- ▶ Replaced end of life Network Switches.
- ▶ Upgraded Network Backbone from 1 Gbps to 10 Gbps on network links from Public Safety HQ to City Hall and Public Safety Dispatch to City Hall.
- ▶ Installed a new City Wide Wireless network using Meraki Wireless Access Points.
- ▶ Installed a new Veeam server backup solution that does automatic daily backups of all City Servers to a NAS located at Public Safety Dispatch.
- ▶ Repaired network outlets throughout the city, keystone jacks, network faceplates and 4 boxes of Cat6 cable.

Parks and Recreation



- ▶ Our Machine Pitch team won the entire District Tournament and advanced to the Machine Pitch State Tournament in Clemson, SC on July 6, 2018. Our Minors All-Star Baseball team also won the District Tournament and advanced to the Dixie Minors State Tournament in Moncks Corner, SC on July 13, 2018.



- ▶ Sent 5 teams to the district tournaments (4) All-Stars and (1) 9yr old team. With our Machine Pitch & Dixie Minors All Star teams winning their districts and competing State Tournament.

Parks and Recreation

- ▶ Held North Road Complex groundbreaking. Many community members, City and County Council, Department Heads and partnering personnel were in attendance.



- ▶ Collaborated with Coach Murray Garvin of South Carolina State University in hosting his 2nd annual Back-to-School Bash at the City Gym. The event brought over 250 guest, vendors, entertainment and more.



Parks and Recreation continued

- ▶ Awarded the 2017 SCAP Soccer State Tournament, we constructed a promo video of our athletic fields at Hillcrest. This event brought 21 Soccer teams to Orangeburg for a weekend of competition. Bluffton took home the 8U championship while Lancaster took home 10U, 12U, and 15U.
- ▶ Hosted the Orangeburg Wilkinson Volleyball Bruinette Classic once again for the 3rd year in a row. This was the biggest in terms of attendance for the event in the past 3 years. The tournament consisted of 23 teams throughout the State. We hosted over 600 patrons at the City Gym.
- ▶ Hosted our 1st annual Holiday Showcase Saturday December 9, 2018. This was a fundraising event for our Queen pageant. We had a total of 10 groups participate in this event with a total of 64 in attendance.
- ▶ Upgrades made to Hillcrest Fields: new ice machine, refrigerator and soccer goal.
- ▶ Dedicated ARS (American Rose Society) Chinese Species Rose Garden.
- ▶ Received State Award for Bald Cypress Tree Grove.

Department of Public Works

Upgraded Garage (Shop & Office) lighting to LED lights providing a more energy efficient and cost saving lighting system.



Replaced 55% of street signs



Installed a new outside ladder to give safer access to top of the Stevenson Auditorium roof.



Department of Public Works

Painted
interior of
the City
Council
Chamber
Building.



Orangeburg Municipal Airport



Tourville Airport Hangar

Additional for Department of Public Works

- ▶ Installed new water and wastewater extensions at the Airport to provide utility service for current and future Hangars.
- ▶ Provided emergency backup power to the Administrator's office to better respond to emergency catastrophes/disasters in the future.
- ▶ Replaced emergency lights and exit signs that were not working correctly located in several of the City's municipal buildings.
- ▶ Began performing Monthly Safety Inspections for Garage/Shop. Will implement Monthly safety inspections for other municipal buildings for FY 2018-2019.

Department of Public Safety (DPS)

- ▶ Received our Sixth Meritorious Advanced Law Enforcement Accreditation from CALEA.
- ▶ Consolidated all laboratory operations to the Forensic Laboratory on the Campus of Claflin University.
- ▶ Hired one additional DNA scientist for the forensic laboratory.
- ▶ Reassigned a training position in the Special Operations Bureau to create a Fire Training Officer to help maintain our current ISO Class 2 rating.
- ▶ Conducted our first Call-In of the Orangeburg Safe Communities Initiative.
- ▶ Coordinated with area animal rescue groups and the Orangeburg County Animal Shelter to ensure the timely placement of strays rescued by our animal control officer.
- ▶ Received over \$200,000 in revenue from the Federal Equitable Sharing Program through DEA-Task Force Columbia.
- ▶ Re-equipped the DPS Special Response Team and DPS Bike Team.
- ▶ Conducted Place of Worship and Victims Workshops at DPS.
- ▶ Placed neighborhood surveillance cameras in high activity areas throughout the City of Orangeburg.

Revenue Summaries and Detail

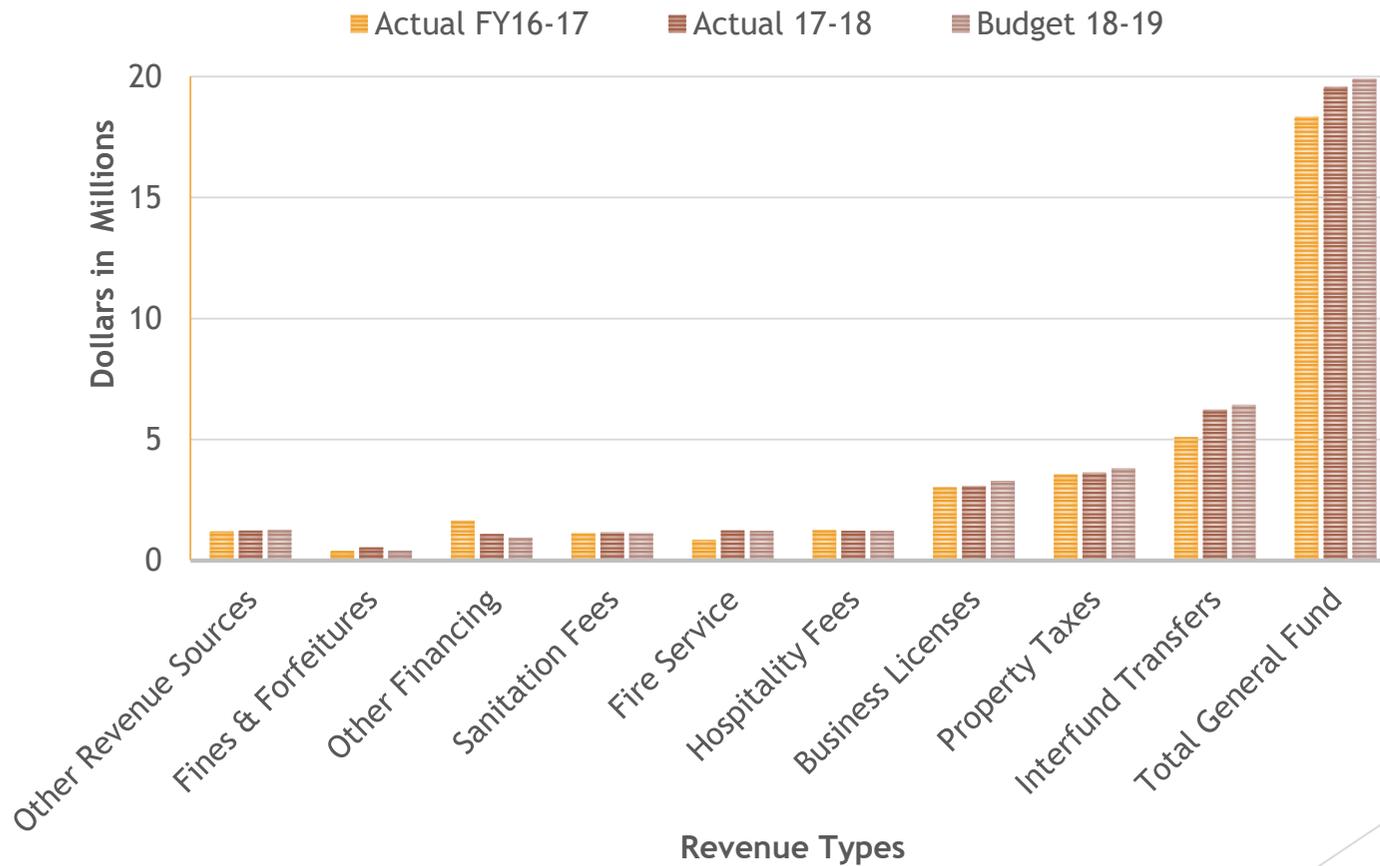
<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017 Actual</u>	<u>2017-2018 Actual</u>	<u>2018-2019 Budget</u>
General Fund Revenue	311-001	CURRENT PROPERTY TAX	\$2,751,015.00	\$2,721,803.11	\$2,952,000.00
General Fund Revenue	311-002	PENALTIES ON CURRENT TAX	\$37,167.00	\$48,056.05	\$45,000.00
General Fund Revenue	311-003	PRIOR YEARS TAXES	\$86,348.00	\$78,712.38	\$85,000.00
General Fund Revenue	311-004	PENALTIES ON PRI YEAR TA	\$33,645.00	\$11,836.25	\$35,000.00
General Fund Revenue	311-006	HOMESTEAD EXEMPTIONS	\$165,266.00	\$164,509.75	\$167,000.00
General Fund Revenue	311-007	PROCESSING FEES	\$35,775.00	\$29,270.18	\$30,000.00
General Fund Revenue	311-008	FORFEITED LAND COMM INTE	\$1,238.00	\$1,808.92	\$2,500.00
General Fund Revenue	311-009	MERCHANTS INVT. TAX REIM	\$69,016.00	\$69,016.00	\$69,016.00
General Fund Revenue	311-010	MOTOR CARRIER TAXES	\$34,946.00	\$38,363.74	\$17,000.00
General Fund Revenue	311-011	MANUFACTURER S TAX EXEMP	\$30,212.00	\$29,751.00	\$38,000.00
General Fund Revenue	311-012	PAYMENT IN LIEU OF TAXES	\$83,120.00	\$86,078.64	\$89,000.00
General Fund Revenue	311-034	2014 VEHICLE TAXES	\$7,261.00	\$2,059.85	\$0.00
General Fund Revenue	311-035	2015 VEHICLE TAXES	\$2,829.00	\$3,383.20	\$2,000.00
General Fund Revenue	311-036	2016 VEHICLE TAXES	\$87,520.00	\$7,079.14	\$0.00
General Fund Revenue	311-037	2017 VEHICLE TAXES	\$205,617.00	\$82,846.71	\$0.00
General Fund Revenue	311-038	2018 VEHICLE TAXES	\$0.00	\$203,699.48	\$89,000.00
General Fund Revenue	311-039	2019 VEHICLE TAXES	\$0.00	\$0.00	\$209,000.00
General Fund Revenue	318-001	CHARTER COMMUNICATIONS	\$126,850.00	\$132,940.18	\$130,000.00
General Fund Revenue	318-002	AT&T	\$18,046.00	\$15,208.23	\$16,000.00
General Fund Revenue	321-001	GENERAL BUSINESS LICENSE	\$941,785.00	\$994,122.33	\$1,000,000.00
General Fund Revenue	321-002	LIFE & MEDICAL INSURANCE	\$638,364.00	\$702,819.73	\$705,000.00
General Fund Revenue	321-003	FIRE & CASUALTY INSURANC	\$1,384,670.00	\$1,550,787.06	\$1,500,000.00
General Fund Revenue	321-004	PENALTIES BUSINESS LIC	\$24,091.00	\$20,501.96	\$20,000.00
General Fund Revenue	321-005	PRECIOUS METALS LICENSE	\$350.00	\$300.00	\$300.00
General Fund Revenue	321-007	TELECOMMUNICATIONS LICEN	\$61,267.00	\$68,796.40	\$69,000.00
General Fund Revenue	322-001	BUILDING PERMITS	\$55,178.00	\$89,376.00	\$80,000.00
General Fund Revenue	322-002	TAXI PERMITS	\$12.00	\$12.00	\$12.00
General Fund Revenue	322-003	YARD SALE PERMITS	\$400.00	\$520.00	\$450.00
General Fund Revenue	324-001	HOSPITALITY TAX MONIES	\$0.00	\$1,209,494.14	\$1,200,000.00
General Fund Revenue	324-002	ACCOMMODATIONS TAX MONIE	\$0.00	\$32,443.37	\$34,000.00
General Fund Revenue	324-003	PENALTIES-HOSP & ACC TAX	\$0.00	\$4,082.53	\$3,000.00
General Fund Revenue	334-001	GRANT INCOME-STATE	\$5,760.00	\$3,290.88	\$0.00
General Fund Revenue	334-002	SCHOOL RESOURCE OFFICER	\$35,338.00	\$22,382.13	\$34,000.00
General Fund Revenue	334-003	VICTIMS ADVOCATE GRANT	\$0.00	\$5,724.00	\$0.00
General Fund Revenue	334-004	STATE INCOME - MISC	\$200.00	\$16.61	\$500.00
General Fund Revenue	334-010	HWY SAFETY - LEN	\$7,686.00	\$6,385.00	\$10,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017 Actual</u>	<u>2017-2018 Actual</u>	<u>2018-2019 Budget</u>
General Fund Revenue	334-014	CDBG GRANT REVENUE	\$274.00	\$61,052.00	\$0.00
General Fund Revenue	335-001	ACCOMMODATIONS TAX	\$27,784.00	\$28,384.80	\$26,000.00
General Fund Revenue	335-002	LOCAL GOVERNMENT FUND	\$308,324.00	\$315,408.24	\$318,000.00
General Fund Revenue	335-005	FEMA REIMB AFG	\$0.00	\$2,046.00	\$0.00
General Fund Revenue	335-009	DISASTER REIMBURSEMENT	\$245,646.00	\$304,935.52	\$0.00
General Fund Revenue	341-001	REZONING FEES	\$9,416.00	\$14,102.00	\$15,000.00
General Fund Revenue	341-002	SETOFF DEBT COLLECTIONS	\$375.00	\$775.00	\$1,200.00
General Fund Revenue	342-001	FIRE DISTRICT INCOME	\$819,016.00	\$806,732.50	\$1,200,000.00
General Fund Revenue	342-002	PENALTIES FIRE DISTRICT	\$38,902.00	\$9,281.00	\$10,000.00
General Fund Revenue	342-003	FIRE RECOVERY ORD FEES	\$0.00	\$0.00	\$8,000.00
General Fund Revenue	342-005	MEDIVAC FEES	\$0.00	\$0.00	\$12,000.00
General Fund Revenue	344-001	COMMERCIAL SANITATION FE	\$378,619.00	\$385,124.97	\$418,000.00
General Fund Revenue	344-003	RESIDENTIAL SANITATION F	\$780,168.00	\$739,948.19	\$736,000.00
General Fund Revenue	347-001	NON RESIDENT FEE	\$13,712.00	\$12,334.00	\$13,000.00
General Fund Revenue	347-002	ADULT SOFTBALL	\$0.00	\$0.00	\$2,000.00
General Fund Revenue	347-003	YOUTH SOFTBALL	\$5,046.00	\$5,813.32	\$5,000.00
General Fund Revenue	347-004	BASEBALL	\$15,360.00	\$18,105.00	\$18,000.00
General Fund Revenue	347-005	ADULT BASKETBALL	\$725.00	\$600.00	\$1,500.00
General Fund Revenue	347-006	YOUTH BASKETBALL	\$16,143.00	\$19,135.00	\$20,000.00
General Fund Revenue	347-007	FOOTBALL	\$10,002.00	\$13,182.50	\$12,000.00
General Fund Revenue	347-009	YOUTH SOCCER	\$10,035.00	\$14,323.50	\$12,000.00
General Fund Revenue	347-011	VOLLEYBALL	\$0.00	\$0.00	\$1,000.00
General Fund Revenue	347-012	TENNIS	\$600.00	\$500.00	\$500.00
General Fund Revenue	347-013	PROGRAMS/CLASSES	\$8,036.00	\$20,642.60	\$30,000.00
General Fund Revenue	347-014	PAGEANTS	\$4,515.00	\$5,580.00	\$5,500.00
General Fund Revenue	347-015	GENERAL CONCESSIONS	\$13,615.00	\$13,489.09	\$17,000.00
General Fund Revenue	347-016	SPECIAL EVENTS	\$1,193.00	\$1,474.00	\$1,000.00
General Fund Revenue	347-018	CHEERLEADING	\$480.00	\$2,055.00	\$1,500.00
General Fund Revenue	347-019	SPRAY PARK ADMISSION/REN	\$17,542.00	\$21,164.00	\$18,000.00
General Fund Revenue	347-020	GYM CONCESSIONS	\$0.00	\$0.00	\$3,000.00
General Fund Revenue	347-021	SPORTS COMPLEX CONCESSIONS	\$0.00	\$0.00	\$10,000.00
General Fund Revenue	347-026	GYM TOURNAMENTS & CAMPS	\$15,479.00	\$19,239.40	\$30,000.00
General Fund Revenue	347-027	SPORTS TOURNAMENTS & CAMPS	\$0.00	\$0.00	\$5,000.00
General Fund Revenue	347-083	NAMING/SPONSORSHIP OF FIELD	\$0.00	\$0.00	\$5,000.00
General Fund Revenue	351-001	CRIMINAL FINES	\$135,157.00	\$100,736.40	\$160,000.00
General Fund Revenue	351-002	TRAFFIC FINES	\$258,354.00	\$243,853.08	\$260,000.00

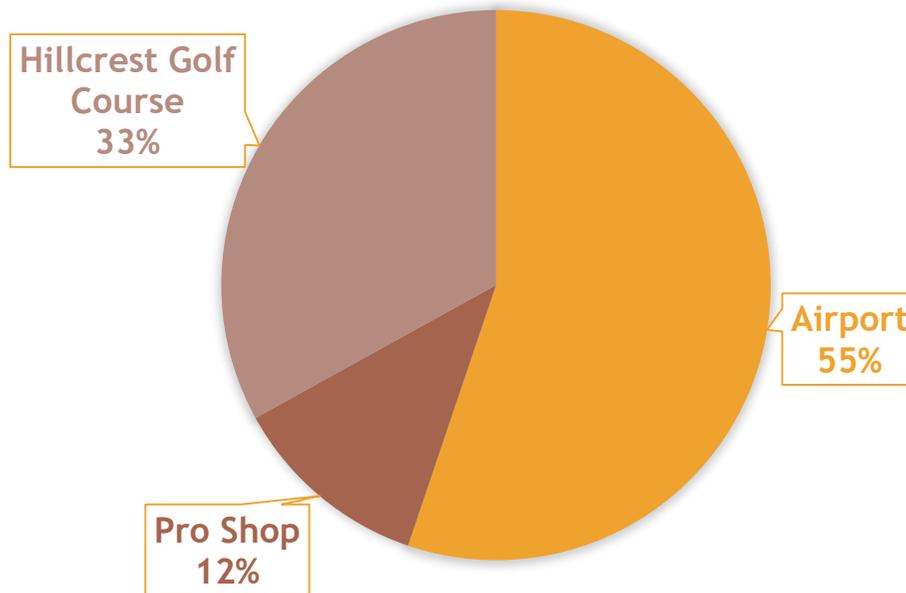
<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017 Actual</u>	<u>2017-2018 Actual</u>	<u>2018-2019 Budget</u>
General Fund Revenue	351-003	PARKING TICKETS	\$2,030.00	\$6,372.36	\$6,000.00
General Fund Revenue	351-005	INCIDENT & ACCIDENT	\$3,373.00	\$3,053.50	\$3,000.00
General Fund Revenue	351-008	FINGERPRINT REVENUE	\$295.00	\$290.00	\$340.00
General Fund Revenue	361-001	INVESTMENT INT INCOME	\$98,310.00	\$154,305.13	\$200,000.00
General Fund Revenue	363-001	PARKS GENERAL RENTALS	\$25,341.00	\$25,936.75	\$23,000.00
General Fund Revenue	363-003	STEVENSON PERSONNEL	\$5,290.00	\$7,291.25	\$7,500.00
General Fund Revenue	363-007	GYM RENTALS	\$0.00	\$0.00	\$3,000.00
General Fund Revenue	363-008	SPORTS COMPLEX RENTALS	\$0.00	\$0.00	\$2,000.00
General Fund Revenue	363-009	STEVENSON RENTALS	\$0.00	\$0.00	\$7,000.00
General Fund Revenue	365-002	PRIVATE DONATION	\$350.00	\$0.00	\$0.00
General Fund Revenue	365-007	MENTORING DONATIONS	\$1,000.00	\$0.00	\$0.00
General Fund Revenue	365-009	DONATIONS-GANG INITIATIV	\$3,894.00	\$7,430.00	\$6,500.00
General Fund Revenue	390-001	OTHER FINANCING SOURCES	\$1,169,627.00	\$365,209.59	\$511,000.00
General Fund Revenue	390-002	FIRE EQUIPMENT RESERVE	\$176,000.00	\$0.00	\$0.00
General Fund Revenue	390-003	TRF FR VICTIMS ADVOCATE	\$28,000.00	\$25,638.50	\$23,000.00
General Fund Revenue	390-009	TRF FROM HOSP & ACC TAX	\$300,000.00	\$400,000.00	\$431,700.00
General Fund Revenue	390-190	TRANSFER FR STEVENSON AUD	\$0.00	\$0.00	\$6,000.00
General Fund Revenue	391-001	CASH RESERVE	\$0.00	\$0.00	\$845,771.94
General Fund Revenue	391-002	PUBLIC UTILITY TRANSFER	\$5,368,910.00	\$5,400,000.00	\$5,600,000.00
General Fund Revenue	392-001	SALE OF FIXED ASSETS	\$0.00	\$47,962.04	\$70,000.00
General Fund Revenue	394-000	WEEDY LOTS/DEMOS/CLEANUP	\$39,205.00	\$36,207.72	\$40,000.00
General Fund Revenue	394-001	SALE-CEMETERY LOTS/INTER	\$12,034.00	\$13,959.96	\$8,500.00
General Fund Revenue	394-005	SERV CHG-RT CKS	\$300.00	\$480.00	\$300.00
General Fund Revenue	394-006	TRAFFIC SIGNAL REIMBURS	\$441.00	\$429.96	\$500.00
General Fund Revenue	394-007	SCDOT REIMBURSEMENT	\$14,390.00	\$14,537.40	\$14,500.00
General Fund Revenue	394-009	RECYCLING FEES	\$1,690.00	\$3,267.77	\$4,500.00
General Fund Revenue	394-012	MISCELLANEOUS REVENUE	\$16,560.00	\$97,755.04	\$35,000.00
General Fund Revenue	394-050	INSURANCE/STOP LOSS FUNDS	\$0.00	\$507,030.04	\$24,000.00
General Fund Revenue Total			\$17,332,530.00	\$18,734,651.07	\$19,880,089.94
170-Airport Administration	313-001	SALES TAX	\$24,119.00	\$32,766.26	\$31,500.00
170-Airport Administration	331-013	GRANT INCOME 20 FUEL CON	\$15,030.00	\$0.00	\$0.00
170-Airport Administration	346-001	AVGAS FUEL SALES	\$101,463.00	\$127,697.82	\$134,775.00
170-Airport Administration	346-002	JET FUEL SALES	\$239,947.00	\$331,875.67	\$325,000.00
170-Airport Administration	346-003	OIL SALES	\$5,042.00	\$7,168.72	\$7,800.00
170-Airport Administration	346-004	HANGAR RENTALS	\$73,110.00	\$68,081.52	\$94,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017 Actual</u>	<u>2017-2018 Actual</u>	<u>2018-2019 Budget</u>
170-Airport Administration	346-005	TIE-DOWN RENTALS	\$300.00	\$487.00	\$300.00
170-Airport Administration	346-006	FINANCE CHARGE	\$187.00	\$453.54	\$300.00
170-Airport Administration	346-007	LEASES/RENTAL AGREEMENTS	\$0.00	\$1,800.00	\$0.00
170-Airport Administration	346-010	RETAIL SALES	\$848.00	\$1,359.02	\$1,000.00
170-Airport Administration	346-011	SOLID WASTE FEES	\$0.00	\$0.00	\$1,000.00
170-Airport Administration	365-002	PRIVATE DONATION	\$0.00	\$0.00	\$1,000.00
170-Airport Administration	390-005	TRANSFER FROM G/F	\$1,184,471.00	\$0.00	\$0.00
170-Airport Administration	394-012	MISCELLANEOUS REVENUE	\$493.00	\$1,016.67	\$1,000.00
170-Airport Administration	394-025	MISC REVENUE NON-TAXABLE	\$2,816.00	\$3,062.82	\$2,500.00
170-Airport Administration Total			\$1,647,826.00	\$575,769.04	\$600,175.00
180-Pro Shop Administration	313-001	SALES TAX	\$18,395.00	\$15,367.56	\$16,000.00
180-Pro Shop Administration	348-000	DRIVING RANGE REVENUES	\$17,109.00	\$16,578.12	\$17,000.00
180-Pro Shop Administration	349-001	BEER SALES	\$6,277.00	\$4,884.34	\$6,000.00
180-Pro Shop Administration	349-002	DRINK SALES	\$13,210.00	\$11,475.64	\$13,000.00
180-Pro Shop Administration	349-003	FOOD AND SNACKBAR	\$12,751.00	\$10,803.61	\$12,000.00
180-Pro Shop Administration	349-004	SOFTGOODS,SHOES & CLOTHI	\$34,454.00	\$27,994.38	\$32,000.00
180-Pro Shop Administration	349-005	CLUBS	\$11,000.00	\$7,159.13	\$10,000.00
180-Pro Shop Administration	349-006	GOLFBALLS	\$20,237.00	\$20,323.66	\$21,500.00
180-Pro Shop Administration	349-007	PULL CART RENTAL	\$583.00	\$352.38	\$200.00
180-Pro Shop Administration	394-012	MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$350.00
180-Pro Shop Administration Total			\$134,016.00	\$114,938.82	\$128,050.00
185-Hillcrest Administration	313-001	SALES TAX	\$22.00	\$0.00	\$0.00
185-Hillcrest Administration	313-002	ADMISSIONS TAX	\$9,335.00	\$10,380.22	\$11,000.00
185-Hillcrest Administration	348-001	GREEN FEES	\$161,606.00	\$181,875.93	\$185,000.00
185-Hillcrest Administration	348-002	CART RENTAL	\$133,786.00	\$108,094.56	\$125,000.00
185-Hillcrest Administration	348-003	MEMBERSHIPS	\$24,899.00	\$28,266.60	\$26,000.00
185-Hillcrest Administration	348-004	HC CAPITAL PROJECTS REVE	\$12,922.00	\$10,359.18	\$10,000.00
185-Hillcrest Administration	348-008	FACILITY FEE/WALKERS	\$1,933.00	\$1,725.39	\$1,900.00
185-Hillcrest Administration	390-005	TRANSFER FROM G/F	\$1,492,316.00	\$0.00	\$0.00
185-Hillcrest Administration	390-010	TRANSFER FROM PRO SHOP	\$44,589.00	\$0.00	\$53,050.00
185-Hillcrest Administration	394-012	MISCELLANEOUS REVENUE	(\$66.00)	\$0.00	\$0.00
185-Hillcrest Administration	394-028	LESSONS & CLUB REPAIR	\$8,732.00	\$574.70	\$250.00
185-Hillcrest Administration Total			\$1,890,074.00	\$341,276.58	\$412,200.00

GENERAL FUND REVENUE SUMMARY



ENTERPRISE FUNDS REVENUE SUMMARY



SUMMARY OF FUND REVENUES

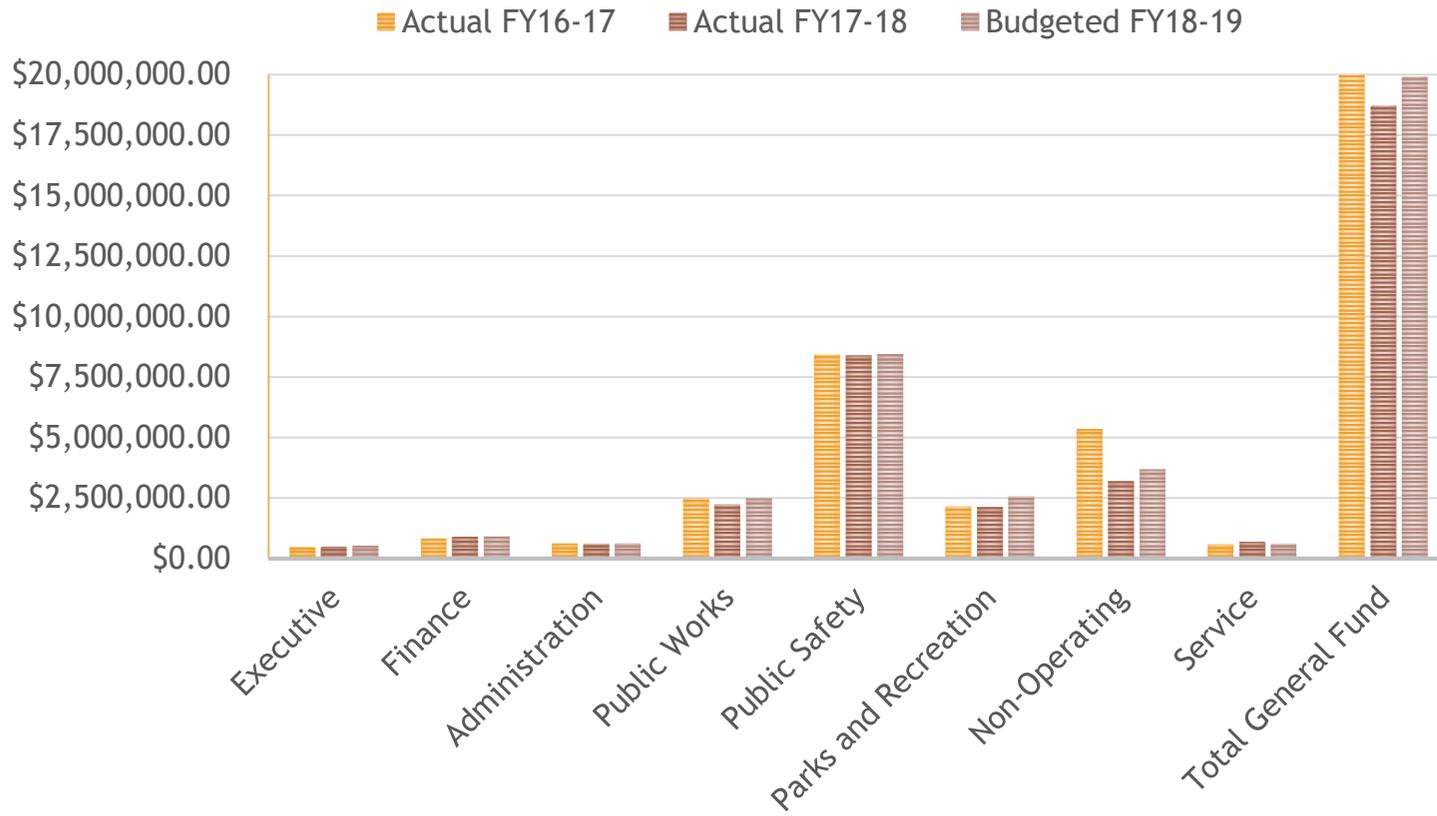
Fund	Actual FY16-17	Actual FY17-18	Budgeted FY18-19
General Fund	\$17,332,564.35	\$18,734,651.07	\$19,880,090.00
Airport	\$1,647,826.96*	\$575,769.04	\$600,175.00
Pro Shop	\$134,016.00	\$114,938.82	\$128,050.00
Hillcrest Golf Course	\$1,890,073.35*	\$341,276.58	\$412,200.00
Total	\$21,004,480.66	\$19,766,635.51	\$21,020,515.00

% Increase over Prior Year without transfers from General Fund	N/A	7.00%	6.34%
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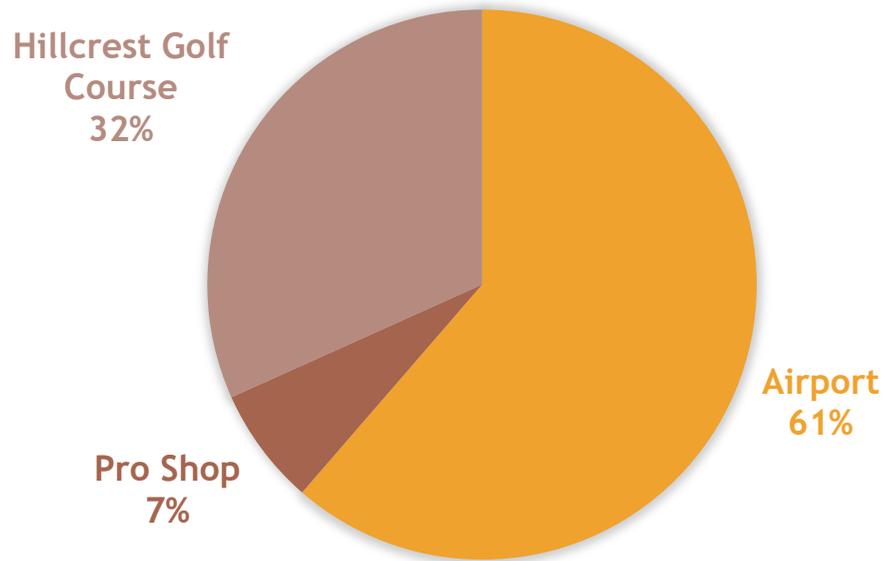
*Note that data for Actual FY 16-17 contains transfers from General Fund as those years have been completely closed out. The remainder of the years do not contain this information at this time.

Expenditures by Department

GENERAL FUND EXPENDITURE SUMMARY



ENTERPRISE FUNDS EXPENDITURE SUMMARY

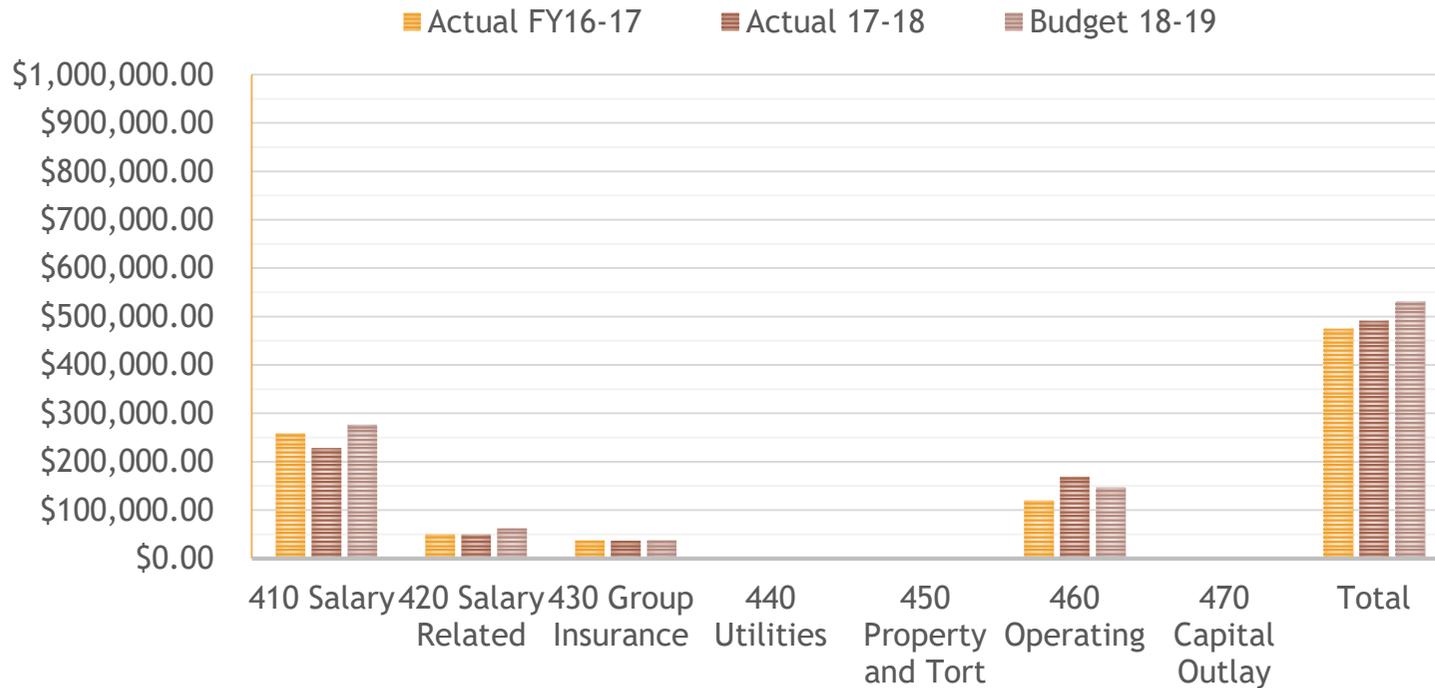


EXPENDITURE SUMMARY BY DEPARTMENT

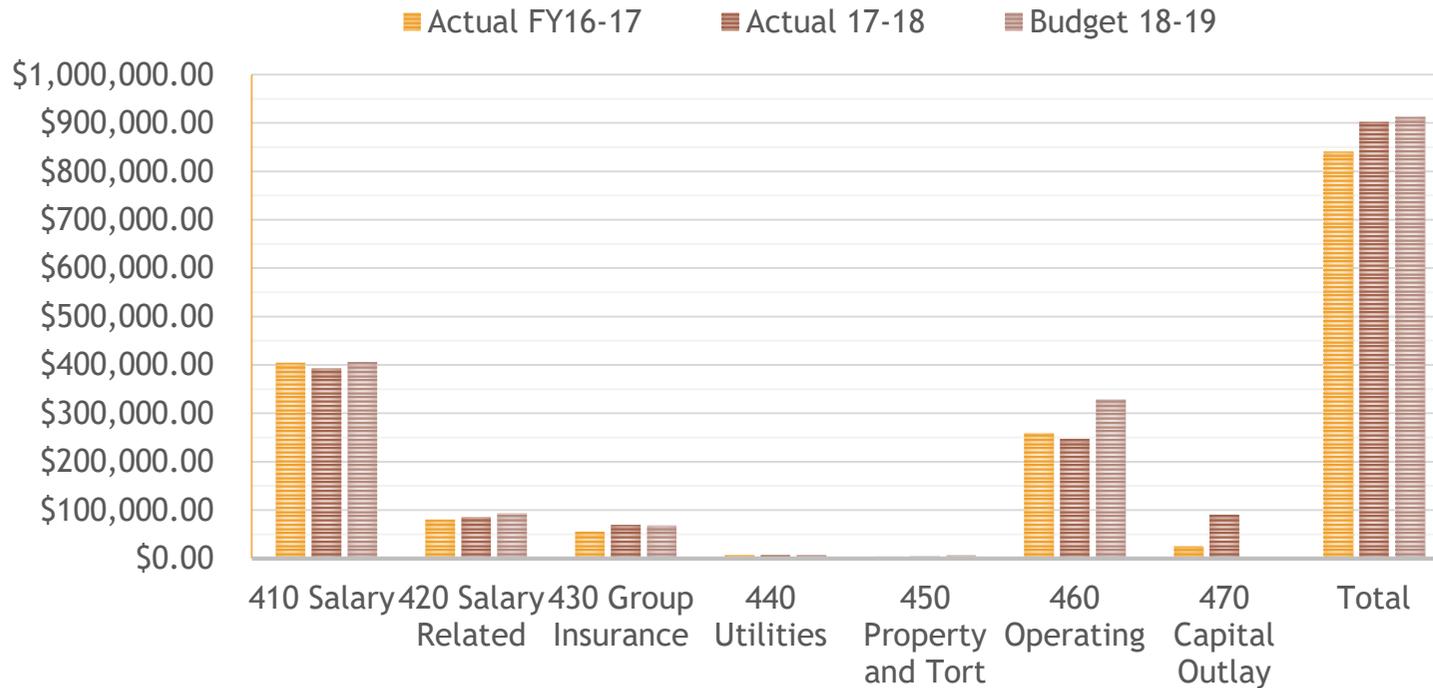
Department	Actual FY16-17	Actual FY17-18	Budgeted FY18-19
Executive	\$473,925.00	\$490,765.81	\$529,350.43
Finance	\$840,600.00	\$901,011.08	\$912,254.02
Administration	\$631,596.00	\$627,391.38	\$632,715.18
Public Works	\$2,487,440.00	\$2,238,999.23	\$2,491,200.45
Public Safety	\$8,438,061.00	\$8,394,957.06	\$8,444,409.47
Parks and Recreation	\$2,154,925.00	\$2,129,954.04	\$2,562,856.96
Non-Operating	\$5,355,654.00	\$3,203,094.11	\$3,685,676.00
Service	\$588,936.00	\$689,283.45	\$621,627.43
Total General Fund	\$20,971,137.00	\$18,675,456.16	\$19,880,089.94
Airport	\$1,191,014.00	\$1,564,801.13	\$1,136,369.37
Pro Shop	\$134,271.00	\$61,362.51	\$128,050.00
Hillcrest Golf Course	\$598,552.00	\$595,168.68	\$587,335.00
Total Enterprise Funds	\$1,923,837.00	\$2,221,332.32	\$1,851,754.37

EXECUTIVE DEPARTMENT-01

Divisions 10, 20, and 30

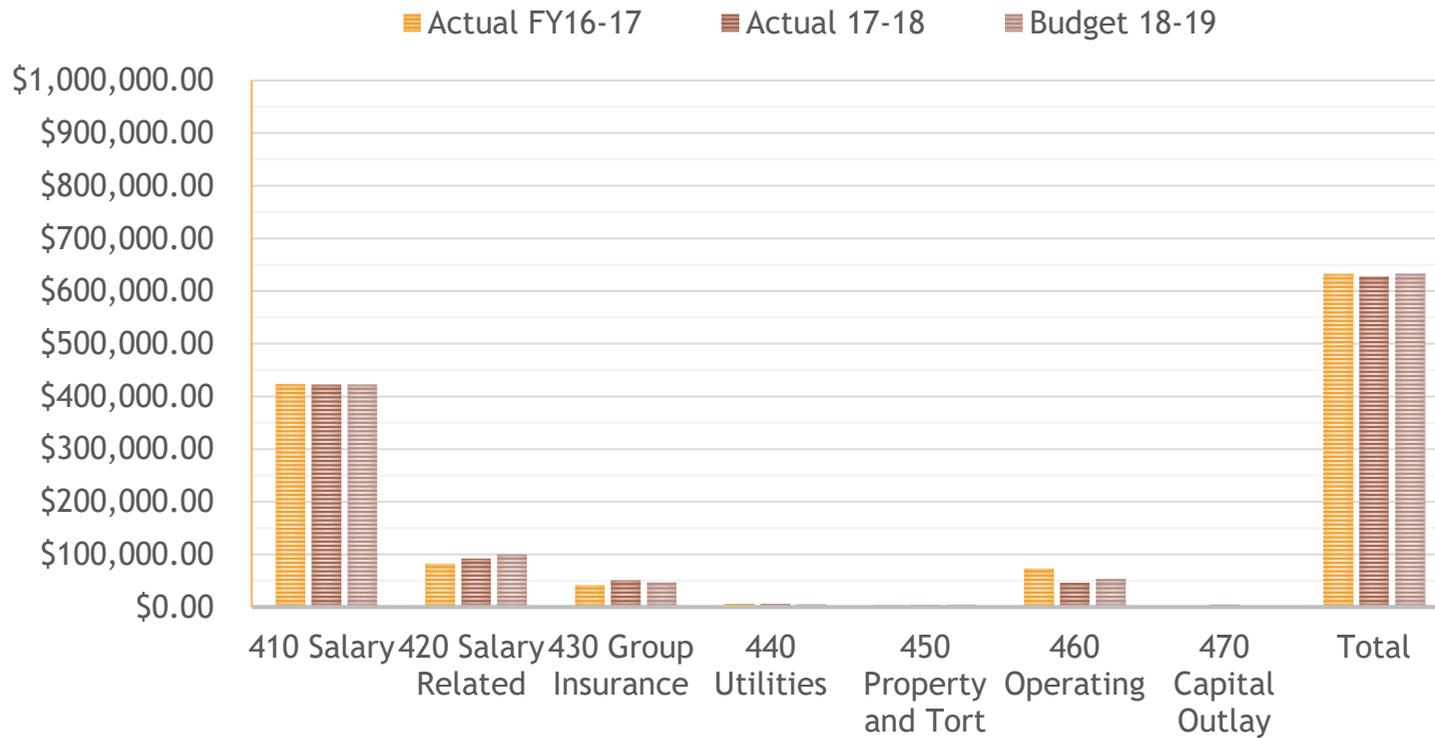


FINANCE AND RECORDS DEPARTMENT-10 Divisions 10 and 30



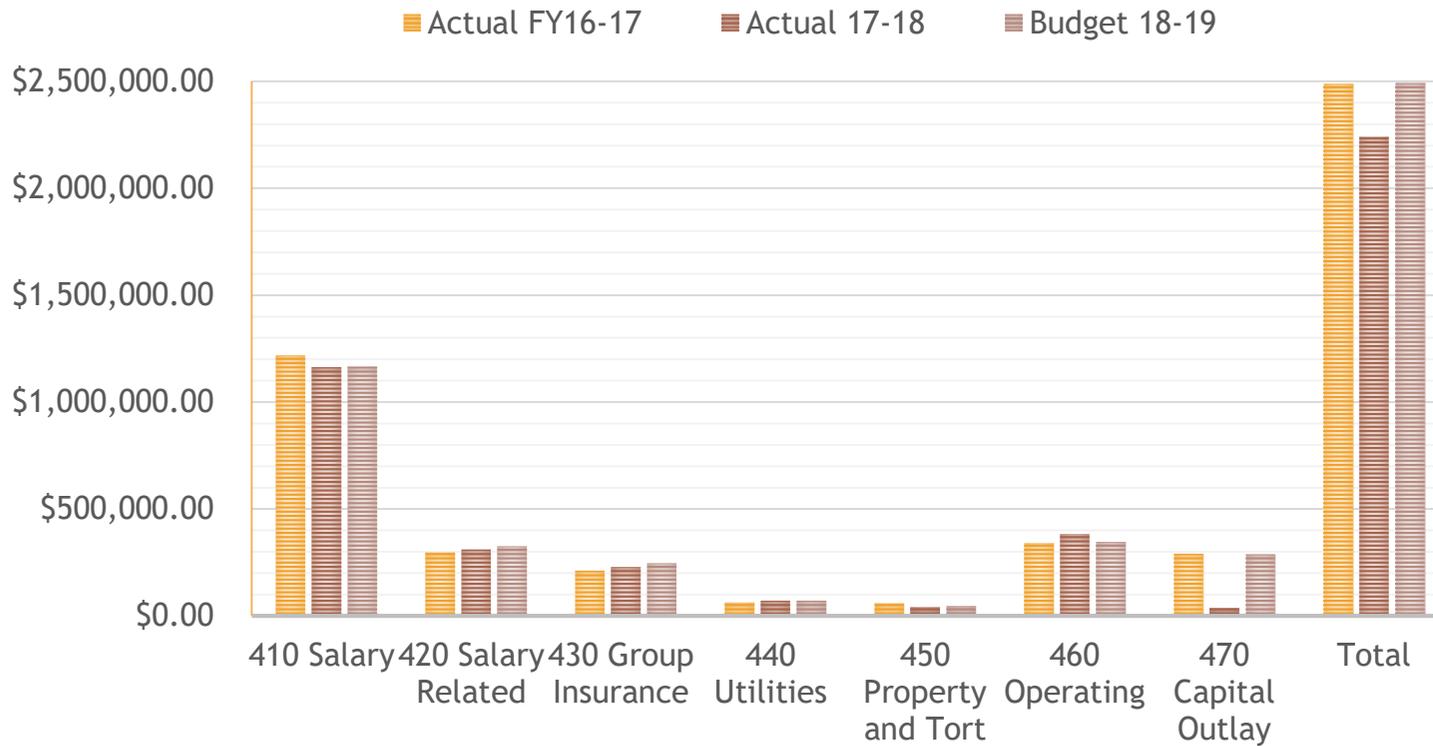
ADMINISTRATIVE DEPARTMENT-20

Divisions 10 and 20



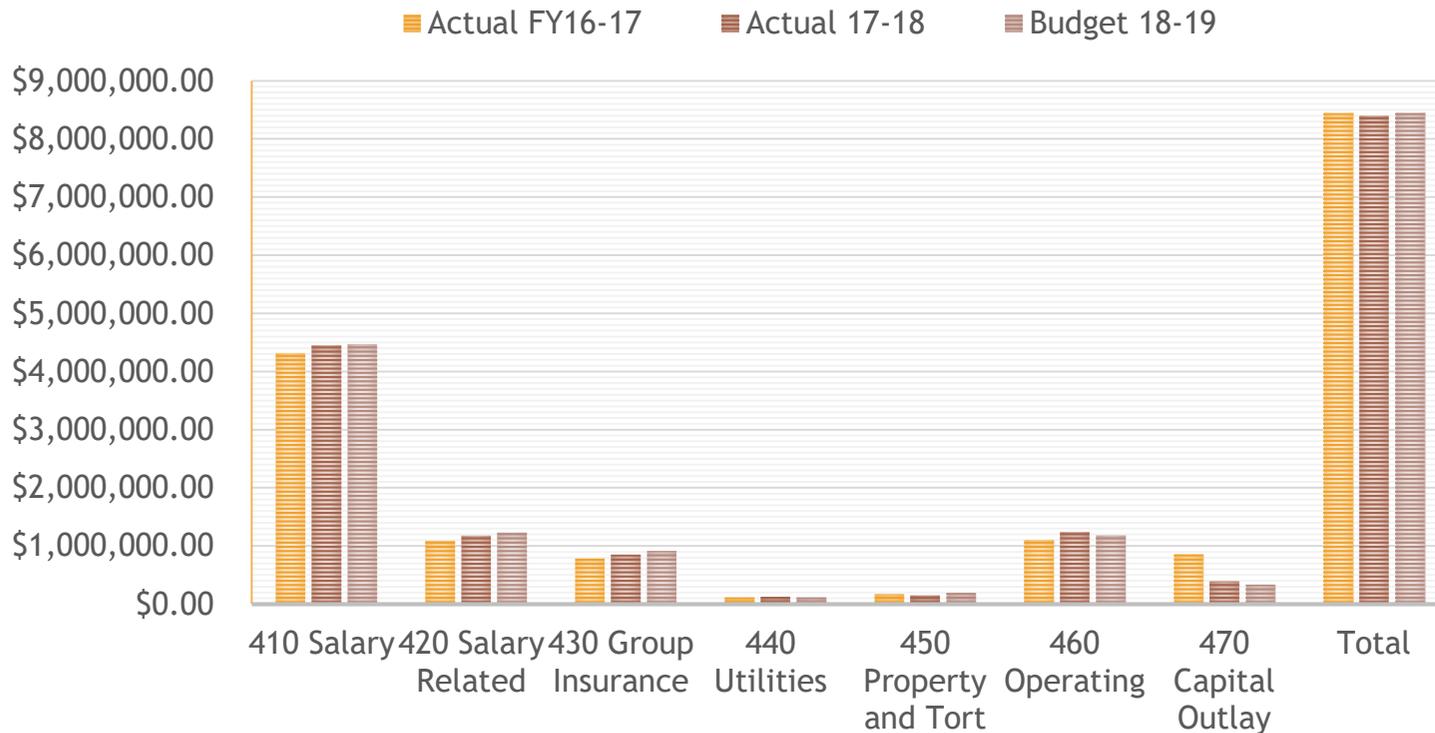
PUBLIC WORKS DEPARTMENT-40

Divisions 01-80

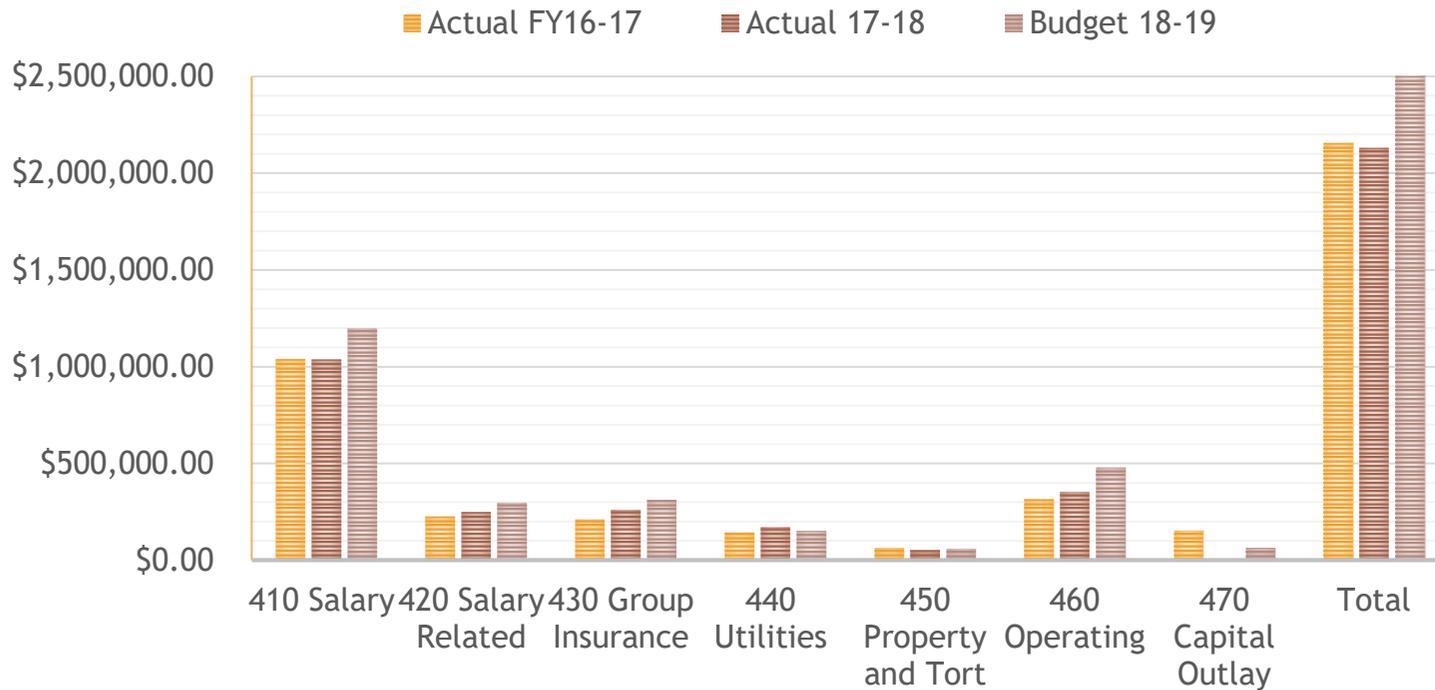


PUBLIC SAFETY DEPARTMENT-60

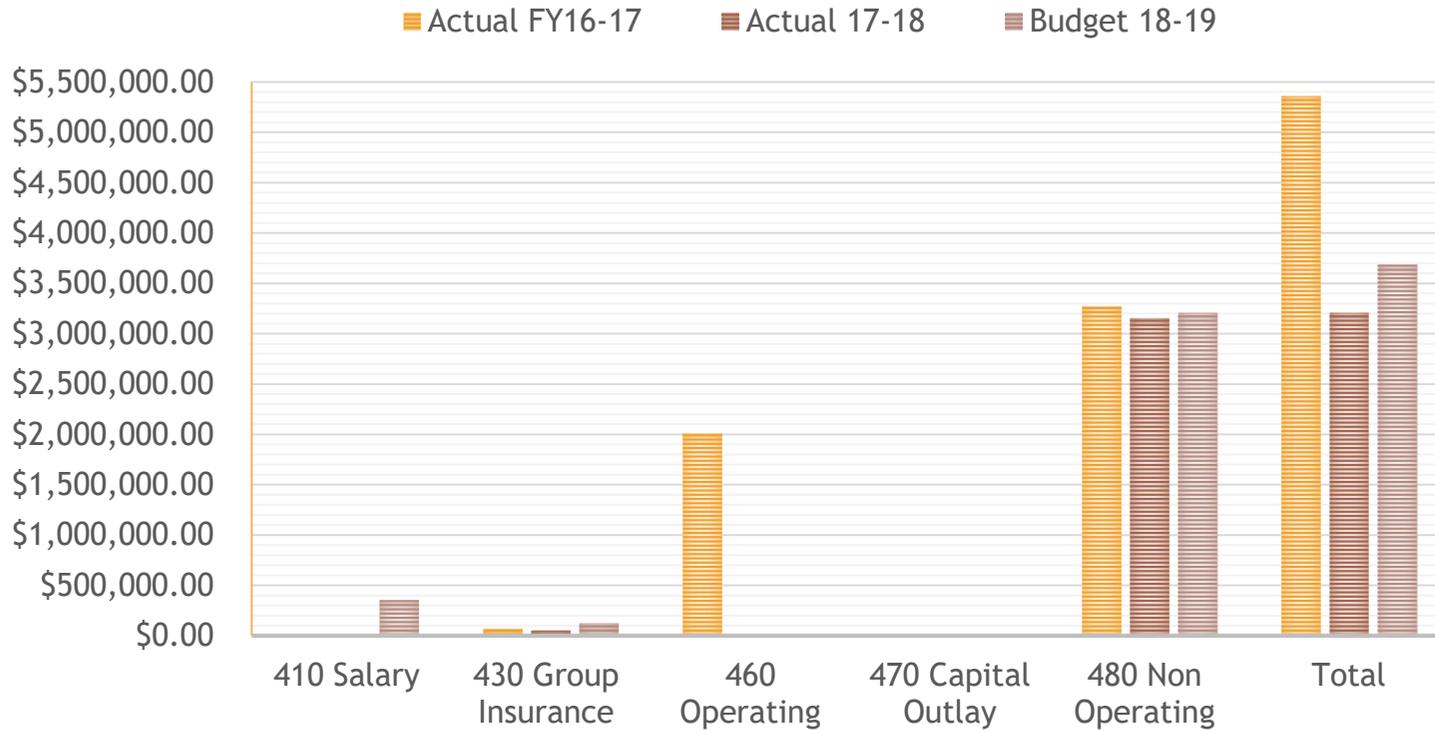
Divisions 10-89



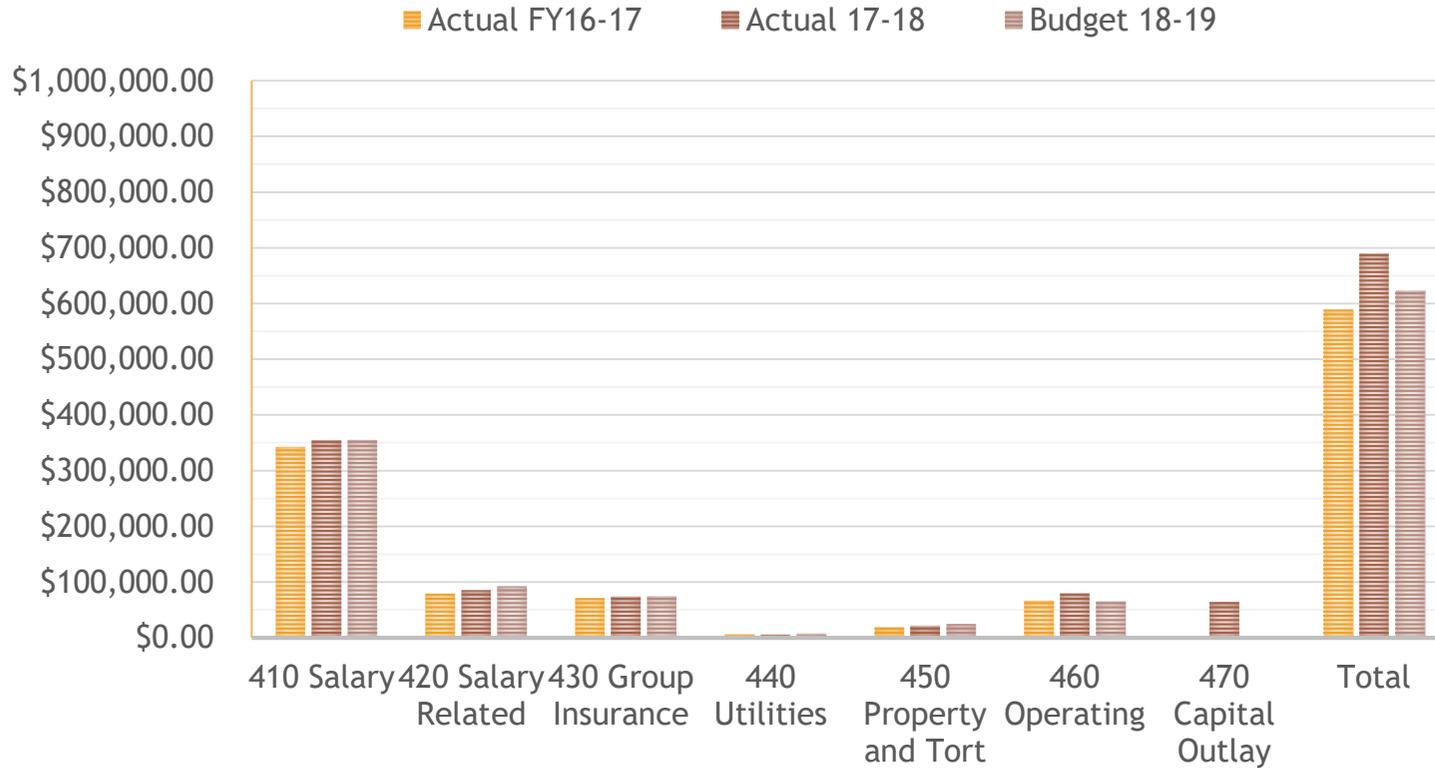
PARKS AND RECREATION DEPARTMENT-70 Divisions 01-40



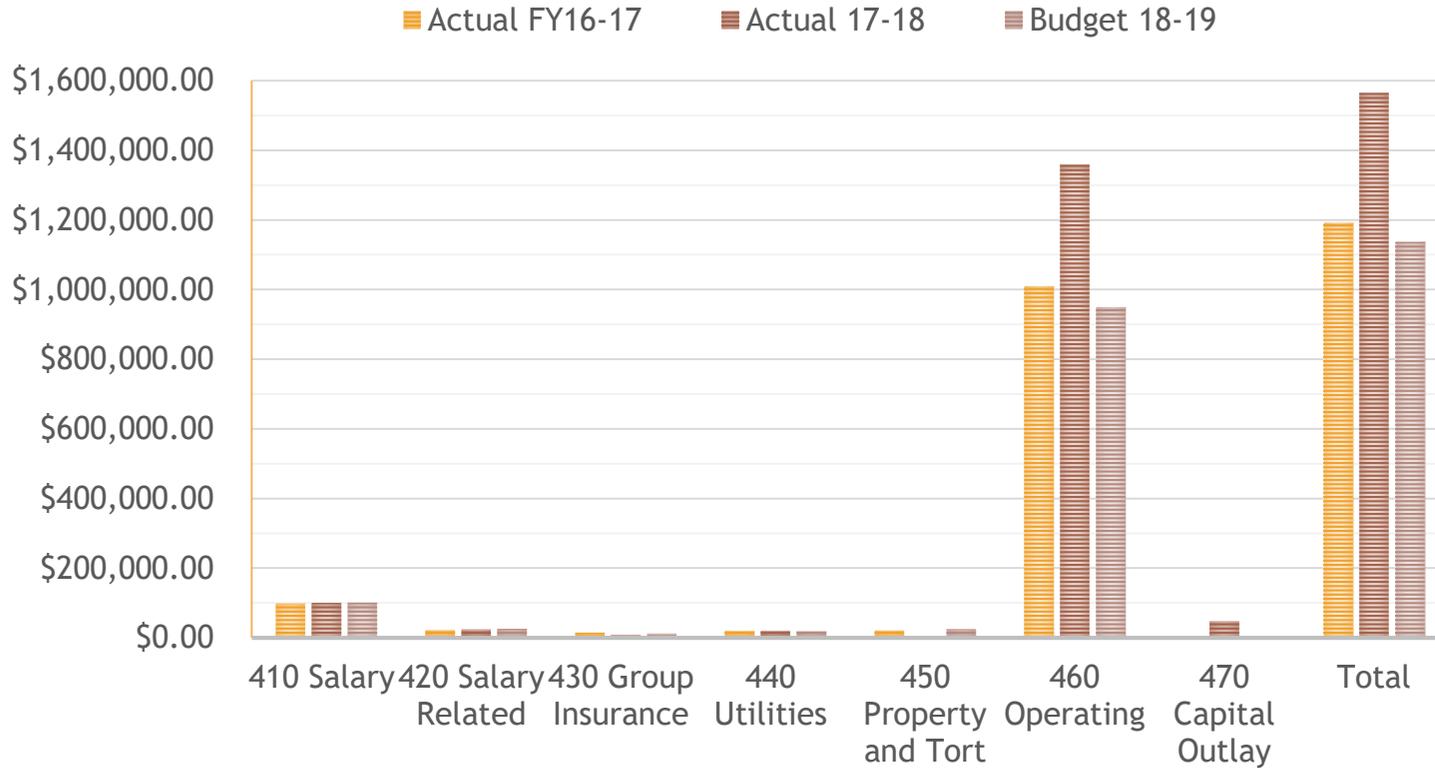
NON OPERATING DEPARTMENT Divisions 00-10



SERVICE DEPARTMENT-90

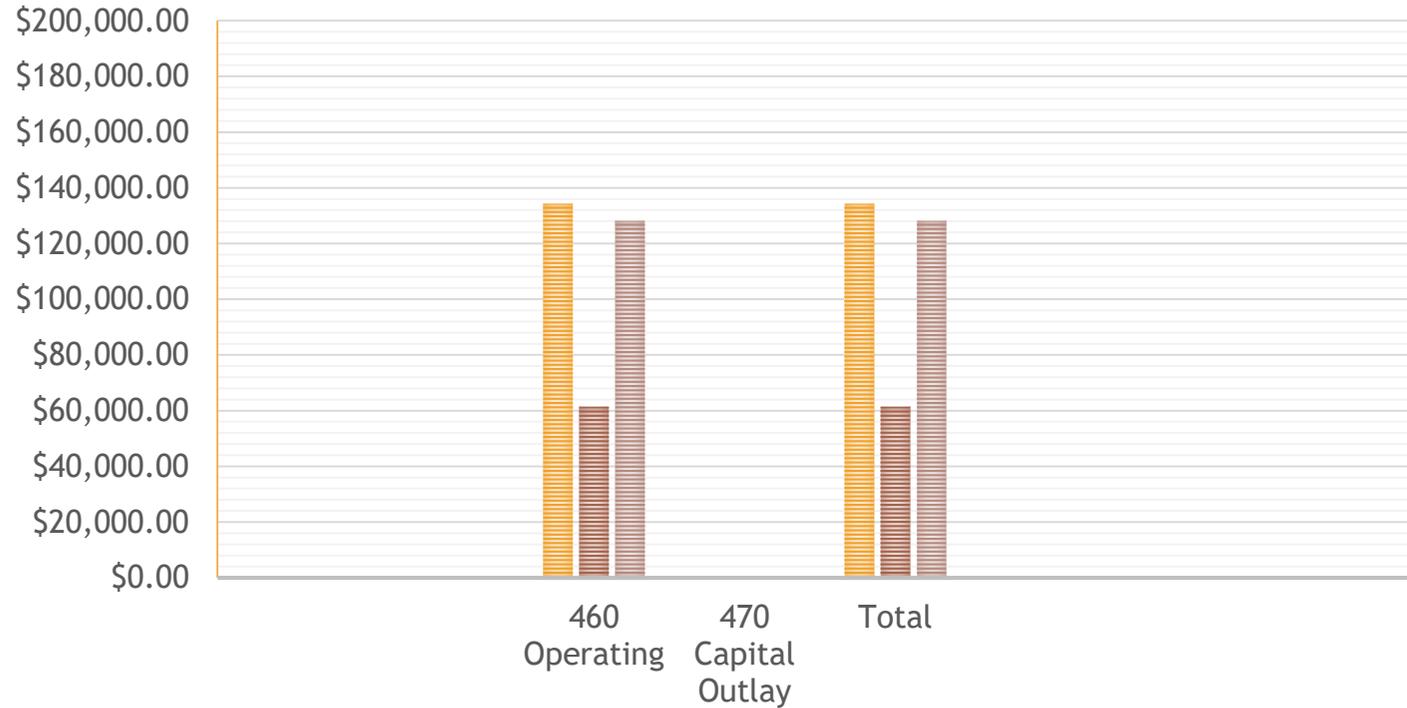


AIRPORT DEPARTMENT-170

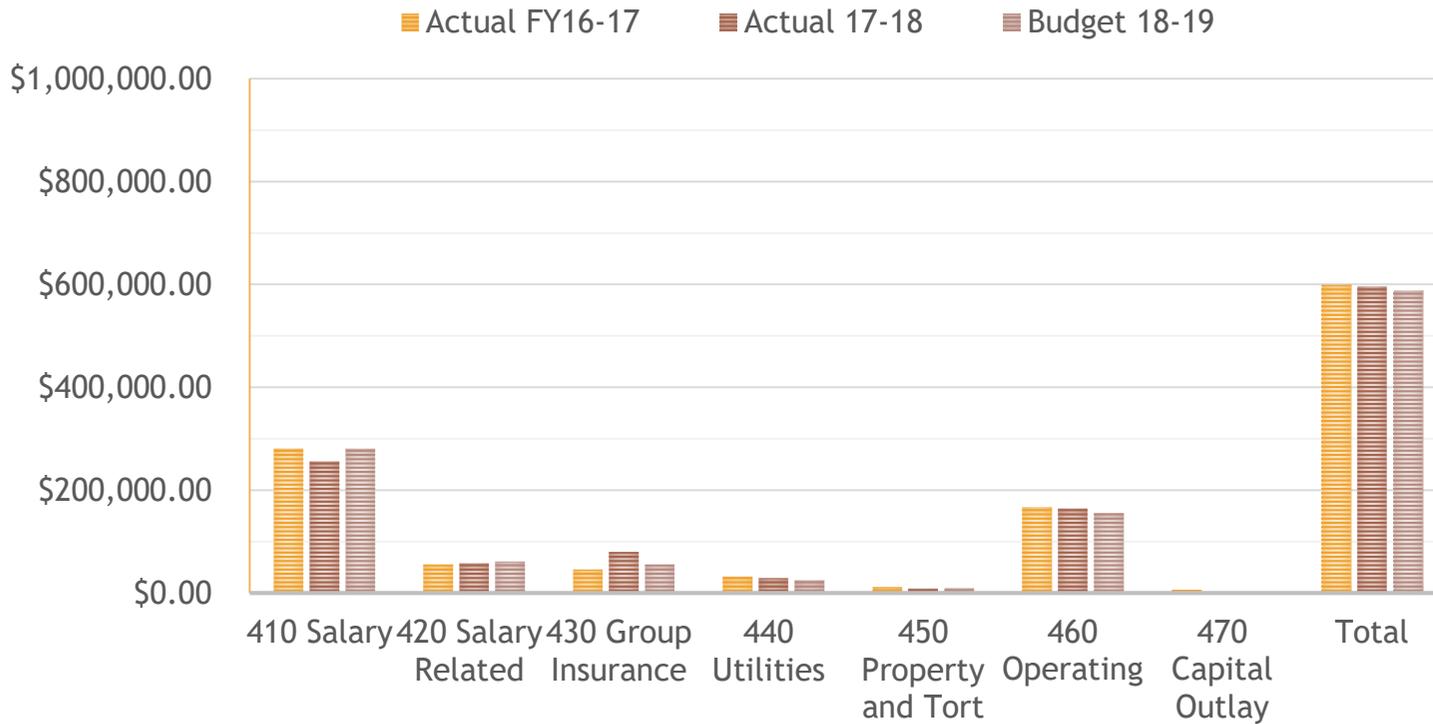


HILLCREST PRO SHOP DEPARTMENT-180

Actual FY16-17 Actual 17-18 Budget 18-19



HILLCREST GOLF COURSE DEPARTMENT-185



Department Details by Account Number

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
0110-Executive	410-001	ADMINISTRATIVE PAYROLL	\$77,116.00	\$75,913.40	\$75,813.80
0110-Executive	420-006	WORKERS COMPENSATION	\$1,004.00	\$1,008.00	\$1,008.00
0110-Executive	420-007	SOCIAL SECURITY	\$5,899.00	\$5,807.47	\$5,799.76
0110-Executive	420-008	RETIREMENT	\$9,315.00	\$10,484.52	\$11,038.49
0110-Executive	430-005	GROUP INSURANCE	\$7,701.00	\$9,135.70	\$8,567.16
0110-Executive	440-010	UTILITIES EXPENSE	\$2,615.00	\$3,304.60	\$3,000.00
0110-Executive	450-011	PROPERTY & TORT INSURANC	\$32.00	\$31.66	\$35.84
0110-Executive	460-004	SPECIAL EXPENSE	\$49,366.00	\$47,788.17	\$47,000.00
0110-Executive	460-009	TRAVEL & TRAINING	\$11,228.00	\$11,062.59	\$12,000.00
0110-Executive	460-012	DUES, FEES & SUBSCRIPTIO	\$6,133.00	\$7,031.24	\$6,800.00
0110-Executive	460-013	POSTAGE, PRINTING, ADV	\$1,585.00	\$3,330.91	\$3,000.00
0110-Executive	460-014	OFFICE SUPPLIES	\$403.00	\$226.52	\$1,800.00
0110-Executive	460-016	MISCELLANEOUS EXPENSE	\$1,827.00	\$855.58	\$1,000.00
0110-Executive	460-128	MAYOR S EXPENSE ACCOUNT	\$1,488.00	\$2,597.00	\$5,000.00
0110-Executive	470-040	SMALL CAPITAL OUTLAY	\$1,358.00	\$839.95	\$0.00
0110-Executive Total			\$177,070.00	\$179,417.31	\$181,863.05
0120-Elections	460-004	SPECIAL EXPENSE	\$8,399.00	\$0.00	\$5,000.00
0120-Elections Total			\$8,399.00	\$0.00	\$5,000.00
0130-Municipal Court	410-001	ADMINISTRATIVE PAYROLL	\$94,296.00	\$60,502.63	\$87,150.00
0130-Municipal Court	410-002	OPERATIONAL PAYROLL	\$87,153.00	\$84,377.71	\$107,723.20
0130-Municipal Court	410-003	OVERTIME	\$294.00	\$7,737.63	\$6,000.00
0130-Municipal Court	420-006	WORKERS COMPENSATION	\$330.00	\$1,095.65	\$1,096.00
0130-Municipal Court	420-007	SOCIAL SECURITY	\$12,833.00	\$11,081.26	\$15,290.30
0130-Municipal Court	420-008	RETIREMENT	\$21,949.00	\$21,160.03	\$29,101.54
0130-Municipal Court	430-005	GROUP INSURANCE	\$31,086.00	\$28,020.63	\$30,429.48
0130-Municipal Court	450-011	PROPERTY & TORT INSURANC	\$566.00	\$565.66	\$646.86
0130-Municipal Court	460-002	INDIGENT DEFENSE	\$24,000.00	\$24,000.00	\$24,000.00
0130-Municipal Court	460-004	SPECIAL EXPENSE	\$3,056.00	\$5,304.00	\$4,000.00
0130-Municipal Court	460-009	TRAVEL & TRAINING	\$1,335.00	\$642.06	\$1,200.00
0130-Municipal Court	460-012	DUES, FEES & SUBSCRIPTIO	\$340.00	\$286.25	\$750.00
0130-Municipal Court	460-013	POSTAGE, PRINTING, ADV	\$2,762.00	\$2,201.25	\$2,800.00
0130-Municipal Court	460-014	OFFICE SUPPLIES	\$1,831.00	\$2,406.50	\$2,000.00
0130-Municipal Court	460-015	OFFICE MAINTENANCE	\$457.00	\$1,341.05	\$1,200.00
0130-Municipal Court	460-016	MISCELLANEOUS EXPENSE	\$80.00	\$2,204.12	\$1,300.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
0130-Municipal Court	460-017	COMPUTER OPERATIONS	\$1,815.00	\$1,815.00	\$1,800.00
0130-Municipal Court	460-025	COMPUTER SUPPLIES & UPGR	\$700.00	\$682.07	\$500.00
0130-Municipal Court	460-041	CONTRACTUAL SERVICES	\$1,000.00	\$53,475.00	\$25,000.00
0130-Municipal Court	460-088	PR YR BOND REFUND EXPENS	\$2,573.00	\$2,450.00	\$500.00
0130-Municipal Court Total			\$288,456.00	\$311,348.50	\$342,487.38
1010-Finance	410-001	ADMINISTRATIVE PAYROLL	\$258,669.00	\$280,786.03	\$309,677.73
1010-Finance	410-003	OVERTIME	\$9,808.00	\$2,095.57	\$0.00
1010-Finance	420-006	WORKERS COMPENSATION	\$738.00	\$1,475.59	\$1,476.00
1010-Finance	420-007	SOCIAL SECURITY	\$19,831.00	\$20,758.95	\$23,690.35
1010-Finance	420-008	RETIREMENT	\$32,628.00	\$39,208.32	\$45,089.08
1010-Finance	430-005	GROUP INSURANCE	\$40,672.00	\$57,469.81	\$59,290.45
1010-Finance	440-010	UTILITIES EXPENSE	\$4,037.00	\$4,343.91	\$4,600.00
1010-Finance	450-011	PROPERTY & TORT INSURANC	\$2,531.00	\$2,506.66	\$2,807.84
1010-Finance	450-049	VEHICLE INSURANCE	\$585.00	\$1,264.01	\$1,415.68
1010-Finance	460-004	SPECIAL EXPENSE	\$258.00	\$210.00	\$500.00
1010-Finance	460-009	TRAVEL & TRAINING	\$2,521.00	\$3,812.83	\$4,250.00
1010-Finance	460-012	DUES, FEES & SUBSCRIPTIO	\$1,654.00	\$1,868.45	\$1,600.00
1010-Finance	460-013	POSTAGE, PRINTING, ADV	\$28,428.00	\$12,731.19	\$28,000.00
1010-Finance	460-014	OFFICE SUPPLIES	\$7,027.00	\$8,553.14	\$6,700.00
1010-Finance	460-015	OFFICE MAINTENANCE	\$2,415.00	\$6,544.07	\$5,800.00
1010-Finance	460-016	MISCELLANEOUS EXPENSE	\$3,553.00	\$4,124.33	\$4,000.00
1010-Finance	460-017	COMPUTER OPERATIONS	\$0.00	\$196.00	\$1,400.00
1010-Finance	460-021	GAS	\$53.00	\$147.56	\$300.00
1010-Finance	460-022	TIRES	\$0.00	\$0.00	\$300.00
1010-Finance	460-025	COMPUTER SUPPLIES & UPGR	\$4,352.00	\$940.59	\$3,500.00
1010-Finance	460-030	LEASES	\$3,606.00	\$4,823.75	\$3,800.00
1010-Finance	460-041	CONTRACTUAL SERVICES	\$99,190.00	\$50,889.89	\$65,000.00
1010-Finance	460-050	VEHICLE MAINTENANCE	\$633.00	\$144.71	\$750.00
1010-Finance	470-040	SMALL CAPITAL OUTLAY	\$1,459.00	\$4,484.97	\$0.00
1010-Finance Total			\$524,648.00	\$509,380.33	\$573,947.13
1030-Information Technology	410-001	ADMINISTRATIVE PAYROLL	\$136,345.00	\$109,991.30	\$97,003.23
1030-Information Technology	420-006	WORKERS COMPENSATION	\$1,105.00	\$1,630.10	\$1,630.00
1030-Information Technology	420-007	SOCIAL SECURITY	\$10,248.00	\$8,376.53	\$7,420.75
1030-Information Technology	420-008	RETIREMENT	\$16,473.00	\$14,439.74	\$14,123.67

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
0110-Executive	410-001	ADMINISTRATIVE PAYROLL	\$77,116.00	\$75,913.40	\$75,813.80
0110-Executive	420-006	WORKERS COMPENSATION	\$1,004.00	\$1,008.00	\$1,008.00
0110-Executive	420-007	SOCIAL SECURITY	\$5,899.00	\$5,807.47	\$5,799.76
0110-Executive	420-008	RETIREMENT	\$9,315.00	\$10,484.52	\$11,038.49
0110-Executive	430-005	GROUP INSURANCE	\$7,701.00	\$9,135.70	\$8,567.16
0110-Executive	440-010	UTILITIES EXPENSE	\$2,615.00	\$3,304.60	\$3,000.00
0110-Executive	450-011	PROPERTY & TORT INSURANC	\$32.00	\$31.66	\$35.84
0110-Executive	460-004	SPECIAL EXPENSE	\$49,366.00	\$47,788.17	\$47,000.00
0110-Executive	460-009	TRAVEL & TRAINING	\$11,228.00	\$11,062.59	\$12,000.00
0110-Executive	460-012	DUES, FEES & SUBSCRIPTIO	\$6,133.00	\$7,031.24	\$6,800.00
0110-Executive	460-013	POSTAGE, PRINTING, ADV	\$1,585.00	\$3,330.91	\$3,000.00
0110-Executive	460-014	OFFICE SUPPLIES	\$403.00	\$226.52	\$1,800.00
0110-Executive	460-016	MISCELLANEOUS EXPENSE	\$1,827.00	\$855.58	\$1,000.00
0110-Executive	460-128	MAYOR S EXPENSE ACCOUNT	\$1,488.00	\$2,597.00	\$5,000.00
0110-Executive	470-040	SMALL CAPITAL OUTLAY	\$1,358.00	\$839.95	\$0.00
0110-Executive Total			\$177,070.00	\$179,417.31	\$181,863.05
0120-Elections	460-004	SPECIAL EXPENSE	\$8,399.00	\$0.00	\$5,000.00
0120-Elections Total			\$8,399.00	\$0.00	\$5,000.00
0130-Municipal Court	410-001	ADMINISTRATIVE PAYROLL	\$94,296.00	\$60,502.63	\$87,150.00
0130-Municipal Court	410-002	OPERATIONAL PAYROLL	\$87,153.00	\$84,377.71	\$107,723.20
0130-Municipal Court	410-003	OVERTIME	\$294.00	\$7,737.63	\$6,000.00
0130-Municipal Court	420-006	WORKERS COMPENSATION	\$330.00	\$1,095.65	\$1,096.00
0130-Municipal Court	420-007	SOCIAL SECURITY	\$12,833.00	\$11,081.26	\$15,290.30
0130-Municipal Court	420-008	RETIREMENT	\$21,949.00	\$21,160.03	\$29,101.54
0130-Municipal Court	430-005	GROUP INSURANCE	\$31,086.00	\$28,020.63	\$30,429.48
0130-Municipal Court	450-011	PROPERTY & TORT INSURANC	\$566.00	\$565.66	\$646.86
0130-Municipal Court	460-002	INDIGENT DEFENSE	\$24,000.00	\$24,000.00	\$24,000.00
0130-Municipal Court	460-004	SPECIAL EXPENSE	\$3,056.00	\$5,304.00	\$4,000.00
0130-Municipal Court	460-009	TRAVEL & TRAINING	\$1,335.00	\$642.06	\$1,200.00
0130-Municipal Court	460-012	DUES, FEES & SUBSCRIPTIO	\$340.00	\$286.25	\$750.00
0130-Municipal Court	460-013	POSTAGE, PRINTING, ADV	\$2,762.00	\$2,201.25	\$2,800.00
0130-Municipal Court	460-014	OFFICE SUPPLIES	\$1,831.00	\$2,406.50	\$2,000.00
0130-Municipal Court	460-015	OFFICE MAINTENANCE	\$457.00	\$1,341.05	\$1,200.00
0130-Municipal Court	460-016	MISCELLANEOUS EXPENSE	\$80.00	\$2,204.12	\$1,300.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
0130-Municipal Court	460-017	COMPUTER OPERATIONS	\$1,815.00	\$1,815.00	\$1,800.00
0130-Municipal Court	460-025	COMPUTER SUPPLIES & UPGR	\$700.00	\$682.07	\$500.00
0130-Municipal Court	460-041	CONTRACTUAL SERVICES	\$1,000.00	\$53,475.00	\$25,000.00
0130-Municipal Court	460-088	PR YR BOND REFUND EXPENS	\$2,573.00	\$2,450.00	\$500.00
0130-Municipal Court Total			\$288,456.00	\$311,348.50	\$342,487.38
1010-Finance	410-001	ADMINISTRATIVE PAYROLL	\$258,669.00	\$280,786.03	\$309,677.73
1010-Finance	410-003	OVERTIME	\$9,808.00	\$2,095.57	\$0.00
1010-Finance	420-006	WORKERS COMPENSATION	\$738.00	\$1,475.59	\$1,476.00
1010-Finance	420-007	SOCIAL SECURITY	\$19,831.00	\$20,758.95	\$23,690.35
1010-Finance	420-008	RETIREMENT	\$32,628.00	\$39,208.32	\$45,089.08
1010-Finance	430-005	GROUP INSURANCE	\$40,672.00	\$57,469.81	\$59,290.45
1010-Finance	440-010	UTILITIES EXPENSE	\$4,037.00	\$4,343.91	\$4,600.00
1010-Finance	450-011	PROPERTY & TORT INSURANC	\$2,531.00	\$2,506.66	\$2,807.84
1010-Finance	450-049	VEHICLE INSURANCE	\$585.00	\$1,264.01	\$1,415.68
1010-Finance	460-004	SPECIAL EXPENSE	\$258.00	\$210.00	\$500.00
1010-Finance	460-009	TRAVEL & TRAINING	\$2,521.00	\$3,812.83	\$4,250.00
1010-Finance	460-012	DUES, FEES & SUBSCRIPTIO	\$1,654.00	\$1,868.45	\$1,600.00
1010-Finance	460-013	POSTAGE, PRINTING, ADV	\$28,428.00	\$12,731.19	\$28,000.00
1010-Finance	460-014	OFFICE SUPPLIES	\$7,027.00	\$8,553.14	\$6,700.00
1010-Finance	460-015	OFFICE MAINTENANCE	\$2,415.00	\$6,544.07	\$5,800.00
1010-Finance	460-016	MISCELLANEOUS EXPENSE	\$3,553.00	\$4,124.33	\$4,000.00
1010-Finance	460-017	COMPUTER OPERATIONS	\$0.00	\$196.00	\$1,400.00
1010-Finance	460-021	GAS	\$53.00	\$147.56	\$300.00
1010-Finance	460-022	TIRES	\$0.00	\$0.00	\$300.00
1010-Finance	460-025	COMPUTER SUPPLIES & UPGR	\$4,352.00	\$940.59	\$3,500.00
1010-Finance	460-030	LEASES	\$3,606.00	\$4,823.75	\$3,800.00
1010-Finance	460-041	CONTRACTUAL SERVICES	\$99,190.00	\$50,889.89	\$65,000.00
1010-Finance	460-050	VEHICLE MAINTENANCE	\$633.00	\$144.71	\$750.00
1010-Finance	470-040	SMALL CAPITAL OUTLAY	\$1,459.00	\$4,484.97	\$0.00
1010-Finance Total			\$524,648.00	\$509,380.33	\$573,947.13
1030-Information Technology	410-001	ADMINISTRATIVE PAYROLL	\$136,345.00	\$109,991.30	\$97,003.23
1030-Information Technology	420-006	WORKERS COMPENSATION	\$1,105.00	\$1,630.10	\$1,630.00
1030-Information Technology	420-007	SOCIAL SECURITY	\$10,248.00	\$8,376.53	\$7,420.75
1030-Information Technology	420-008	RETIREMENT	\$16,473.00	\$14,439.74	\$14,123.67

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
1030-Information Technology	430-005	GROUP INSURANCE	\$15,985.00	\$12,277.98	\$9,023.08
1030-Information Technology	440-010	UTILITIES EXPENSE	\$3,685.00	\$3,137.71	\$2,900.00
1030-Information Technology	450-011	PROPERTY & TORT INSURANC	\$1,375.00	\$1,205.52	\$1,800.96
1030-Information Technology	450-049	VEHICLE INSURANCE	\$585.00	\$585.00	\$655.20
1030-Information Technology	460-004	SPECIAL EXPENSE	\$10.00	\$321.00	\$500.00
1030-Information Technology	460-009	TRAVEL & TRAINING	\$0.00	\$677.82	\$700.00
1030-Information Technology	460-012	DUES, FEES & SUBSCRIPTIO	\$80.00	\$60.00	\$150.00
1030-Information Technology	460-013	POSTAGE, PRINTING, ADV	\$0.00	\$15.41	\$100.00
1030-Information Technology	460-014	OFFICE SUPPLIES	\$49.00	\$42.73	\$250.00
1030-Information Technology	460-015	OFFICE MAINTENANCE	\$0.00	\$539.52	\$300.00
1030-Information Technology	460-016	MISCELLANEOUS EXPENSE	\$317.00	\$359.37	\$400.00
1030-Information Technology	460-017	COMPUTER OPERATIONS	\$58,376.00	\$24,028.95	\$90,000.00
1030-Information Technology	460-021	GAS	\$502.00	\$548.25	\$600.00
1030-Information Technology	460-025	COMPUTER SUPPLIES & UPGR	\$10,038.00	\$3,934.48	\$10,000.00
1030-Information Technology	460-041	CONTRACTUAL SERVICES	\$36,823.00	\$122,658.75	\$100,000.00
1030-Information Technology	460-050	VEHICLE MAINTENANCE	\$222.00	\$0.00	\$750.00
1030-Information Technology	470-020	CAPITAL OUTLAY	\$22,166.00	\$86,800.59	\$0.00
1030-Information Technology	470-040	SMALL CAPITAL OUTLAY	\$1,568.00	\$0.00	\$0.00
1030-Information Technology Total			\$315,952.00	\$391,630.75	\$338,306.89
2010-City Administration	410-001	ADMINISTRATIVE PAYROLL	\$292,299.00	\$291,534.18	\$291,471.02
2010-City Administration	420-006	WORKERS COMPENSATION	\$2,746.00	\$3,783.70	\$3,784.00
2010-City Administration	420-007	SOCIAL SECURITY	\$17,898.00	\$18,097.41	\$22,297.53
2010-City Administration	420-008	RETIREMENT	\$35,326.00	\$40,274.95	\$42,438.18
2010-City Administration	430-005	GROUP INSURANCE	\$19,929.00	\$25,522.09	\$26,273.39
2010-City Administration	440-010	UTILITIES EXPENSE	\$5,491.00	\$4,799.12	\$3,560.00
2010-City Administration	450-011	PROPERTY & TORT INSURANC	\$1,296.00	\$1,365.41	\$1,528.80
2010-City Administration	450-049	VEHICLE INSURANCE	\$927.00	\$941.30	\$1,053.92
2010-City Administration	460-004	SPECIAL EXPENSE	\$0.00	\$0.00	\$100.00
2010-City Administration	460-009	TRAVEL & TRAINING	\$2,976.00	\$3,096.38	\$2,500.00
2010-City Administration	460-012	DUES, FEES & SUBSCRIPTIO	\$3,342.00	\$3,681.62	\$3,342.00
2010-City Administration	460-013	POSTAGE, PRINTING, ADV	\$3,920.00	\$2,579.07	\$3,000.00
2010-City Administration	460-014	OFFICE SUPPLIES	\$2,379.00	\$1,850.34	\$1,500.00
2010-City Administration	460-015	OFFICE MAINTENANCE	\$623.00	\$3,770.68	\$3,200.00
2010-City Administration	460-016	MISCELLANEOUS EXPENSE	\$268.00	\$342.89	\$500.00
2010-City Administration	460-021	GAS	\$1,916.00	\$2,358.59	\$2,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
1030-Information Technology	430-005	GROUP INSURANCE	\$15,985.00	\$12,277.98	\$9,023.08
1030-Information Technology	440-010	UTILITIES EXPENSE	\$3,685.00	\$3,137.71	\$2,900.00
1030-Information Technology	450-011	PROPERTY & TORT INSURANC	\$1,375.00	\$1,205.52	\$1,800.96
1030-Information Technology	450-049	VEHICLE INSURANCE	\$585.00	\$585.00	\$655.20
1030-Information Technology	460-004	SPECIAL EXPENSE	\$10.00	\$321.00	\$500.00
1030-Information Technology	460-009	TRAVEL & TRAINING	\$0.00	\$677.82	\$700.00
1030-Information Technology	460-012	DUES, FEES & SUBSCRIPTIO	\$80.00	\$60.00	\$150.00
1030-Information Technology	460-013	POSTAGE, PRINTING, ADV	\$0.00	\$15.41	\$100.00
1030-Information Technology	460-014	OFFICE SUPPLIES	\$49.00	\$42.73	\$250.00
1030-Information Technology	460-015	OFFICE MAINTENANCE	\$0.00	\$539.52	\$300.00
1030-Information Technology	460-016	MISCELLANEOUS EXPENSE	\$317.00	\$359.37	\$400.00
1030-Information Technology	460-017	COMPUTER OPERATIONS	\$58,376.00	\$24,028.95	\$90,000.00
1030-Information Technology	460-021	GAS	\$502.00	\$548.25	\$600.00
1030-Information Technology	460-025	COMPUTER SUPPLIES & UPGR	\$10,038.00	\$3,934.48	\$10,000.00
1030-Information Technology	460-041	CONTRACTUAL SERVICES	\$36,823.00	\$122,658.75	\$100,000.00
1030-Information Technology	460-050	VEHICLE MAINTENANCE	\$222.00	\$0.00	\$750.00
1030-Information Technology	470-020	CAPITAL OUTLAY	\$22,166.00	\$86,800.59	\$0.00
1030-Information Technology	470-040	SMALL CAPITAL OUTLAY	\$1,568.00	\$0.00	\$0.00
1030-Information Technology Total			\$315,952.00	\$391,630.75	\$338,306.89
2010-City Administration	410-001	ADMINISTRATIVE PAYROLL	\$292,299.00	\$291,534.18	\$291,471.02
2010-City Administration	420-006	WORKERS COMPENSATION	\$2,746.00	\$3,783.70	\$3,784.00
2010-City Administration	420-007	SOCIAL SECURITY	\$17,898.00	\$18,097.41	\$22,297.53
2010-City Administration	420-008	RETIREMENT	\$35,326.00	\$40,274.95	\$42,438.18
2010-City Administration	430-005	GROUP INSURANCE	\$19,929.00	\$25,522.09	\$26,273.39
2010-City Administration	440-010	UTILITIES EXPENSE	\$5,491.00	\$4,799.12	\$3,560.00
2010-City Administration	450-011	PROPERTY & TORT INSURANC	\$1,296.00	\$1,365.41	\$1,528.80
2010-City Administration	450-049	VEHICLE INSURANCE	\$927.00	\$941.30	\$1,053.92
2010-City Administration	460-004	SPECIAL EXPENSE	\$0.00	\$0.00	\$100.00
2010-City Administration	460-009	TRAVEL & TRAINING	\$2,976.00	\$3,096.38	\$2,500.00
2010-City Administration	460-012	DUES, FEES & SUBSCRIPTIO	\$3,342.00	\$3,681.62	\$3,342.00
2010-City Administration	460-013	POSTAGE, PRINTING, ADV	\$3,920.00	\$2,579.07	\$3,000.00
2010-City Administration	460-014	OFFICE SUPPLIES	\$2,379.00	\$1,850.34	\$1,500.00
2010-City Administration	460-015	OFFICE MAINTENANCE	\$623.00	\$3,770.68	\$3,200.00
2010-City Administration	460-016	MISCELLANEOUS EXPENSE	\$268.00	\$342.89	\$500.00
2010-City Administration	460-021	GAS	\$1,916.00	\$2,358.59	\$2,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
0110-Executive	410-001	ADMINISTRATIVE PAYROLL	\$77,116.00	\$75,913.40	\$75,813.80
0110-Executive	420-006	WORKERS COMPENSATION	\$1,004.00	\$1,008.00	\$1,008.00
0110-Executive	420-007	SOCIAL SECURITY	\$5,899.00	\$5,807.47	\$5,799.76
0110-Executive	420-008	RETIREMENT	\$9,315.00	\$10,484.52	\$11,038.49
0110-Executive	430-005	GROUP INSURANCE	\$7,701.00	\$9,135.70	\$8,567.16
0110-Executive	440-010	UTILITIES EXPENSE	\$2,615.00	\$3,304.60	\$3,000.00
0110-Executive	450-011	PROPERTY & TORT INSURANC	\$32.00	\$31.66	\$35.84
0110-Executive	460-004	SPECIAL EXPENSE	\$49,366.00	\$47,788.17	\$47,000.00
0110-Executive	460-009	TRAVEL & TRAINING	\$11,228.00	\$11,062.59	\$12,000.00
0110-Executive	460-012	DUES, FEES & SUBSCRIPTIO	\$6,133.00	\$7,031.24	\$6,800.00
0110-Executive	460-013	POSTAGE, PRINTING, ADV	\$1,585.00	\$3,330.91	\$3,000.00
0110-Executive	460-014	OFFICE SUPPLIES	\$403.00	\$226.52	\$1,800.00
0110-Executive	460-016	MISCELLANEOUS EXPENSE	\$1,827.00	\$855.58	\$1,000.00
0110-Executive	460-128	MAYOR S EXPENSE ACCOUNT	\$1,488.00	\$2,597.00	\$5,000.00
0110-Executive	470-040	SMALL CAPITAL OUTLAY	\$1,358.00	\$839.95	\$0.00
0110-Executive Total			\$177,070.00	\$179,417.31	\$181,863.05
0120-Elections	460-004	SPECIAL EXPENSE	\$8,399.00	\$0.00	\$5,000.00
0120-Elections Total			\$8,399.00	\$0.00	\$5,000.00
0130-Municipal Court	410-001	ADMINISTRATIVE PAYROLL	\$94,296.00	\$60,502.63	\$87,150.00
0130-Municipal Court	410-002	OPERATIONAL PAYROLL	\$87,153.00	\$84,377.71	\$107,723.20
0130-Municipal Court	410-003	OVERTIME	\$294.00	\$7,737.63	\$6,000.00
0130-Municipal Court	420-006	WORKERS COMPENSATION	\$330.00	\$1,095.65	\$1,096.00
0130-Municipal Court	420-007	SOCIAL SECURITY	\$12,833.00	\$11,081.26	\$15,290.30
0130-Municipal Court	420-008	RETIREMENT	\$21,949.00	\$21,160.03	\$29,101.54
0130-Municipal Court	430-005	GROUP INSURANCE	\$31,086.00	\$28,020.63	\$30,429.48
0130-Municipal Court	450-011	PROPERTY & TORT INSURANC	\$566.00	\$565.66	\$646.86
0130-Municipal Court	460-002	INDIGENT DEFENSE	\$24,000.00	\$24,000.00	\$24,000.00
0130-Municipal Court	460-004	SPECIAL EXPENSE	\$3,056.00	\$5,304.00	\$4,000.00
0130-Municipal Court	460-009	TRAVEL & TRAINING	\$1,335.00	\$642.06	\$1,200.00
0130-Municipal Court	460-012	DUES, FEES & SUBSCRIPTIO	\$340.00	\$286.25	\$750.00
0130-Municipal Court	460-013	POSTAGE, PRINTING, ADV	\$2,762.00	\$2,201.25	\$2,800.00
0130-Municipal Court	460-014	OFFICE SUPPLIES	\$1,831.00	\$2,406.50	\$2,000.00
0130-Municipal Court	460-015	OFFICE MAINTENANCE	\$457.00	\$1,341.05	\$1,200.00
0130-Municipal Court	460-016	MISCELLANEOUS EXPENSE	\$80.00	\$2,204.12	\$1,300.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
0130-Municipal Court	460-017	COMPUTER OPERATIONS	\$1,815.00	\$1,815.00	\$1,800.00
0130-Municipal Court	460-025	COMPUTER SUPPLIES & UPGR	\$700.00	\$682.07	\$500.00
0130-Municipal Court	460-041	CONTRACTUAL SERVICES	\$1,000.00	\$53,475.00	\$25,000.00
0130-Municipal Court	460-088	PR YR BOND REFUND EXPENS	\$2,573.00	\$2,450.00	\$500.00
0130-Municipal Court Total			\$288,456.00	\$311,348.50	\$342,487.38
1010-Finance	410-001	ADMINISTRATIVE PAYROLL	\$258,669.00	\$280,786.03	\$309,677.73
1010-Finance	410-003	OVERTIME	\$9,808.00	\$2,095.57	\$0.00
1010-Finance	420-006	WORKERS COMPENSATION	\$738.00	\$1,475.59	\$1,476.00
1010-Finance	420-007	SOCIAL SECURITY	\$19,831.00	\$20,758.95	\$23,690.35
1010-Finance	420-008	RETIREMENT	\$32,628.00	\$39,208.32	\$45,089.08
1010-Finance	430-005	GROUP INSURANCE	\$40,672.00	\$57,469.81	\$59,290.45
1010-Finance	440-010	UTILITIES EXPENSE	\$4,037.00	\$4,343.91	\$4,600.00
1010-Finance	450-011	PROPERTY & TORT INSURANC	\$2,531.00	\$2,506.66	\$2,807.84
1010-Finance	450-049	VEHICLE INSURANCE	\$585.00	\$1,264.01	\$1,415.68
1010-Finance	460-004	SPECIAL EXPENSE	\$258.00	\$210.00	\$500.00
1010-Finance	460-009	TRAVEL & TRAINING	\$2,521.00	\$3,812.83	\$4,250.00
1010-Finance	460-012	DUES, FEES & SUBSCRIPTIO	\$1,654.00	\$1,868.45	\$1,600.00
1010-Finance	460-013	POSTAGE, PRINTING, ADV	\$28,428.00	\$12,731.19	\$28,000.00
1010-Finance	460-014	OFFICE SUPPLIES	\$7,027.00	\$8,553.14	\$6,700.00
1010-Finance	460-015	OFFICE MAINTENANCE	\$2,415.00	\$6,544.07	\$5,800.00
1010-Finance	460-016	MISCELLANEOUS EXPENSE	\$3,553.00	\$4,124.33	\$4,000.00
1010-Finance	460-017	COMPUTER OPERATIONS	\$0.00	\$196.00	\$1,400.00
1010-Finance	460-021	GAS	\$53.00	\$147.56	\$300.00
1010-Finance	460-022	TIRES	\$0.00	\$0.00	\$300.00
1010-Finance	460-025	COMPUTER SUPPLIES & UPGR	\$4,352.00	\$940.59	\$3,500.00
1010-Finance	460-030	LEASES	\$3,606.00	\$4,823.75	\$3,800.00
1010-Finance	460-041	CONTRACTUAL SERVICES	\$99,190.00	\$50,889.89	\$65,000.00
1010-Finance	460-050	VEHICLE MAINTENANCE	\$633.00	\$144.71	\$750.00
1010-Finance	470-040	SMALL CAPITAL OUTLAY	\$1,459.00	\$4,484.97	\$0.00
1010-Finance Total			\$524,648.00	\$509,380.33	\$573,947.13
1030-Information Technology	410-001	ADMINISTRATIVE PAYROLL	\$136,345.00	\$109,991.30	\$97,003.23
1030-Information Technology	420-006	WORKERS COMPENSATION	\$1,105.00	\$1,630.10	\$1,630.00
1030-Information Technology	420-007	SOCIAL SECURITY	\$10,248.00	\$8,376.53	\$7,420.75
1030-Information Technology	420-008	RETIREMENT	\$16,473.00	\$14,439.74	\$14,123.67

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
0110-Executive	410-001	ADMINISTRATIVE PAYROLL	\$77,116.00	\$75,913.40	\$75,813.80
0110-Executive	420-006	WORKERS COMPENSATION	\$1,004.00	\$1,008.00	\$1,008.00
0110-Executive	420-007	SOCIAL SECURITY	\$5,899.00	\$5,807.47	\$5,799.76
0110-Executive	420-008	RETIREMENT	\$9,315.00	\$10,484.52	\$11,038.49
0110-Executive	430-005	GROUP INSURANCE	\$7,701.00	\$9,135.70	\$8,567.16
0110-Executive	440-010	UTILITIES EXPENSE	\$2,615.00	\$3,304.60	\$3,000.00
0110-Executive	450-011	PROPERTY & TORT INSURANC	\$32.00	\$31.66	\$35.84
0110-Executive	460-004	SPECIAL EXPENSE	\$49,366.00	\$47,788.17	\$47,000.00
0110-Executive	460-009	TRAVEL & TRAINING	\$11,228.00	\$11,062.59	\$12,000.00
0110-Executive	460-012	DUES, FEES & SUBSCRIPTIO	\$6,133.00	\$7,031.24	\$6,800.00
0110-Executive	460-013	POSTAGE, PRINTING, ADV	\$1,585.00	\$3,330.91	\$3,000.00
0110-Executive	460-014	OFFICE SUPPLIES	\$403.00	\$226.52	\$1,800.00
0110-Executive	460-016	MISCELLANEOUS EXPENSE	\$1,827.00	\$855.58	\$1,000.00
0110-Executive	460-128	MAYOR S EXPENSE ACCOUNT	\$1,488.00	\$2,597.00	\$5,000.00
0110-Executive	470-040	SMALL CAPITAL OUTLAY	\$1,358.00	\$839.95	\$0.00
0110-Executive Total			\$177,070.00	\$179,417.31	\$181,863.05
0120-Elections	460-004	SPECIAL EXPENSE	\$8,399.00	\$0.00	\$5,000.00
0120-Elections Total			\$8,399.00	\$0.00	\$5,000.00
0130-Municipal Court	410-001	ADMINISTRATIVE PAYROLL	\$94,296.00	\$60,502.63	\$87,150.00
0130-Municipal Court	410-002	OPERATIONAL PAYROLL	\$87,153.00	\$84,377.71	\$107,723.20
0130-Municipal Court	410-003	OVERTIME	\$294.00	\$7,737.63	\$6,000.00
0130-Municipal Court	420-006	WORKERS COMPENSATION	\$330.00	\$1,095.65	\$1,096.00
0130-Municipal Court	420-007	SOCIAL SECURITY	\$12,833.00	\$11,081.26	\$15,290.30
0130-Municipal Court	420-008	RETIREMENT	\$21,949.00	\$21,160.03	\$29,101.54
0130-Municipal Court	430-005	GROUP INSURANCE	\$31,086.00	\$28,020.63	\$30,429.48
0130-Municipal Court	450-011	PROPERTY & TORT INSURANC	\$566.00	\$565.66	\$646.86
0130-Municipal Court	460-002	INDIGENT DEFENSE	\$24,000.00	\$24,000.00	\$24,000.00
0130-Municipal Court	460-004	SPECIAL EXPENSE	\$3,056.00	\$5,304.00	\$4,000.00
0130-Municipal Court	460-009	TRAVEL & TRAINING	\$1,335.00	\$642.06	\$1,200.00
0130-Municipal Court	460-012	DUES, FEES & SUBSCRIPTIO	\$340.00	\$286.25	\$750.00
0130-Municipal Court	460-013	POSTAGE, PRINTING, ADV	\$2,762.00	\$2,201.25	\$2,800.00
0130-Municipal Court	460-014	OFFICE SUPPLIES	\$1,831.00	\$2,406.50	\$2,000.00
0130-Municipal Court	460-015	OFFICE MAINTENANCE	\$457.00	\$1,341.05	\$1,200.00
0130-Municipal Court	460-016	MISCELLANEOUS EXPENSE	\$80.00	\$2,204.12	\$1,300.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
1030-Information Technology	430-005	GROUP INSURANCE	\$15,985.00	\$12,277.98	\$9,023.08
1030-Information Technology	440-010	UTILITIES EXPENSE	\$3,685.00	\$3,137.71	\$2,900.00
1030-Information Technology	450-011	PROPERTY & TORT INSURANC	\$1,375.00	\$1,205.52	\$1,800.96
1030-Information Technology	450-049	VEHICLE INSURANCE	\$585.00	\$585.00	\$655.20
1030-Information Technology	460-004	SPECIAL EXPENSE	\$10.00	\$321.00	\$500.00
1030-Information Technology	460-009	TRAVEL & TRAINING	\$0.00	\$677.82	\$700.00
1030-Information Technology	460-012	DUES, FEES & SUBSCRIPTIO	\$80.00	\$60.00	\$150.00
1030-Information Technology	460-013	POSTAGE, PRINTING, ADV	\$0.00	\$15.41	\$100.00
1030-Information Technology	460-014	OFFICE SUPPLIES	\$49.00	\$42.73	\$250.00
1030-Information Technology	460-015	OFFICE MAINTENANCE	\$0.00	\$539.52	\$300.00
1030-Information Technology	460-016	MISCELLANEOUS EXPENSE	\$317.00	\$359.37	\$400.00
1030-Information Technology	460-017	COMPUTER OPERATIONS	\$58,376.00	\$24,028.95	\$90,000.00
1030-Information Technology	460-021	GAS	\$502.00	\$548.25	\$600.00
1030-Information Technology	460-025	COMPUTER SUPPLIES & UPGR	\$10,038.00	\$3,934.48	\$10,000.00
1030-Information Technology	460-041	CONTRACTUAL SERVICES	\$36,823.00	\$122,658.75	\$100,000.00
1030-Information Technology	460-050	VEHICLE MAINTENANCE	\$222.00	\$0.00	\$750.00
1030-Information Technology	470-020	CAPITAL OUTLAY	\$22,166.00	\$86,800.59	\$0.00
1030-Information Technology	470-040	SMALL CAPITAL OUTLAY	\$1,568.00	\$0.00	\$0.00
1030-Information Technology Total			\$315,952.00	\$391,630.75	\$338,306.89
2010-City Administration	410-001	ADMINISTRATIVE PAYROLL	\$292,299.00	\$291,534.18	\$291,471.02
2010-City Administration	420-006	WORKERS COMPENSATION	\$2,746.00	\$3,783.70	\$3,784.00
2010-City Administration	420-007	SOCIAL SECURITY	\$17,898.00	\$18,097.41	\$22,297.53
2010-City Administration	420-008	RETIREMENT	\$35,326.00	\$40,274.95	\$42,438.18
2010-City Administration	430-005	GROUP INSURANCE	\$19,929.00	\$25,522.09	\$26,273.39
2010-City Administration	440-010	UTILITIES EXPENSE	\$5,491.00	\$4,799.12	\$3,560.00
2010-City Administration	450-011	PROPERTY & TORT INSURANC	\$1,296.00	\$1,365.41	\$1,528.80
2010-City Administration	450-049	VEHICLE INSURANCE	\$927.00	\$941.30	\$1,053.92
2010-City Administration	460-004	SPECIAL EXPENSE	\$0.00	\$0.00	\$100.00
2010-City Administration	460-009	TRAVEL & TRAINING	\$2,976.00	\$3,096.38	\$2,500.00
2010-City Administration	460-012	DUES, FEES & SUBSCRIPTIO	\$3,342.00	\$3,681.62	\$3,342.00
2010-City Administration	460-013	POSTAGE, PRINTING, ADV	\$3,920.00	\$2,579.07	\$3,000.00
2010-City Administration	460-014	OFFICE SUPPLIES	\$2,379.00	\$1,850.34	\$1,500.00
2010-City Administration	460-015	OFFICE MAINTENANCE	\$623.00	\$3,770.68	\$3,200.00
2010-City Administration	460-016	MISCELLANEOUS EXPENSE	\$268.00	\$342.89	\$500.00
2010-City Administration	460-021	GAS	\$1,916.00	\$2,358.59	\$2,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
1030-Information Technology	430-005	GROUP INSURANCE	\$15,985.00	\$12,277.98	\$9,023.08
1030-Information Technology	440-010	UTILITIES EXPENSE	\$3,685.00	\$3,137.71	\$2,900.00
1030-Information Technology	450-011	PROPERTY & TORT INSURANC	\$1,375.00	\$1,205.52	\$1,800.96
1030-Information Technology	450-049	VEHICLE INSURANCE	\$585.00	\$585.00	\$655.20
1030-Information Technology	460-004	SPECIAL EXPENSE	\$10.00	\$321.00	\$500.00
1030-Information Technology	460-009	TRAVEL & TRAINING	\$0.00	\$677.82	\$700.00
1030-Information Technology	460-012	DUES, FEES & SUBSCRIPTIO	\$80.00	\$60.00	\$150.00
1030-Information Technology	460-013	POSTAGE, PRINTING, ADV	\$0.00	\$15.41	\$100.00
1030-Information Technology	460-014	OFFICE SUPPLIES	\$49.00	\$42.73	\$250.00
1030-Information Technology	460-015	OFFICE MAINTENANCE	\$0.00	\$539.52	\$300.00
1030-Information Technology	460-016	MISCELLANEOUS EXPENSE	\$317.00	\$359.37	\$400.00
1030-Information Technology	460-017	COMPUTER OPERATIONS	\$58,376.00	\$24,028.95	\$90,000.00
1030-Information Technology	460-021	GAS	\$502.00	\$548.25	\$600.00
1030-Information Technology	460-025	COMPUTER SUPPLIES & UPGR	\$10,038.00	\$3,934.48	\$10,000.00
1030-Information Technology	460-041	CONTRACTUAL SERVICES	\$36,823.00	\$122,658.75	\$100,000.00
1030-Information Technology	460-050	VEHICLE MAINTENANCE	\$222.00	\$0.00	\$750.00
1030-Information Technology	470-020	CAPITAL OUTLAY	\$22,166.00	\$86,800.59	\$0.00
1030-Information Technology	470-040	SMALL CAPITAL OUTLAY	\$1,568.00	\$0.00	\$0.00
1030-Information Technology Total			\$315,952.00	\$391,630.75	\$338,306.89
2010-City Administration	410-001	ADMINISTRATIVE PAYROLL	\$292,299.00	\$291,534.18	\$291,471.02
2010-City Administration	420-006	WORKERS COMPENSATION	\$2,746.00	\$3,783.70	\$3,784.00
2010-City Administration	420-007	SOCIAL SECURITY	\$17,898.00	\$18,097.41	\$22,297.53
2010-City Administration	420-008	RETIREMENT	\$35,326.00	\$40,274.95	\$42,438.18
2010-City Administration	430-005	GROUP INSURANCE	\$19,929.00	\$25,522.09	\$26,273.39
2010-City Administration	440-010	UTILITIES EXPENSE	\$5,491.00	\$4,799.12	\$3,560.00
2010-City Administration	450-011	PROPERTY & TORT INSURANC	\$1,296.00	\$1,365.41	\$1,528.80
2010-City Administration	450-049	VEHICLE INSURANCE	\$927.00	\$941.30	\$1,053.92
2010-City Administration	460-004	SPECIAL EXPENSE	\$0.00	\$0.00	\$100.00
2010-City Administration	460-009	TRAVEL & TRAINING	\$2,976.00	\$3,096.38	\$2,500.00
2010-City Administration	460-012	DUES, FEES & SUBSCRIPTIO	\$3,342.00	\$3,681.62	\$3,342.00
2010-City Administration	460-013	POSTAGE, PRINTING, ADV	\$3,920.00	\$2,579.07	\$3,000.00
2010-City Administration	460-014	OFFICE SUPPLIES	\$2,379.00	\$1,850.34	\$1,500.00
2010-City Administration	460-015	OFFICE MAINTENANCE	\$623.00	\$3,770.68	\$3,200.00
2010-City Administration	460-016	MISCELLANEOUS EXPENSE	\$268.00	\$342.89	\$500.00
2010-City Administration	460-021	GAS	\$1,916.00	\$2,358.59	\$2,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
			<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
2010-City Administration	460-022	TIRES	\$162.00	\$218.80	\$800.00
2010-City Administration	460-025	COMPUTER SUPPLIES & UPGR	\$2,250.00	\$1,084.45	\$1,200.00
2010-City Administration	460-032	TUITION REIMBURSEMENT	\$0.00	\$0.00	\$2,000.00
2010-City Administration	460-041	CONTRACTUAL SERVICES	\$4,828.00	\$0.00	\$0.00
2010-City Administration	460-050	VEHICLE MAINTENANCE	\$740.00	\$755.32	\$600.00
2010-City Administration	460-115	HUMAN RESOURCES EXPENSES	\$1,493.00	\$6,313.71	\$6,000.00
2010-City Administration	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$859.47	\$0.00
2010-City Administration Total			\$400,809.00	\$413,229.48	\$419,148.84
2020-Planning and Development	410-001	ADMINISTRATIVE PAYROLL	\$130,948.00	\$130,952.67	\$130,724.47
2020-Planning and Development	420-006	WORKERS COMPENSATION	\$1,326.00	\$2,525.45	\$2,525.00
2020-Planning and Development	420-007	SOCIAL SECURITY	\$9,369.00	\$9,347.69	\$10,000.42
2020-Planning and Development	420-008	RETIREMENT	\$15,818.00	\$18,074.25	\$19,033.48
2020-Planning and Development	430-005	GROUP INSURANCE	\$21,949.00	\$25,271.11	\$20,688.73
2020-Planning and Development	440-010	UTILITIES EXPENSE	\$1,096.00	\$1,272.70	\$1,980.00
2020-Planning and Development	450-011	PROPERTY & TORT INSURANC	\$1,212.00	\$1,211.66	\$1,357.44
2020-Planning and Development	450-049	VEHICLE INSURANCE	\$834.00	\$764.99	\$856.80
2020-Planning and Development	460-004	SPECIAL EXPENSE	\$0.00	\$0.00	\$200.00
2020-Planning and Development	460-009	TRAVEL & TRAINING	\$2,880.00	\$3,564.26	\$4,000.00
2020-Planning and Development	460-012	DUES, FEES & SUBSCRIPTIO	\$715.00	\$875.20	\$1,000.00
2020-Planning and Development	460-013	POSTAGE, PRINTING, ADV	\$2,657.00	\$1,383.45	\$2,700.00
2020-Planning and Development	460-014	OFFICE SUPPLIES	\$712.00	\$532.38	\$750.00
2020-Planning and Development	460-015	OFFICE MAINTENANCE	\$0.00	\$0.00	\$250.00
2020-Planning and Development	460-016	MISCELLANEOUS EXPENSE	\$153.00	\$353.97	\$500.00
2020-Planning and Development	460-021	GAS	\$254.00	\$208.00	\$500.00
2020-Planning and Development	460-022	TIRES	\$0.00	\$0.00	\$1,000.00
2020-Planning and Development	460-025	COMPUTER SUPPLIES & UPGR	\$0.00	\$0.00	\$5,000.00
2020-Planning and Development	460-026	GRANT MATCH FASCADE	\$274.00	\$4,650.00	\$10,000.00
2020-Planning and Development	460-041	CONTRACTUAL SERVICES	\$40,500.00	\$9,078.25	\$0.00
2020-Planning and Development	460-050	VEHICLE MAINTENANCE	\$90.00	\$50.34	\$500.00
2020-Planning and Development	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$4,045.53	\$0.00
2020-Planning & Development Total			\$230,787.00	\$214,161.90	\$213,566.34
4001-PW Administration	410-001	ADMINISTRATIVE PAYROLL	\$200,243.00	\$127,925.81	\$169,235.05
4001-PW Administration	420-006	WORKERS COMPENSATION	\$2,484.00	\$2,513.00	\$2,513.00
4001-PW Administration	420-007	SOCIAL SECURITY	\$17,374.00	\$9,006.31	\$12,946.48

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
4001-PW Administration	420-008	RETIREMENT	\$25,566.00	\$17,737.10	\$24,640.62
4001-PW Administration	430-005	GROUP INSURANCE	\$17,122.00	\$23,300.60	\$21,253.72
4001-PW Administration	440-010	UTILITIES EXPENSE	\$4,500.00	\$4,148.40	\$5,000.00
4001-PW Administration	450-011	PROPERTY & TORT INSURANC	\$1,137.00	\$1,136.66	\$1,273.44
4001-PW Administration	450-049	VEHICLE INSURANCE	\$736.00	\$901.84	\$1,010.24
4001-PW Administration	460-004	SPECIAL EXPENSE	\$0.00	\$805.09	\$250.00
4001-PW Administration	460-009	TRAVEL & TRAINING	\$817.00	\$1,115.58	\$2,000.00
4001-PW Administration	460-012	DUES, FEES & SUBSCRIPTIO	\$1,021.00	\$587.05	\$1,000.00
4001-PW Administration	460-013	POSTAGE, PRINTING, ADV	\$459.00	\$374.17	\$500.00
4001-PW Administration	460-014	OFFICE SUPPLIES	\$344.00	\$1,175.87	\$1,200.00
4001-PW Administration	460-015	OFFICE MAINTENANCE	\$822.00	\$2,033.59	\$1,383.43
4001-PW Administration	460-016	MISCELLANEOUS EXPENSE	\$164.00	\$167.04	\$137.14
4001-PW Administration	460-018	CLOTHING	\$0.00	\$855.41	\$1,000.00
4001-PW Administration	460-021	GAS	\$1,224.00	\$758.43	\$1,500.00
4001-PW Administration	460-022	TIRES	\$542.00	\$0.00	\$500.00
4001-PW Administration	460-024	MATERIALS AND SUPPLIES	\$2,543.00	\$760.68	\$1,500.00
4001-PW Administration	460-025	COMPUTER SUPPLIES & UPGR	\$3,821.00	\$3,156.57	\$2,500.00
4001-PW Administration	460-050	VEHICLE MAINTENANCE	\$560.00	\$70.90	\$1,000.00
4001-PW Administration	470-020	CAPITAL OUTLAY	\$27,882.00	\$3,194.79	\$0.00
4001-PW Administration	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$0.00	\$1,000.00
4001-PW Administration Total			\$309,361.00	\$201,724.89	\$253,343.12
4010-Building Inspection	410-001	ADMINISTRATIVE PAYROLL	\$125,629.00	\$123,463.21	\$118,848.08
4010-Building Inspection	410-003	OVERTIME	\$1,200.00	\$413.86	\$0.00
4010-Building Inspection	420-006	WORKERS COMPENSATION	\$2,079.00	\$2,516.35	\$2,516.00
4010-Building Inspection	420-007	SOCIAL SECURITY	\$9,255.00	\$8,998.14	\$9,091.88
4010-Building Inspection	420-008	RETIREMENT	\$14,991.00	\$15,912.03	\$17,304.28
4010-Building Inspection	430-005	GROUP INSURANCE	\$20,858.00	\$26,264.34	\$29,848.07
4010-Building Inspection	440-010	UTILITIES EXPENSE	\$3,482.00	\$2,539.80	\$3,500.00
4010-Building Inspection	450-011	PROPERTY & TORT INSURANC	\$800.00	\$799.66	\$896.00
4010-Building Inspection	450-049	VEHICLE INSURANCE	\$1,275.00	\$1,834.44	\$2,054.08
4010-Building Inspection	460-004	SPECIAL EXPENSE	\$0.00	\$43.00	\$100.00
4010-Building Inspection	460-009	TRAVEL & TRAINING	\$197.00	\$0.00	\$2,500.00
4010-Building Inspection	460-012	DUES, FEES & SUBSCRIPTIO	\$1,388.00	\$1,409.97	\$1,400.00
4010-Building Inspection	460-013	POSTAGE, PRINTING, ADV	\$3,207.00	\$2,589.10	\$2,100.00
4010-Building Inspection	460-014	OFFICE SUPPLIES	\$744.00	\$987.63	\$1,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
4010-Building Inspection	460-015	OFFICE MAINTENANCE	\$822.00	\$1,107.18	\$1,125.00
4010-Building Inspection	460-018	CLOTHING	\$673.00	\$854.08	\$1,500.00
4010-Building Inspection	460-021	GAS	\$909.00	\$638.03	\$1,000.00
4010-Building Inspection	460-022	TIRES	\$0.00	\$108.79	\$500.00
4010-Building Inspection	460-024	MATERIALS AND SUPPLIES	\$585.00	\$4,649.91	\$2,000.00
4010-Building Inspection	460-025	COMPUTER SUPPLIES & UPGR	\$1,134.00	\$2,884.70	\$1,000.00
4010-Building Inspection	460-050	VEHICLE MAINTENANCE	\$132.00	\$66.64	\$1,000.00
4010-Building Inspection	470-020	CAPITAL OUTLAY	\$0.00	\$6,807.41	\$25,000.00
4010-Building Inspection	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$0.00	\$500.00
4010-Building Inspection Total			\$189,360.00	\$204,888.27	\$224,783.39

4030-Garage	410-001	ADMINISTRATIVE PAYROLL	\$57,180.00	\$52,209.91	\$51,450.00
4030-Garage	410-002	OPERATIONAL PAYROLL	\$180,560.00	\$200,600.36	\$179,184.92
4030-Garage	410-003	OVERTIME	\$8,697.00	\$1,673.64	\$2,000.00
4030-Garage	420-006	WORKERS COMPENSATION	\$7,478.00	\$7,700.00	\$7,700.00
4030-Garage	420-007	SOCIAL SECURITY	\$21,169.00	\$15,550.81	\$17,796.57
4030-Garage	420-008	RETIREMENT	\$29,578.00	\$35,057.98	\$33,871.64
4030-Garage	430-005	GROUP INSURANCE	\$38,501.00	\$30,331.90	\$34,589.78
4030-Garage	440-010	UTILITIES EXPENSE	\$16,006.00	\$18,062.78	\$20,000.00
4030-Garage	450-011	PROPERTY & TORT INSURANC	\$2,505.00	\$2,484.75	\$2,783.20
4030-Garage	450-049	VEHICLE INSURANCE	\$2,285.00	\$2,259.07	\$2,530.08
4030-Garage	460-004	SPECIAL EXPENSE	\$0.00	\$847.50	\$100.00
4030-Garage	460-009	TRAVEL & TRAINING	\$300.00	\$516.40	\$1,000.00
4030-Garage	460-012	DUES, FEES & SUBSCRIPTIO	\$3,600.00	\$5,055.00	\$2,100.00
4030-Garage	460-013	POSTAGE, PRINTING, ADV	\$0.00	\$48.15	\$100.00
4030-Garage	460-014	OFFICE SUPPLIES	\$538.00	\$559.80	\$250.00
4030-Garage	460-015	OFFICE MAINTENANCE	\$0.00	\$144.02	\$100.00
4030-Garage	460-016	MISCELLANEOUS EXPENSE	\$5.00	\$139.55	\$50.00
4030-Garage	460-017	COMPUTER OPERATIONS	\$0.00	\$0.00	\$1,800.00
4030-Garage	460-018	CLOTHING	\$2,600.00	\$2,667.13	\$2,500.00
4030-Garage	460-019	EQUIPMENT MAINTENANCE	\$5,065.00	\$3,023.97	\$3,000.00
4030-Garage	460-021	GAS	\$2,268.00	\$2,535.30	\$2,500.00
4030-Garage	460-022	TIRES	\$635.00	\$0.00	\$700.00
4030-Garage	460-023	FACILITY MAINTENANCE	\$5,645.00	\$13,987.91	\$4,000.00
4030-Garage	460-024	MATERIALS AND SUPPLIES	\$22,961.00	\$14,731.60	\$17,000.00
4030-Garage	460-025	COMPUTER SUPPLIES & UPGR	\$1,941.00	\$2,126.96	\$1,200.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
4030-Garage	460-041	CONTRACTUAL SERVICES	\$0.00	\$525.00	\$0.00
4030-Garage	460-050	VEHICLE MAINTENANCE	\$884.00	\$819.53	\$1,500.00
4030-Garage	470-020	CAPITAL OUTLAY	\$16,712.00	\$0.00	\$65,000.00
4030-Garage	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$0.00	\$2,000.00
4030-Garage Total			\$427,113.00	\$413,659.02	\$456,806.19
4040-Municipal Buildings	410-002	OPERATIONAL PAYROLL	\$34,303.00	\$34,241.48	\$33,541.04
4040-Municipal Buildings	410-003	OVERTIME	\$14,921.00	\$15,742.03	\$12,000.00
4040-Municipal Buildings	420-006	WORKERS COMPENSATION	\$1,450.00	\$1,610.00	\$1,610.00
4040-Municipal Buildings	420-007	SOCIAL SECURITY	\$3,311.00	\$3,408.59	\$3,483.89
4040-Municipal Buildings	420-008	RETIREMENT	\$5,710.00	\$7,538.67	\$6,630.78
4040-Municipal Buildings	430-005	GROUP INSURANCE	\$4,071.00	\$1,496.01	\$4,458.80
4040-Municipal Buildings	440-010	UTILITIES EXPENSE	\$33,286.00	\$40,447.38	\$37,000.00
4040-Municipal Buildings	450-011	PROPERTY & TORT INSURANC	\$4,088.00	\$4,390.12	\$4,916.80
4040-Municipal Buildings	450-049	VEHICLE INSURANCE	\$585.00	\$585.00	\$655.20
4040-Municipal Buildings	460-004	SPECIAL EXPENSE	\$0.00	\$92.40	\$150.00
4040-Municipal Buildings	460-016	MISCELLANEOUS EXPENSE	\$177.00	\$314.51	\$540.00
4040-Municipal Buildings	460-018	CLOTHING	\$995.00	\$837.72	\$725.00
4040-Municipal Buildings	460-019	EQUIPMENT MAINTENANCE	\$926.00	\$2,027.66	\$2,650.00
4040-Municipal Buildings	460-021	GAS	\$1,663.00	\$1,783.75	\$1,500.00
4040-Municipal Buildings	460-022	TIRES	\$397.00	\$250.44	\$300.00
4040-Municipal Buildings	460-023	FACILITY MAINTENANCE	\$13,516.00	\$19,185.86	\$25,000.00
4040-Municipal Buildings	460-024	MATERIALS AND SUPPLIES	\$7,378.00	\$6,907.83	\$7,000.00
4040-Municipal Buildings	460-041	CONTRACTUAL SERVICES	\$4,020.00	\$3,685.00	\$3,600.00
4040-Municipal Buildings	460-050	VEHICLE MAINTENANCE	\$392.00	\$284.85	\$750.00
4040-Municipal Buildings	460-199	FIRST CIT BLDG EXPENSES	\$510.00	\$25.00	\$500.00
4040-Municipal Buildings	470-020	CAPITAL OUTLAY	\$0.00	\$0.00	\$18,000.00
4040-Municipal Buildings	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$0.00	\$500.00
4040-Municipal Buildings Total			\$131,699.00	\$144,854.30	\$165,511.51
4050-Parking Facilities	450-011	PROPERTY & TORT INSURANC	\$78.00	\$78.28	\$78.00
4050-Parking Facilities	460-024	MATERIALS AND SUPPLIES	\$74.00	\$438.68	\$500.00
4050-Parking Facilities	460-036	PARKING LOT RENTALS	\$4,635.00	\$3,600.00	\$3,500.00
4050-Parking Facilities	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$0.00	\$500.00
4050-Parking Facilities Total			\$4,787.00	\$4,116.96	\$4,578.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
4060-Residential Sanitation	410-001	ADMINISTRATIVE PAYROLL	\$47,585.00	\$49,127.10	\$44,699.41
4060-Residential Sanitation	410-002	OPERATIONAL PAYROLL	\$423,487.00	\$439,773.45	\$436,197.43
4060-Residential Sanitation	410-003	OVERTIME	\$42,189.00	\$32,976.12	\$36,788.61
4060-Residential Sanitation	420-006	WORKERS COMPENSATION	\$39,342.00	\$44,618.00	\$44,618.00
4060-Residential Sanitation	420-007	SOCIAL SECURITY	\$39,606.00	\$37,084.52	\$39,602.94
4060-Residential Sanitation	420-008	RETIREMENT	\$58,348.00	\$75,016.12	\$75,375.00
4060-Residential Sanitation	430-005	GROUP INSURANCE	\$119,715.00	\$137,126.92	\$143,097.62
4060-Residential Sanitation	440-010	UTILITIES EXPENSE	\$6,756.00	\$6,053.94	\$6,000.00
4060-Residential Sanitation	450-011	PROPERTY & TORT INSURANC	\$21,139.00	\$5,025.60	\$5,629.12
4060-Residential Sanitation	450-049	VEHICLE INSURANCE	\$17,257.00	\$15,675.18	\$17,556.00
4060-Residential Sanitation	460-004	SPECIAL EXPENSE	\$984.00	\$1,283.64	\$900.00
4060-Residential Sanitation	460-009	TRAVEL & TRAINING	\$45.00	\$0.00	\$400.00
4060-Residential Sanitation	460-013	POSTAGE, PRINTING, ADV	\$68.00	\$52.58	\$100.00
4060-Residential Sanitation	460-014	OFFICE SUPPLIES	\$95.00	\$213.06	\$250.00
4060-Residential Sanitation	460-016	MISCELLANEOUS EXPENSE	\$733.00	\$0.00	\$0.00
4060-Residential Sanitation	460-018	CLOTHING	\$13,813.00	\$9,123.79	\$10,000.00
4060-Residential Sanitation	460-019	EQUIPMENT MAINTENANCE	\$1,224.00	\$5,176.44	\$800.00
4060-Residential Sanitation	460-021	GAS	\$48,478.00	\$49,859.16	\$45,000.00
4060-Residential Sanitation	460-022	TIRES	\$23,928.00	\$20,223.99	\$23,000.00
4060-Residential Sanitation	460-023	FACILITY MAINTENANCE	\$4,781.00	\$3,561.16	\$3,000.00
4060-Residential Sanitation	460-024	MATERIALS AND SUPPLIES	\$9,131.00	\$7,443.13	\$10,000.00
4060-Residential Sanitation	460-038	CARTS & MAINTENANCE	\$10,226.00	\$13,785.18	\$8,000.00
4060-Residential Sanitation	460-041	CONTRACTUAL SERVICES	\$6,715.00	\$1,691.83	\$2,000.00
4060-Residential Sanitation	460-050	VEHICLE MAINTENANCE	\$35,825.00	\$37,776.89	\$43,000.00
4060-Residential Sanitation	460-665	RECYCLING BINS	\$2,156.00	\$0.00	\$2,500.00
4060-Residential Sanitation	470-020	CAPITAL OUTLAY	\$0.00	\$0.00	\$170,000.00
4060-Residential Sanitation	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$0.00	\$2,000.00
4060-Residential Sanitation Total			\$973,626.00	\$992,667.80	\$1,170,514.13
4065-Commercial Sanitation	410-002	OPERATIONAL PAYROLL	\$75,067.00	\$77,470.15	\$74,825.71
4065-Commercial Sanitation	410-003	OVERTIME	\$8,035.00	\$7,727.19	\$6,500.00
4065-Commercial Sanitation	420-006	WORKERS COMPENSATION	\$5,399.00	\$8,365.30	\$8,365.00
4065-Commercial Sanitation	420-007	SOCIAL SECURITY	\$6,190.00	\$6,135.40	\$6,221.42
4065-Commercial Sanitation	420-008	RETIREMENT	\$9,921.00	\$11,759.24	\$11,841.02
4065-Commercial Sanitation	430-005	GROUP INSURANCE	\$11,755.00	\$10,278.75	\$13,220.00
4065-Commercial Sanitation	450-011	PROPERTY & TORT INSURANC	\$500.00	\$31.67	\$35.84

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
			<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
4065-Commercial Sanitation	450-049	VEHICLE INSURANCE	\$6,372.00	\$5,110.49	\$6,000.00
4065-Commercial Sanitation	460-018	CLOTHING	\$1,251.00	\$861.56	\$1,000.00
4065-Commercial Sanitation	460-021	GAS	\$16,151.00	\$22,305.89	\$18,000.00
4065-Commercial Sanitation	460-022	TIRES	\$9,881.00	\$7,909.16	\$10,000.00
4065-Commercial Sanitation	460-024	MATERIALS AND SUPPLIES	\$0.00	\$17.00	\$50.00
4065-Commercial Sanitation	460-037	FRONT END CONTAINERS	\$19,990.00	\$48,208.85	\$7,000.00
4065-Commercial Sanitation	460-038	CARTS & MAINTENANCE	\$2,005.00	\$52.73	\$2,000.00
4065-Commercial Sanitation	460-050	VEHICLE MAINTENANCE	\$15,969.00	\$14,343.55	\$15,000.00
4065-Commercial Sanitation	470-020	CAPITAL OUTLAY	\$4,007.43	\$3,185.54	\$0.00
4065-Commercial Sanitation	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$0.00	\$1,000.00
4065-Commercial Sanitation Total			\$192,493.43	\$223,762.47	\$181,058.99
4080-Streets & Maintenance	450-011	PROPERTY & TORT INSURANC	\$1,025.00	\$1,052.25	\$1,178.24
4080-Streets & Maintenance	450-049	VEHICLE INSURANCE	\$643.00	\$1,274.46	\$1,426.88
4080-Streets & Maintenance	460-019	EQUIPMENT MAINTENANCE	\$1,636.00	\$3,587.73	\$3,500.00
4080-Streets & Maintenance	460-021	GAS	\$0.00	\$50.80	\$1,000.00
4080-Streets & Maintenance	460-024	MATERIALS AND SUPPLIES	\$9,085.00	\$12,054.91	\$15,000.00
4080-Streets & Maintenance	460-039	TRAFFIC & STREET SIGNS	\$4,064.00	\$8,161.52	\$10,000.00
4080-Streets & Maintenance	460-041	CONTRACTUAL SERVICES	\$335.00	\$0.00	\$0.00
4080-Streets & Maintenance	460-050	VEHICLE MAINTENANCE	\$17.00	\$2,550.97	\$500.00
4080-Streets & Maintenance	470-020	CAPITAL OUTLAY	\$0.00	\$24,592.88	\$0.00
4080-Streets & Maintenance	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$0.00	\$2,000.00
4080-Streets & Maintenance Total			\$16,805.00	\$53,325.52	\$34,605.12
6010-DPS Administration	410-001	ADMINISTRATIVE PAYROLL	\$134,326.00	\$124,192.77	\$130,650.83
6010-DPS Administration	410-002	OPERATIONAL PAYROLL	\$24,049.00	\$27,616.66	\$27,303.33
6010-DPS Administration	410-003	OVERTIME	(\$273.00)	\$1,006.75	\$1,000.00
6010-DPS Administration	420-006	WORKERS COMPENSATION	\$2,599.00	\$2,888.00	\$2,888.00
6010-DPS Administration	420-007	SOCIAL SECURITY	\$11,735.00	\$11,011.26	\$12,159.99
6010-DPS Administration	420-008	RETIREMENT	\$23,288.00	\$23,546.58	\$25,584.92
6010-DPS Administration	430-005	GROUP INSURANCE	\$18,623.00	\$24,974.75	\$22,570.86
6010-DPS Administration	440-010	UTILITIES EXPENSE	\$114,295.00	\$126,419.82	\$115,000.00
6010-DPS Administration	450-011	PROPERTY & TORT INSURANC	\$21,143.00	\$20,239.45	\$22,667.68
6010-DPS Administration	450-049	VEHICLE INSURANCE	\$1,102.00	\$725.09	\$812.00
6010-DPS Administration	460-004	SPECIAL EXPENSE	\$21,961.00	\$33,711.12	\$35,000.00
6010-DPS Administration	460-008	NEW HIRE/RECRUITMENT EXP	\$12,466.00	\$13,960.95	\$8,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
6010-DPS Administration	460-009	TRAVEL & TRAINING	\$2,713.00	\$299.40	\$2,000.00
6010-DPS Administration	460-012	DUES, FEES & SUBSCRIPTIO	\$9,717.00	\$10,422.71	\$6,000.00
6010-DPS Administration	460-013	POSTAGE, PRINTING, ADV	\$28,634.00	\$9,384.08	\$15,000.00
6010-DPS Administration	460-014	OFFICE SUPPLIES	\$8,861.00	\$7,258.64	\$8,000.00
6010-DPS Administration	460-015	OFFICE MAINTENANCE	\$1,507.00	\$11,499.59	\$7,500.00
6010-DPS Administration	460-016	MISCELLANEOUS EXPENSE	\$21.00	(\$408.85)	\$1,000.00
6010-DPS Administration	460-017	COMPUTER OPERATIONS	\$38,740.00	\$43,240.19	\$56,000.00
6010-DPS Administration	460-019	EQUIPMENT MAINTENANCE	\$0.00	\$66.16	\$100.00
6010-DPS Administration	460-021	GAS	\$1,089.00	\$991.70	\$2,000.00
6010-DPS Administration	460-022	TIRES	\$0.00	\$566.15	\$600.00
6010-DPS Administration	460-023	FACILITY MAINTENANCE	\$51,944.00	\$96,617.62	\$60,000.00
6010-DPS Administration	460-024	MATERIALS AND SUPPLIES	\$13,773.00	\$16,542.98	\$15,000.00
6010-DPS Administration	460-025	COMPUTER SUPPLIES & UPGR	\$15,643.00	\$8,991.32	\$13,000.00
6010-DPS Administration	460-026	GRANT MATCH FASCADE	\$0.00	\$0.00	\$10,000.00
6010-DPS Administration	460-030	LEASES	\$0.00	\$0.00	\$8,700.00
6010-DPS Administration	460-032	TUITION REIMBURSEMENT	\$17,651.00	\$12,015.14	\$15,000.00
6010-DPS Administration	460-034	GANG INITIATIVE/2020	\$4,068.00	\$3,957.24	\$5,000.00
6010-DPS Administration	460-050	VEHICLE MAINTENANCE	\$465.00	\$389.65	\$800.00
6010-DPS Administration	460-053	CRIMINAL STATE ASSESMEN	\$78,889.00	\$62,978.42	\$65,000.00
6010-DPS Administration	460-054	TRAFFIC STATE ASSESSMENT	\$160,979.00	\$152,676.87	\$120,000.00
6010-DPS Administration	460-056	JUVENILE DETENTION	\$10,725.00	\$13,550.00	\$8,000.00
6010-DPS Administration	470-020	CAPITAL OUTLAY	\$856.00	\$0.00	\$0.00
6010-DPS Administration Total			\$831,589.00	\$861,332.21	\$822,337.61
6020-Patrol	410-001	ADMINISTRATIVE PAYROLL	\$58,891.00	\$62,154.24	\$60,709.58
6020-Patrol	410-002	OPERATIONAL PAYROLL	\$1,521,443.00	\$1,568,036.66	\$1,715,522.87
6020-Patrol	410-003	OVERTIME	\$219,999.00	\$301,237.49	\$150,000.00
6020-Patrol	420-006	WORKERS COMPENSATION	\$48,079.00	\$54,491.60	\$54,492.00
6020-Patrol	420-007	SOCIAL SECURITY	\$137,833.00	\$141,177.35	\$147,356.78
6020-Patrol	420-008	RETIREMENT	\$299,051.00	\$324,896.52	\$332,082.48
6020-Patrol	430-005	GROUP INSURANCE	\$370,712.00	\$391,430.20	\$432,777.85
6020-Patrol	450-011	PROPERTY & TORT INSURANC	\$46,904.00	\$41,323.67	\$49,136.00
6020-Patrol	450-049	VEHICLE INSURANCE	\$24,072.00	\$22,182.54	\$25,000.00
6020-Patrol	460-004	SPECIAL EXPENSE	\$365.00	\$444.24	\$1,000.00
6020-Patrol	460-009	TRAVEL & TRAINING	\$1,203.00	\$125.00	\$1,000.00
6020-Patrol	460-018	CLOTHING	\$84,585.00	\$64,124.53	\$75,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
			<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
6020-Patrol	460-019	EQUIPMENT MAINTENANCE	\$53,202.00	\$52,406.27	\$52,000.00
6020-Patrol	460-021	GAS	\$72,107.00	\$92,338.67	\$70,000.00
6020-Patrol	460-022	TIRES	\$8,776.00	\$9,343.97	\$8,000.00
6020-Patrol	460-024	MATERIALS AND SUPPLIES	\$4,586.00	\$2,216.00	\$6,000.00
6020-Patrol	460-027	RADIOS	\$41,143.00	\$40,283.05	\$36,000.00
6020-Patrol	460-028	TRAFFIC CONTROL	\$0.00	\$0.00	\$500.00
6020-Patrol	460-049	CANINE EXPENSES	\$1,699.00	\$2,269.09	\$2,500.00
6020-Patrol	460-050	VEHICLE MAINTENANCE	\$29,505.00	\$44,225.04	\$20,000.00
6020-Patrol	460-091	CRIME/FIRE PREVENTION	\$458.00	\$0.00	\$0.00
6020-Patrol	470-020	CAPITAL OUTLAY	\$114,022.00	\$79,037.16	\$152,000.00
6020-Patrol	470-040	SMALL CAPITAL OUTLAY	\$3,344.00	\$15,352.05	\$0.00
6020-Patrol Total			\$3,141,979.00	\$3,309,095.34	\$3,391,077.56
6025-Special Operations	410-001	ADMINISTRATIVE PAYROLL	\$72,359.00	\$79,199.52	\$76,131.54
6025-Special Operations	410-002	OPERATIONAL PAYROLL	\$1,172,926.00	\$1,073,374.49	\$1,168,275.43
6025-Special Operations	410-003	OVERTIME	\$119,690.00	\$174,220.69	\$55,000.00
6025-Special Operations	420-006	WORKERS COMPENSATION	\$35,888.00	\$47,894.52	\$47,895.00
6025-Special Operations	420-007	SOCIAL SECURITY	\$104,694.00	\$97,870.67	\$99,404.63
6025-Special Operations	420-008	RETIREMENT	\$183,591.00	\$209,190.31	\$215,410.00
6025-Special Operations	430-005	GROUP INSURANCE	\$221,755.00	\$247,868.63	\$246,675.47
6025-Special Operations	450-011	PROPERTY & TORT INSURANC	\$15,734.00	\$16,405.67	\$19,364.00
6025-Special Operations	450-049	VEHICLE INSURANCE	\$28,475.00	\$22,627.51	\$27,000.00
6025-Special Operations	460-004	SPECIAL EXPENSE	\$177.00	\$523.99	\$1,000.00
6025-Special Operations	460-009	TRAVEL & TRAINING	\$22,733.00	\$28,333.48	\$30,000.00
6025-Special Operations	460-019	EQUIPMENT MAINTENANCE	\$8,121.00	\$11,562.55	\$12,000.00
6025-Special Operations	460-021	GAS	\$31,036.00	\$43,936.24	\$32,000.00
6025-Special Operations	460-022	TIRES	\$476.00	\$2,064.87	\$6,000.00
6025-Special Operations	460-024	MATERIALS AND SUPPLIES	\$11,459.00	\$25,371.53	\$14,730.00
6025-Special Operations	460-029	FIRE APPARATUS MAINTENAN	\$52,586.00	\$72,397.30	\$55,000.00
6025-Special Operations	460-033	AMMUNITION	\$9,607.00	\$6,761.16	\$9,000.00
6025-Special Operations	460-050	VEHICLE MAINTENANCE	\$8,414.00	\$7,496.22	\$12,000.00
6025-Special Operations	460-076	SPECIAL EVENTS	\$6,768.00	\$6,920.09	\$7,000.00
6025-Special Operations	460-080	MENTORING EXPENSES	\$2,476.00	\$4,220.72	\$3,000.00
6025-Special Operations	460-091	CRIME/FIRE PREVENTION	\$441.00	\$435.00	\$2,000.00
6025-Special Operations	460-166	CJIS COMPLIANCE	\$61,036.00	\$38,252.79	\$74,400.00
6025-Special Operations	470-020	CAPITAL OUTLAY	\$658,026.00	\$157,516.25	\$185,925.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
			<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
6025-Special Operations	470-040	SMALL CAPITAL OUTLAY	\$31,402.00	\$29,165.79	\$0.00
6025-Special Operations	470-042	FEMA - AFG	\$0.00	\$3,999.22	\$0.00
6025-Special Operations Total			\$2,859,870.00	\$2,407,609.21	\$2,399,211.07
6030-Investigations	410-001	ADMINISTRATIVE PAYROLL	\$52,176.00	\$60,853.25	\$60,753.26
6030-Investigations	410-002	OPERATIONAL PAYROLL	\$742,776.00	\$690,745.50	\$630,041.62
6030-Investigations	410-003	OVERTIME	\$34,753.00	\$51,075.77	\$35,000.00
6030-Investigations	420-006	WORKERS COMPENSATION	\$17,855.00	\$20,256.60	\$20,257.00
6030-Investigations	420-007	SOCIAL SECURITY	\$63,999.00	\$56,982.48	\$55,523.31
6030-Investigations	420-008	RETIREMENT	\$120,710.00	\$131,164.95	\$123,406.77
6030-Investigations	430-005	GROUP INSURANCE	\$144,931.00	\$142,642.57	\$157,918.05
6030-Investigations	450-011	PROPERTY & TORT INSURANC	\$15,995.00	\$15,964.67	\$13,733.00
6030-Investigations	450-049	VEHICLE INSURANCE	\$12,808.00	\$11,165.48	\$32,000.00
6030-Investigations	460-004	SPECIAL EXPENSE	(\$264.00)	\$375.00	\$1,000.00
6030-Investigations	460-009	TRAVEL & TRAINING	\$1,423.00	\$1,076.16	\$1,000.00
6030-Investigations	460-018	CLOTHING	\$7,200.00	\$6,897.20	\$7,200.00
6030-Investigations	460-019	EQUIPMENT MAINTENANCE	\$0.00	\$0.00	\$1,000.00
6030-Investigations	460-021	GAS	\$29,794.00	\$37,622.58	\$28,500.00
6030-Investigations	460-022	TIRES	\$2,629.00	\$3,262.08	\$4,000.00
6030-Investigations	460-024	MATERIALS AND SUPPLIES	\$1,816.00	\$2,160.75	\$2,000.00
6030-Investigations	460-030	LEASES	\$0.00	\$12,900.00	\$0.00
6030-Investigations	460-050	VEHICLE MAINTENANCE	\$6,177.00	\$10,450.15	\$8,000.00
6030-Investigations	460-058	EXTRADITION	\$35.00	\$0.00	\$1,000.00
6030-Investigations	460-113	VICTIM S SERVICES	\$7,051.00	\$6,510.37	\$8,000.00
6030-Investigations	470-020	CAPITAL OUTLAY	\$34,299.00	\$90,398.96	\$0.00
6030-Investigations	470-040	SMALL CAPITAL OUTLAY	\$5,849.00	\$1,393.12	\$0.00
6030-Investigations	470-049	VICTIM ADV GRANT	\$4,126.00	\$2,945.69	\$0.00
6030-Investigations Total			\$1,306,138.00	\$1,356,843.33	\$1,190,333.01
6085-Office of Hwy Safety	460-009	TRAVEL & TRAINING	\$1,913.00	\$2,148.75	\$2,500.00
6085-Office of Hwy Safety	460-201	LEN SUPPORT AGENCY EXPEN	\$5,367.00	\$3,929.68	\$7,500.00
6085-Office of Hwy Safety Total			\$7,280.00	\$6,078.43	\$10,000.00
6089-Forensic Services Unit	410-002	OPERATIONAL PAYROLL	\$155,606.00	\$225,467.04	\$348,342.88
6089-Forensic Services Unit	410-003	OVERTIME	\$3,484.00	\$12,790.45	\$6,000.00
6089-Forensic Services Unit	420-006	WORKERS COMPENSATION	\$6,208.00	\$8,901.20	\$8,901.00

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6089-Forensic Services Unit	420-007	SOCIAL SECURITY	\$11,473.00	\$17,205.92	\$27,107.23
6089-Forensic Services Unit	420-008	RETIREMENT	\$20,891.00	\$29,237.72	\$61,088.71
6089-Forensic Services Unit	430-005	GROUP INSURANCE	\$32,424.00	\$45,654.75	\$55,074.40
6089-Forensic Services Unit	450-011	PROPERTY & TORT INSURANC	\$1,584.00	\$733.67	\$3,168.00
6089-Forensic Services Unit	450-049	VEHICLE INSURANCE	\$2,096.00	\$2,068.06	\$2,068.00
6089-Forensic Services Unit	460-009	TRAVEL & TRAINING	\$2,127.00	\$628.14	\$4,500.00
6089-Forensic Services Unit	460-018	CLOTHING	\$361.00	\$902.01	\$1,000.00
6089-Forensic Services Unit	460-019	EQUIPMENT MAINTENANCE	\$32,712.00	\$55,750.95	\$70,000.00
6089-Forensic Services Unit	460-021	GAS	\$35.00	\$897.60	\$1,500.00
6089-Forensic Services Unit	460-022	TIRES	\$0.00	\$299.71	\$1,200.00
6089-Forensic Services Unit	460-024	MATERIALS AND SUPPLIES	\$15,121.00	\$42,015.28	\$40,000.00
6089-Forensic Services Unit	460-025	COMPUTER SUPPLIES & UPGR	\$44.00	\$0.00	\$0.00
6089-Forensic Services Unit	460-050	VEHICLE MAINTENANCE	\$0.00	\$289.76	\$1,500.00
6089-Forensic Services Unit	470-020	CAPITAL OUTLAY	\$4,240.00	\$7,604.23	\$0.00
6089-Forensic Services Unit	470-040	SMALL CAPITAL OUTLAY	\$2,799.00	\$2,734.35	\$0.00
6089-Forensic Services Unit Total			\$291,205.00	\$453,180.84	\$631,450.22
7001-PR Administration	410-001	ADMINISTRATIVE PAYROLL	\$169,068.00	\$168,232.23	\$167,335.59
7001-PR Administration	420-006	WORKERS COMPENSATION	\$2,668.00	\$3,108.00	\$3,108.00
7001-PR Administration	420-007	SOCIAL SECURITY	\$12,881.00	\$12,425.61	\$12,801.17
7001-PR Administration	420-008	RETIREMENT	\$20,440.00	\$23,220.78	\$24,364.06
7001-PR Administration	430-005	GROUP INSURANCE	\$24,130.00	\$30,950.63	\$25,551.96
7001-PR Administration	440-010	UTILITIES EXPENSE	\$11,780.00	\$11,463.33	\$12,000.00
7001-PR Administration	450-011	PROPERTY & TORT INSURANC	\$8,076.00	\$8,040.05	\$9,004.80
7001-PR Administration	450-049	VEHICLE INSURANCE	\$1,350.00	\$1,350.29	\$1,512.00
7001-PR Administration	460-004	SPECIAL EXPENSE	\$802.00	\$1,936.65	\$1,000.00
7001-PR Administration	460-009	TRAVEL & TRAINING	\$1,137.00	\$725.00	\$1,500.00
7001-PR Administration	460-012	DUES, FEES & SUBSCRIPTIO	\$388.00	\$387.50	\$1,500.00
7001-PR Administration	460-013	POSTAGE, PRINTING, ADV	\$1,321.00	\$1,327.45	\$1,500.00
7001-PR Administration	460-014	OFFICE SUPPLIES	\$0.00	\$0.00	\$500.00
7001-PR Administration	460-015	OFFICE MAINTENANCE	\$18.00	\$17.05	\$250.00
7001-PR Administration	460-016	MISCELLANEOUS EXPENSE	\$0.00	\$15.66	\$0.00
7001-PR Administration	460-018	CLOTHING	\$275.00	\$673.91	\$750.00
7001-PR Administration	460-021	GAS	\$1,185.00	\$1,400.80	\$1,200.00
7001-PR Administration	460-022	TIRES	\$0.00	\$0.00	\$250.00
7001-PR Administration	460-024	MATERIALS AND SUPPLIES	\$85.00	\$122.83	\$200.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
7001-PR Administration	460-025	COMPUTER SUPPLIES & UPGR	\$3,195.00	\$115.83	\$200.00
7001-PR Administration	460-031	MISCELLANEOUS EQUIPMENT	\$0.00	\$71.52	\$0.00
7001-PR Administration	460-050	VEHICLE MAINTENANCE	\$174.00	\$336.41	\$300.00
7001-PR Administration Total			\$258,973.00	\$265,921.53	\$264,827.58
7010-Recreation	410-001	ADMINISTRATIVE PAYROLL	\$51,149.00	\$50,239.83	\$49,509.62
7010-Recreation	410-002	OPERATIONAL PAYROLL	\$146,273.00	\$150,116.89	\$188,775.03
7010-Recreation	410-003	OVERTIME	\$0.00	\$226.09	\$0.00
7010-Recreation	420-006	WORKERS COMPENSATION	\$3,780.00	\$3,990.00	\$3,990.00
7010-Recreation	420-007	SOCIAL SECURITY	\$13,815.00	\$15,987.75	\$18,228.78
7010-Recreation	420-008	RETIREMENT	\$19,304.00	\$24,885.90	\$33,311.05
7010-Recreation	430-005	GROUP INSURANCE	\$20,807.00	\$40,005.97	\$42,327.09
7010-Recreation	440-010	UTILITIES EXPENSE	\$56,702.00	\$74,354.67	\$50,000.00
7010-Recreation	450-011	PROPERTY & TORT INSURANC	\$3,593.00	\$4,405.60	\$4,934.72
7010-Recreation	450-049	VEHICLE INSURANCE	\$1,276.00	\$1,275.68	\$1,429.12
7010-Recreation	460-004	SPECIAL EXPENSE	\$2,477.00	\$4,356.04	\$3,500.00
7010-Recreation	460-009	TRAVEL & TRAINING	\$2,498.00	\$1,546.22	\$2,500.00
7010-Recreation	460-012	DUES, FEES & SUBSCRIPTIO	\$1,221.00	\$1,560.45	\$2,000.00
7010-Recreation	460-013	POSTAGE, PRINTING, ADV	\$1,324.00	\$629.86	\$4,000.00
7010-Recreation	460-015	OFFICE MAINTENANCE	\$0.00	\$3,187.75	\$5,000.00
7010-Recreation	460-017	COMPUTER OPERATIONS	\$3,480.00	\$4,231.74	\$5,000.00
7010-Recreation	460-018	CLOTHING	\$3,279.00	\$3,042.36	\$3,200.00
7010-Recreation	460-019	EQUIPMENT MAINTENANCE	\$440.00	\$152.66	\$750.00
7010-Recreation	460-021	GAS	\$1,554.00	\$1,937.09	\$1,700.00
7010-Recreation	460-022	TIRES	\$445.00	\$0.00	\$400.00
7010-Recreation	460-023	FACILITY MAINTENANCE	\$8,703.00	\$15,106.88	\$14,000.00
7010-Recreation	460-024	MATERIALS AND SUPPLIES	\$9,516.00	\$18,793.36	\$20,000.00
7010-Recreation	460-025	COMPUTER SUPPLIES & UPGR	\$15.00	\$294.02	\$500.00
7010-Recreation	460-031	MISCELLANEOUS EQUIPMENT	\$0.00	\$0.00	\$500.00
7010-Recreation	460-045	CREDIT CARD DISCOUNT	\$456.00	\$337.00	\$500.00
7010-Recreation	460-050	VEHICLE MAINTENANCE	\$720.00	\$834.99	\$1,000.00
7010-Recreation	460-063	YOUTH SOFTBALL	\$4,337.00	\$6,062.18	\$5,000.00
7010-Recreation	460-064	BASEBALL	\$16,063.00	\$17,340.42	\$16,000.00
7010-Recreation	460-065	ADULT BASKETBALL	\$476.00	\$1,718.00	\$3,000.00
7010-Recreation	460-066	YOUTH BASKETBALL	\$17,396.00	\$13,879.83	\$22,000.00
7010-Recreation	460-067	FOOTBALL	\$9,834.00	\$10,161.00	\$15,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
7010-Recreation	460-069	YOUTH SOCCER	\$8,411.00	\$9,172.26	\$10,000.00
7010-Recreation	460-071	VOLLEYBALL	\$0.00	\$0.00	\$1,000.00
7010-Recreation	460-072	TENNIS	\$0.00	\$0.00	\$500.00
7010-Recreation	460-073	INSTRUCTIONAL CLASSES	\$10,851.00	\$19,231.57	\$30,000.00
7010-Recreation	460-074	PAGEANTS	\$3,605.00	\$2,707.32	\$0.00
7010-Recreation	460-076	SPECIAL EVENTS	\$1,875.00	\$1,182.74	\$2,000.00
7010-Recreation	460-077	INSURANCE	\$311.00	\$204.25	\$1,000.00
7010-Recreation	460-078	CHEERLEADING	\$535.00	\$789.28	\$500.00
7010-Recreation	460-079	CONCESSION EXPENSES	\$8,488.00	\$7,410.40	\$10,000.00
7010-Recreation	460-118	SPRAY PARK EXPENSE	\$6,361.00	\$3,654.10	\$7,000.00
7010-Recreation	460-125	ALL STAR TEAM EXPENSES	\$12,471.00	\$13,964.60	\$15,000.00
7010-Recreation	460-133	GYM MAINTENANCE & EXPENS	\$0.00	\$145.00	\$3,000.00
7010-Recreation	470-020	CAPITAL OUTLAY	\$0.00	\$0.00	\$31,700.00
7010-Recreation	470-040	SMALL CAPITAL OUTLAY	\$2,747.00	\$4,143.92	\$0.00
7010-Recreation Total			\$456,588.00	\$533,265.67	\$629,755.41

7015-Recreation Complex	410-002	OPERATIONAL PAYROLL	\$0.00	\$0.00	\$90,666.67
7015-Recreation Complex	420-007	SOCIAL SECURITY	\$0.00	\$0.00	\$6,936.00
7015-Recreation Complex	420-008	RETIREMENT	\$0.00	\$0.00	\$12,327.47
7015-Recreation Complex	430-005	GROUP INSURANCE	\$0.00	\$0.00	\$32,554.57
7015-Recreation Complex	440-010	UTILITIES EXPENSE	\$0.00	\$0.00	\$25,500.00
7015-Recreation Complex	460-004	SPECIAL EXPENSE	\$0.00	\$0.00	\$2,000.00
7015-Recreation Complex	460-009	TRAVEL & TRAINING	\$0.00	\$0.00	\$2,000.00
7015-Recreation Complex	460-012	DUES, FEES & SUBSCRIPTIO	\$0.00	\$0.00	\$1,000.00
7015-Recreation Complex	460-013	POSTAGE, PRINTING, ADV	\$0.00	\$0.00	\$5,000.00
7015-Recreation Complex	460-015	OFFICE MAINTENANCE	\$0.00	\$0.00	\$1,000.00
7015-Recreation Complex	460-016	MISCELLENEOUS EXPENSE	\$0.00	\$0.00	\$500.00
7015-Recreation Complex	460-018	CLOTHING	\$0.00	\$0.00	\$2,500.00
7015-Recreation Complex	460-019	EQUIPMENT MAINTENANCE	\$0.00	\$0.00	\$5,000.00
7015-Recreation Complex	460-021	GAS	\$0.00	\$0.00	\$3,000.00
7015-Recreation Complex	460-022	TIRES	\$0.00	\$0.00	\$1,500.00
7015-Recreation Complex	460-023	FACILITY MAINTENANCE	\$0.00	\$0.00	\$10,000.00
7015-Recreation Complex	460-024	MATERIALS AND SUPPLIES	\$0.00	\$0.00	\$15,000.00
7015-Recreation Complex	460-041	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$10,000.00
7015-Recreation Complex	460-062	ADULT SOFTBALL	\$0.00	\$0.00	\$1,000.00
7015-Recreation Complex	460-133	SPORTS TOURNAMENTS & EVENTS	\$0.00	\$0.00	\$30,000.00

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7015-Recreation Complex	480-006	FIBER RENTAL EXPENSE	\$0.00	\$0.00	\$2,400.00
7015-Recreation Complex Total			\$0.00	\$0.00	\$259,884.71
7020-Gardens	410-001	ADMINISTRATIVE PAYROLL	\$87,981.00	\$86,844.59	\$86,226.61
7020-Gardens	410-002	OPERATIONAL PAYROLL	\$230,750.00	\$242,708.00	\$256,149.05
7020-Gardens	410-003	OVERTIME	\$9,071.00	\$11,344.97	\$12,000.00
7020-Gardens	420-006	WORKERS COMPENSATION	\$14,139.00	\$15,354.13	\$15,354.00
7020-Gardens	420-007	SOCIAL SECURITY	\$25,151.00	\$24,516.57	\$27,109.74
7020-Gardens	420-008	RETIREMENT	\$40,856.00	\$45,635.31	\$51,597.10
7020-Gardens	430-005	GROUP INSURANCE	\$95,170.00	\$106,323.56	\$122,174.25
7020-Gardens	440-010	UTILITIES EXPENSE	\$55,775.00	\$63,184.57	\$46,000.00
7020-Gardens	450-011	PROPERTY & TORT INSURANC	\$22,154.00	\$15,799.85	\$17,696.00
7020-Gardens	450-049	VEHICLE INSURANCE	\$5,421.00	\$5,931.06	\$6,642.72
7020-Gardens	460-004	SPECIAL EXPENSE	\$495.00	\$401.40	\$2,000.00
7020-Gardens	460-009	TRAVEL & TRAINING	\$474.00	\$904.90	\$1,000.00
7020-Gardens	460-012	DUES, FEES & SUBSCRIPTIO	\$315.00	\$431.00	\$500.00
7020-Gardens	460-016	MISCELLANEOUS EXPENSE	\$721.00	\$699.61	\$1,000.00
7020-Gardens	460-018	CLOTHING	\$3,497.00	\$3,466.81	\$2,700.00
7020-Gardens	460-019	EQUIPMENT MAINTENANCE	\$10,785.00	\$7,990.96	\$8,500.00
7020-Gardens	460-021	GAS	\$13,244.00	\$17,000.15	\$13,000.00
7020-Gardens	460-022	TIRES	\$1,309.00	\$3,033.22	\$5,000.00
7020-Gardens	460-023	FACILITY MAINTENANCE	\$4,784.00	\$3,062.52	\$4,800.00
7020-Gardens	460-024	MATERIALS AND SUPPLIES	\$42,606.00	\$42,949.55	\$40,000.00
7020-Gardens	460-025	COMPUTER SUPPLIES & UPGR	\$130.00	\$597.55	\$500.00
7020-Gardens	460-031	MISCELLANEOUS EQUIPMENT	\$2,406.00	\$2,367.71	\$2,500.00
7020-Gardens	460-050	VEHICLE MAINTENANCE	\$2,461.00	\$7,148.87	\$4,000.00
7020-Gardens	460-126	FOUNTAIN MAINTENANCE	\$4,560.00	\$5,361.38	\$5,000.00
7020-Gardens	470-020	CAPITAL OUTLAY	\$83,553.00	\$0.00	\$0.00
7020-Gardens Total			\$757,808.00	\$713,058.24	\$731,449.47
7040-Parks & Cemeteries	410-001	ADMINISTRATIVE PAYROLL	\$84,939.00	\$83,966.54	\$83,766.59
7040-Parks & Cemeteries	410-002	OPERATIONAL PAYROLL	\$238,710.00	\$221,280.07	\$241,542.97
7040-Parks & Cemeteries	410-003	OVERTIME	\$20,590.00	\$22,103.19	\$21,000.00
7040-Parks & Cemeteries	420-006	WORKERS COMPENSATION	\$8,543.00	\$11,396.00	\$11,396.00
7040-Parks & Cemeteries	420-007	SOCIAL SECURITY	\$24,358.00	\$23,716.08	\$26,492.68
7040-Parks & Cemeteries	420-008	RETIREMENT	\$40,588.00	\$45,218.89	\$50,422.67

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
7040-Parks & Cemeteries	430-005	GROUP INSURANCE	\$71,089.00	\$84,259.10	\$90,000.00
7040-Parks & Cemeteries	440-010	UTILITIES EXPENSE	\$19,895.00	\$22,229.44	\$18,000.00
7040-Parks & Cemeteries	450-011	PROPERTY & TORT INSURANC	\$16,154.00	\$10,564.24	\$11,831.68
7040-Parks & Cemeteries	450-049	VEHICLE INSURANCE	\$5,937.00	\$6,059.57	\$6,787.20
7040-Parks & Cemeteries	460-004	SPECIAL EXPENSE	\$346.00	\$492.00	\$1,000.00
7040-Parks & Cemeteries	460-009	TRAVEL & TRAINING	\$0.00	\$0.00	\$500.00
7040-Parks & Cemeteries	460-018	CLOTHING	\$3,444.00	\$3,466.75	\$2,700.00
7040-Parks & Cemeteries	460-019	EQUIPMENT MAINTENANCE	\$5,990.00	\$5,986.18	\$8,000.00
7040-Parks & Cemeteries	460-021	GAS	\$11,817.00	\$14,999.72	\$12,000.00
7040-Parks & Cemeteries	460-022	TIRES	\$749.00	\$2,353.98	\$2,000.00
7040-Parks & Cemeteries	460-023	FACILITY MAINTENANCE	\$12,464.00	\$13,137.41	\$16,000.00
7040-Parks & Cemeteries	460-024	MATERIALS AND SUPPLIES	\$40,324.00	\$42,330.12	\$35,000.00
7040-Parks & Cemeteries	460-031	MISCELLANEOUS EQUIPMENT	\$2,536.00	\$2,065.02	\$2,500.00
7040-Parks & Cemeteries	460-050	VEHICLE MAINTENANCE	\$5,094.00	\$2,084.30	\$2,000.00
7040-Parks & Cemeteries	470-020	CAPITAL OUTLAY	\$67,989.00	\$0.00	\$32,000.00
7040-Parks & Cemeteries Total			\$681,556.00	\$617,708.60	\$674,939.79

8000-Non-Departmental	Admin	410-052	MERIT INC/COL ESTIMATES	\$0.00	\$0.00	\$354,000.00
8000-Non-Departmental	Admin	430-006	INS OPERATIONAL FEES	\$71,213.00	\$54,237.53	\$125,000.00
8000-Non-Departmental	Admin	460-129	SCSU INFRASTRUCTURE REPS	\$520,603.00	\$0.00	\$0.00
8000-Non-Departmental	Admin	460-493	TRANSFER TO HILLCREST GC	\$1,492,316.00	\$0.00	\$0.00
8000-Non-Departmental	Admin	480-011	STORM RECOVERY//ICE/HURRI	\$210,406.00	\$5,292.55	\$0.00
8000-Non-Departmental	Admin	480-012	CHAMBER DUES	\$1,545.00	\$1,699.50	\$1,700.00
8000-Non-Departmental	Admin	480-016	FLOOD #5 - SPRAY PARK	\$8,000.00	\$0.00	\$0.00
8000-Non-Departmental	Admin	480-023	EMPLOYEE CHRISTMAS	\$19,775.00	\$23,192.53	\$24,000.00
8000-Non-Departmental	Admin	480-028	ANNEXATION COVENANTS	\$12,793.00	\$10,652.00	\$15,000.00
8000-Non-Departmental	Admin	480-033	BLD CODE ENFORCEMENT	\$14,019.00	\$7,410.48	\$50,000.00
8000-Non-Departmental	Admin	480-069	MASC BUSINESS LICENSES	\$54,785.00	\$56,698.99	\$50,000.00
8000-Non-Departmental	Admin	480-071	COMM SANITATION FEES	\$252,576.00	\$258,438.10	\$250,000.00
8000-Non-Departmental	Admin	480-075	UNEMPLOYMENT INSURANCE	\$370.00	\$374.00	\$1,000.00
8000-Non-Departmental	Admin	480-079	SPECIAL PROJECTS	\$21,698.00	\$26,095.40	\$50,000.00
8000-Non-Departmental	Admin	480-081	DOWNTOWN REVITALIZATION	\$25,000.00	\$25,000.00	\$25,000.00
8000-Non-Departmental	Admin	480-082	DEBT SERVICE	\$1,068,719.00	\$1,092,185.28	\$1,128,176.00
8000-Non-Departmental	Admin	480-083	RETIREEES-GROUP INSURANCE	\$27,858.00	\$46,120.50	\$37,000.00
8000-Non-Departmental	Admin	480-086	SETOFF DEBT	\$0.00	\$1,168.61	\$1,700.00
8000-Non-Departmental	Admin	480-087	HOSP & ACCOM TAX TRF	\$0.00	\$1,213,160.25	\$1,237,000.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
8000-Non-Departmental Admin	480-094	CDL DRUG/ALCOHOL/OTHER T	\$0.00	\$0.00	\$500.00
8000-Non-Departmental Admin	480-098	TRF TO BAL AIRPORT FUND	\$1,184,471.00	\$0.00	\$0.00
8000-Non-Departmental Admin	480-099	EMPLOYEE SHOTS	\$0.00	\$0.00	\$2,000.00
8000-Non-Departmental Admin Total			\$4,986,147.00	\$2,821,725.72	\$3,352,076.00
8010-Non-Departmental Utilities	480-001	STREET LIGHTS	\$347,470.00	\$353,915.61	\$305,000.00
8010-Non-Departmental Utilities	480-003	CHRISTMAS LIGHTS	\$13,237.00	\$6,852.78	\$7,000.00
8010-Non-Departmental Utilities	480-006	FIBER RENTAL EXPENSE	\$8,800.00	\$20,600.00	\$21,600.00
8010-Non-Departmental Utilities Total			\$369,507.00	\$381,368.39	\$333,600.00
9010-Service	410-001	ADMINISTRATIVE PAYROLL	\$121,607.00	\$124,259.23	\$119,620.17
9010-Service	410-002	OPERATIONAL PAYROLL	\$210,682.00	\$226,464.79	\$226,991.29
9010-Service	410-003	OVERTIME	\$10,596.00	\$4,272.77	\$8,000.00
9010-Service	420-006	WORKERS COMPENSATION	\$15,198.00	\$13,157.81	\$13,158.00
9010-Service	420-007	SOCIAL SECURITY	\$24,074.00	\$25,282.69	\$27,433.78
9010-Service	420-008	RETIREMENT	\$40,883.00	\$47,283.64	\$52,213.83
9010-Service	430-005	GROUP INSURANCE	\$71,373.00	\$74,872.39	\$75,153.28
9010-Service	440-010	UTILITIES EXPENSE	\$7,288.00	\$6,532.81	\$7,500.00
9010-Service	450-011	PROPERTY & TORT INSURANC	\$10,225.00	\$11,729.83	\$13,067.04
9010-Service	450-049	VEHICLE INSURANCE	\$9,581.00	\$10,417.11	\$11,667.04
9010-Service	460-004	SPECIAL EXPENSE	\$925.00	\$606.00	\$300.00
9010-Service	460-009	TRAVEL & TRAINING	\$1,459.00	\$0.00	\$1,600.00
9010-Service	460-012	DUES, FEES & SUBSCRIPTIO	\$170.00	\$175.00	\$200.00
9010-Service	460-013	POSTAGE, PRINTING, ADV	\$0.00	\$0.00	\$50.00
9010-Service	460-014	OFFICE SUPPLIES	\$164.00	\$101.59	\$100.00
9010-Service	460-015	OFFICE MAINTENANCE	\$14.00	\$79.16	\$150.00
9010-Service	460-016	MISCELLANEOUS EXPENSE	\$1,391.00	\$1,413.03	\$1,323.00
9010-Service	460-018	CLOTHING	\$2,660.00	\$2,349.45	\$2,400.00
9010-Service	460-019	EQUIPMENT MAINTENANCE	\$18,743.00	\$32,868.31	\$13,000.00
9010-Service	460-021	GAS	\$20,018.00	\$23,982.47	\$22,000.00
9010-Service	460-022	TIRES	\$4,742.00	\$5,030.49	\$5,500.00
9010-Service	460-023	FACILITY MAINTENANCE	\$1,475.00	\$1,428.79	\$1,200.00
9010-Service	460-024	MATERIALS AND SUPPLIES	\$5,494.00	\$5,277.97	\$6,000.00
9010-Service	460-031	MISCELLANEOUS EQUIPMENT	\$0.00	\$0.00	\$500.00
9010-Service	460-050	VEHICLE MAINTENANCE	\$10,174.00	\$6,919.03	\$12,000.00
9010-Service	470-020	CAPITAL OUTLAY	\$0.00	\$62,280.74	\$0.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
			<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
9010-Service	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$2,498.35	\$500.00
9010-Service Total			\$588,936.00	\$689,283.45	\$621,627.43
170-Airport Administration	470-040	SMALL CAPITAL OUTLAY	\$0.00	\$22,848.83	\$0.00
170-Airport Administration	440-010	UTILITIES EXPENSE	\$20,959.00	\$21,348.63	\$20,000.00
170-Airport Administration	450-011	PROPERTY & TORT INSURANC	\$21,114.00	\$0.00	\$23,910.88
170-Airport Administration	450-049	VEHICLE INSURANCE	\$1,256.00	\$1,256.45	\$1,406.72
170-Airport Administration	460-004	SPECIAL EXPENSE	\$875.00	\$432.00	\$1,000.00
170-Airport Administration	460-009	TRAVEL & TRAINING	\$4,139.00	\$3,915.11	\$5,000.00
170-Airport Administration	460-012	DUES, FEES & SUBSCRIPTIO	\$839.00	\$570.42	\$800.00
170-Airport Administration	460-013	POSTAGE, PRINTING, ADV	\$242.00	\$313.90	\$500.00
170-Airport Administration	460-014	OFFICE SUPPLIES	\$546.00	\$339.17	\$500.00
170-Airport Administration	460-015	OFFICE MAINTENANCE	\$0.00	\$21.93	\$50.00
170-Airport Administration	460-016	MISCELLANEOUS EXPENSE	\$226.00	\$130.62	\$1,000.00
170-Airport Administration	460-018	CLOTHING	\$357.00	\$340.14	\$750.00
170-Airport Administration	460-019	EQUIPMENT MAINTENANCE	\$8,653.00	\$8,368.96	\$10,000.00
170-Airport Administration	460-021	GAS	\$1,380.00	\$1,105.23	\$1,500.00
170-Airport Administration	460-022	TIRES	\$280.00	\$491.71	\$400.00
170-Airport Administration	460-023	FACILITY MAINTENANCE	\$14,636.00	\$18,634.94	\$10,000.00
170-Airport Administration	460-024	MATERIALS AND SUPPLIES	\$6,235.00	\$3,647.60	\$6,000.00
170-Airport Administration	460-025	COMPUTER SUPPLIES & UPGR	\$292.00	\$978.64	\$1,200.00
170-Airport Administration	460-041	CONTRACTUAL SERVICES	\$1,740.00	\$1,740.00	\$1,500.00
170-Airport Administration	460-042	SALES TAX PAYABLE	\$21,723.00	\$35,386.81	\$30,850.00
170-Airport Administration	460-043	DEPRECIATION	\$717,415.00	\$931,929.28	\$605,000.00
170-Airport Administration	460-045	CREDIT CARD DISCOUNT	\$10,953.00	\$14,237.21	\$12,153.00
170-Airport Administration	460-047	NAVIGATIONAL EQUIPMENT	\$2,517.00	\$2,304.78	\$2,000.00
170-Airport Administration	460-048	COGS RETAIL INVENTORY	\$215,882.00	\$334,528.98	\$256,782.00
170-Airport Administration	460-050	VEHICLE MAINTENANCE	\$1,034.00	\$70.37	\$500.00
170-Airport Administration	460-172	SOLID WASTE SERVICE	\$0.00	\$0.00	\$1,000.00
170-Airport Administration	470-020	CAPITAL OUTLAY	\$0.00	\$25,300.00	\$0.00
170-Airport Administration	470-040	SMALL CAPITAL OUTLAY	\$1,819.00	\$0.00	\$1,000.00
170-Airport Administration	410-001	ADMINISTRATIVE PAYROLL	\$56,484.00	\$57,456.76	\$56,543.76
170-Airport Administration	410-002	OPERATIONAL PAYROLL	\$39,528.00	\$42,211.40	\$43,680.00
170-Airport Administration	410-003	OVERTIME	\$2,088.00	\$976.50	\$1,000.00
170-Airport Administration	420-006	WORKERS COMPENSATION	\$3,447.00	\$3,499.00	\$3,499.00
170-Airport Administration	420-007	SOCIAL SECURITY	\$7,859.00	\$7,164.27	\$7,743.62

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
			<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
170-Airport Administration	420-008	RETIREMENT	\$11,679.00	\$13,795.60	\$14,738.18
170-Airport Administration	430-005	GROUP INSURANCE	\$14,817.00	\$9,455.89	\$12,362.21
170-Airport Administration	470-040	SMALL CAPITAL OUTLAY	\$0.00		\$2,000.00
170-Airport Administration Total			\$1,191,014.00	\$1,564,801.13	\$1,136,369.37
180-Pro Shop Administration	460-016	MISCELLANEOUS EXPENSE	\$549.00	\$231.88	\$500.00
180-Pro Shop Administration	460-041	CONTRACTUAL SERVICES	\$13,977.00	\$4,275.03	\$12,000.00
180-Pro Shop Administration	460-042	SALES TAX PAYABLE	\$16,694.00	\$16,103.38	\$16,000.00
180-Pro Shop Administration	460-048	COGS RETAIL INVENTORY	\$45,737.00	\$27,368.89	\$31,000.00
180-Pro Shop Administration	460-098	DRIVING RANGE EXPENSES	\$0.00	\$214.37	\$2,500.00
180-Pro Shop Administration	460-181	BEER BEVERAGES	\$2,932.00	\$2,425.68	\$2,000.00
180-Pro Shop Administration	460-182	DRINK PRODUCTS	\$4,699.00	\$4,740.67	\$6,000.00
180-Pro Shop Administration	460-183	FOOD & SNACKBAR PRODUCTS	\$5,094.00	\$6,002.61	\$5,000.00
180-Pro Shop Administration	460-493	TRANSFER TO HILLCREST GC	\$44,589.00	\$0.00	\$53,050.00
180-Pro Shop Administration Total			\$134,271.00	\$61,362.51	\$128,050.00
185-Hillcrest Administration	460-127	SPONSOR EXPENSE	\$0.00		\$0.00
185-Hillcrest Administration	440-010	UTILITIES EXPENSE	\$31,950.00	\$28,692.53	\$25,000.00
185-Hillcrest Administration	450-011	PROPERTY & TORT INSURANC	\$10,630.00	\$8,212.76	\$8,213.00
185-Hillcrest Administration	450-049	VEHICLE INSURANCE	\$585.00	\$585.00	\$1,170.00
185-Hillcrest Administration	460-004	SPECIAL EXPENSE	\$1,321.00	\$938.67	\$400.00
185-Hillcrest Administration	460-009	TRAVEL & TRAINING	\$2,125.00	\$698.20	\$1,200.00
185-Hillcrest Administration	460-010	FERTILIZER AND CHEMICALS	\$20,996.00	\$14,799.96	\$20,000.00
185-Hillcrest Administration	460-012	DUES, FEES & SUBSCRIPTIO	\$1,497.00	\$805.00	\$1,200.00
185-Hillcrest Administration	460-013	POSTAGE, PRINTING, ADV	\$3,541.00	\$2,075.60	\$2,500.00
185-Hillcrest Administration	460-014	OFFICE SUPPLIES	\$468.00	\$250.50	\$400.00
185-Hillcrest Administration	460-015	OFFICE MAINTENANCE	\$82.00	\$604.31	\$500.00
185-Hillcrest Administration	460-016	MISCELLANEOUS EXPENSE	\$1,146.00	\$1,215.49	\$400.00
185-Hillcrest Administration	460-017	COMPUTER OPERATIONS	\$2,850.00	\$4,940.00	\$6,000.00
185-Hillcrest Administration	460-018	CLOTHING	\$2,534.00	\$2,147.40	\$2,000.00
185-Hillcrest Administration	460-019	EQUIPMENT MAINTENANCE	\$11,775.00	\$23,567.86	\$20,000.00
185-Hillcrest Administration	460-021	GAS	\$10,491.00	\$7,809.88	\$6,500.00
185-Hillcrest Administration	460-022	TIRES	\$492.00	\$112.24	\$200.00
185-Hillcrest Administration	460-023	FACILITY MAINTENANCE	\$14,561.00	\$6,231.44	\$6,500.00
185-Hillcrest Administration	460-024	MATERIALS AND SUPPLIES	\$13,731.00	\$15,625.39	\$14,000.00
185-Hillcrest Administration	460-025	COMPUTER SUPPLIES & UPGR	\$1,367.00	\$88.19	\$300.00

<u>Division</u>	<u>Account Number</u>	<u>Account Description</u>	<u>2016-2017</u> <u>Actual</u>	<u>2017-2018</u> <u>Actual</u>	<u>2018-2019</u> <u>Budget</u>
185-Hillcrest Administration	460-042	SALES TAX PAYABLE	\$8,330.00	\$9,781.09	\$8,000.00
185-Hillcrest Administration	460-043	DEPRECIATION	\$62,039.00	\$66,603.42	\$60,000.00
185-Hillcrest Administration	460-045	CREDIT CARD DISCOUNT	\$6,074.00	\$5,789.24	\$5,000.00
185-Hillcrest Administration	460-050	VEHICLE MAINTENANCE	\$262.00	\$124.06	\$500.00
185-Hillcrest Administration	460-127	SPONSOR EXPENSE	\$1,124.00	\$0.00	\$0.00
185-Hillcrest Administration	470-040	SMALL CAPITAL OUTLAY	\$6,753.00	\$0.00	\$0.00
185-Hillcrest Administration	410-001	ADMINISTRATIVE PAYROLL	\$65,954.00	\$38,991.06	\$54,862.50
185-Hillcrest Administration	410-002	OPERATIONAL PAYROLL	\$213,298.00	\$215,604.40	\$224,523.67
185-Hillcrest Administration	410-003	OVERTIME	\$1,265.00	\$1,185.13	\$1,000.00
185-Hillcrest Administration	420-006	WORKERS COMPENSATION	\$4,520.00	\$4,300.00	\$4,300.00
185-Hillcrest Administration	420-007	SOCIAL SECURITY	\$20,361.00	\$19,775.33	\$21,373.04
185-Hillcrest Administration	420-008	RETIREMENT	\$30,613.00	\$33,921.35	\$35,781.01
185-Hillcrest Administration	430-005	GROUP INSURANCE	\$45,817.00	\$79,693.18	\$55,512.07
185-Hillcrest Administration Total			\$598,552.00	\$595,168.68	\$587,335.29

Capital Outlay Expenditures

Purchasing Procedures and Limits

SMALL CAPITAL OUTLAY

\$.01 - \$2,999.99

PURCHASES MAY BE MADE BY THE DEPARTMENT HEAD OR AUTHORIZED AGENT ON HIS/HER BEHALF. COMPETITION IS ENCOURAGED AND RECOMMENDED TO ENSURE FAIR AND REASONABLE PRICING. THESE PURCHASES WOULD NOT BE CONSIDERED FIXED ASSETS AND NOT PAID FROM CAPITAL ACCOUNTS. HOWEVER, ITEMS OF VALUE THAT HAS A LIFE GREATER THAN TWO YEARS MAY BE PAID FROM SMALL CAPITAL ACCOUNTS AND PUT ON INVENTORY BUT NOT FIXED ASSETS OR DEPRECIATED.

CAPITAL OUTLAY

\$3,000 - \$49,999.99

BIDS MAY BE TAKEN BY THE DEPARTMENT HEAD AND SUBMITTED TO THE PURCHASING AGENT FOR REVIEW AND DETERMINATION. THE DEPARTMENT HEAD WILL NOT AWARD THE PURCHASE OR CONTRACT. THE PURCHASING AGENT HAS THE AUTHORITY TO SEEK ADDITIONAL BIDS IF DEEMED NECESSARY AND THE AWARD OR CONTRACT IS SUBJECT TO APPROVAL FROM THE PURCHASING AGENT AND THEN AWARDED. THESE PURCHASES SHOULD BE BUDGETED AND WOULD BE CONSIDERED FIXED ASSETS AND PAID FROM CAPITAL ACCOUNTS. THESE ASSETS MUST HAVE A LIFE GREATER THAN ONE YEAR. IT SHALL BE POLICY TO CARRY SERVICE AGREEMENTS WITH THE COMPANY WHO SELLS THE EQUIPMENT SUCH AS FOR COPIERS OR OTHER EQUIPMENT THAT REQUIRES MAINTENANCE.

\$50,000 - \$99,999.99

WRITTEN BIDS ARE REQUIRED AND PROPOSED VENDORS AND SPECIFICATIONS ARE GIVEN TO THE PURCHASING AGENT TO SOLICIT BIDS. THE PURCHASING AGENT SHALL OPEN THE BIDS AS OUTLINED IN THE REQUEST FOR PROPOSAL OR BID AND EACH VENDOR SHALL BE NOTIFIED IN WRITING TO THE RESULTS. THE PURCHASING AGENT SHALL AWARD THE BID OR CONTRACT AND PLACE ALL ORDERS. THESE PROPOSALS MAY OR MAY NOT BE ADVERTISED IN THE LOCAL NEWSPAPER.

\$100,000 AND ABOVE

THE CITY ADMINISTRATOR SHALL HAVE THE AUTHORITY TO AWARD CONTRACTS WITHIN THE PURVIEW OF THIS ARTICLE AND ADMINISTRATIVE REGULATIONS AND PREVIOUSLY APPROVED IN THE CITY'S ANNUAL BUDGET. HOWEVER, THE CITY ADMINISTRATOR SHALL BE REQUIRED TO OBTAIN SEPARATE CITY COUNCIL APPROVAL FOR ANY ITEM IN EXCESS OF ONE HUNDRED THOUSAND DOLLARS (\$100,000).

PURCHASES MAY BE MADE THROUGH THE STATE OF SOUTH CAROLINA DIVISION OF GENERAL SERVICES, NORTH CAROLINA SHERIFF'S ASSOCIATION, OR THE NATIONAL JOINT POWERS ALLIANCE INSTEAD OF SOLICITING BIDS AND QUOTATIONS. ANY ITEM THAT IS AVAILABLE UNDER THESE PURCHASING AGREEMENTS SHALL BE DEEMED TO HAVE MET THE COMPETITIVE BIDDING REQUIREMENTS. PURCHASES SHALL NOT BE DIVIDED INTO SMALLER ORDERS TO AVOID OBTAINING BIDS OR QUOTATIONS, WHICH REQUIRE APPROVAL FROM THE CITY ADMINISTRATOR OR CITY COUNCIL.

Small Capital Expenditures

Division	Item Requested	Amount	Justification/Description
6025-Special Operations	Oncore Pro HW701 Headsets	\$1,050.00	Currently headsets are purchased for dispatchers when they are hired and are used until they are completely worn out. The current headsets were not replaced when the department migrated to the new Pal 800 radios at dispatch. This would replace all headsets to provide the best/ clearest communication with the public and officers while minimizing background noise. (7 @ \$150 = \$1,050)
6025-Special Operations	Noise Canceling SHS1890-15 PTT Switches	\$400.00	Currently headsets are purchased for dispatchers when they are hired and are used until they are completely worn out. The current headsets were not replaced when the department migrated to the new Pal 800 radios at dispatch. This would replace all headsets to provide the best/ clearest communication with the public and officers while minimizing background noise. (2 @ \$200 = \$400)
6030-Investigations	iPads	\$1,000.00	To replace existing iPads that are not updating and will not handle new software required in the field. (2 @ \$500 = \$1,000)
6030-Investigations	Monster Vault SUV Safe	\$1,701.20	To secure AR-15s and SRT equipment for Investigators driving SUV's (2 @ \$850.60 = \$1,701.20)
6030-Investigations	SLR Digital Cameras and Accessories	\$2,400.00	For processing and used for various reasons by investigators in the field. (4 @ \$600 = \$2,400)
6089-Forensic Services Unit	iPads	\$1,000.00	To replace older iPad's that cannot be updated to the newest operating system. This is needed to utilize programs such as StarLims remotely in the lab or in the field. (2@ \$500 = \$1,000)
6089-Forensic Services Unit	Faraday Box Mission Darkness Block Box Lab	\$2,100.00	Used to ensure that any electronic devices (cell phone, tablet, etc.) that have been seized for their evidentiary value, remain secure while being examined and not accessible by any outside logins. Currently we have no way to block any outside signals from reaching a seized electronic device and potentially deleting any data of evidentiary value. A lab box would insure that there is no loss of data from a remote source.
6089-Forensic Services Unit	Air Purifier	\$1,000.00	For chemist lab. Airpura Air Purifier UV60V (with UV germicidal lamp and TRUE HEPA filtration). This air purifier would help to dissipate the pungent smell of marijuana and other narcotics related odors in the chemical testing lab. This unit also has a UV light combined with the HEPA filtration that helps to kill dangerous mold and spores such as aspergillus, which is an air borne pathogen that is most commonly associated with marijuana. This is the same unit currently used successfully in the evidence room at HQ.

Small Capital/Capital Expenditures

Division	Item Requested	Amount	Justification/Description
170-Airport Administration	Miscellaneous Items	\$3,000.00	Contingency for unknown things that happen over a course of 12 months
4001-Administration	Miscellaneous Items	\$1,000.00	Contingency for unknown things that happen over a course of 12 months
4010-Building Inspection	Miscellaneous Items	\$500.00	Contingency for unknown things that happen over a course of 12 months
4030-Garage	Miscellaneous Items	\$2,000.00	Contingency for unknown things that happen over a course of 12 months
4040-Municipal Buildings	Miscellaneous Items	\$500.00	Contingency for unknown things that happen over a course of 12 months
4050-Parking Facilities	Miscellaneous Tools	\$500.00	To replace old tools.
4060-Residential Sanitation	Miscellaneous Items	\$2,000.00	Contingency for unknown things that happen over a course of 12 months
4065-Commercial Sanitation	Miscellaneous Tools	\$1,000.00	To replace old tools.
4080-Streets & Maintenance	Miscellaneous Items	\$2,000.00	Contingency for unknown things that happen over a course of 12 months
9010-Administration	Miscellaneous Items	\$500.00	Contingency for unknown things that happen over a course of 12 months

Division	Item Requested	Amount	Justification/Description
1030-Information Technology	Office 365 Project	\$35,000.00	Email server and software licensing is at the end of life, budgeted in 460-017.
1030-Information Technology	Cisco Umbrella	\$15,000.00	Contact filter/security appliance end of life October 2018, budgeted in 460-017.
4010-Building Inspection	New Vehicle	\$25,000.00	To replace existing 2006 Dodge Stratus used by Building Inspection. A/C does not work. New SUV will go to Public Works Director, his vehicle will move to Building Inspection. Note price modified from \$32,000 to \$25,000 based upon the price of the state contract. Lease Purchase

Capital Asset Expenditures

4030-Garage	New Generator	\$65,000.00	Existing generator is too small and has a manual transfer switch. Provides very limited power supply to Shop. If there is a power loss, fuel pumps go down until shop personnel can get on site to pull manual transfer switch to swap over to generator power. Would like to replace with much larger generator that would supply power to the whole shop and includes Automatic Transfer Switch. Lease Purchase
4040-Municipal Buildings	Replacement door locks	\$18,000.00	Replace old existing door locks with new electronic door locks on exterior doors for City Hall and Stevenson Building.
4060-Residential Sanitation	New Grapple Truck	\$170,000.00	Replace existing 10 year old truck that is worn out from everyday usage. Experiencing gear shifting issues, cranking and battery problems, and boom moves slow. Must have a dependable truck for every day use and emergency storm events. Lease Purchase
6020-Patrol	Police Package Vehicles and Equipment	\$152,000.00	Replace high mileage, high maintenance vehicles that are used 24/7 by patrol officers (to include additional equipment of: Mobile vision camera systems, traffic radar equipment, scanner, GPS receiver, printer, mobile computer system, Push bumper w/lights, light bar, siren w/ speaker, Rumbler, console, Gun rack, License Plate mounted light, window partition and striping. Will be assigned to 4 Sergeants and 2 Corporals (not yet determined). Lease Purchase
6025-Special Operations	Smart VMS Sign	\$22,000.00	This unit would replace the current VMS trailer that is over twenty years old, constantly in need of repair and is currently out of service due to high cost of outdated replacement parts. This variable message sign can and has been used for public safety information, AMBER Alerts, Traffic safety checkpoints, crowd control, special events. This unit is specifically designed for law enforcement and public safety use and runs up to 18 days on the two included deep cycle batteries. Lease Purchase
6025-Special Operations	Structural Fire Gear	\$25,650.00	NFPA 1851 requires that fire departments remove any gear from service that has a manufacture date more than 10 years old. Gear subject to this requirement includes garments, hoods, gloves, boots and helmets. Ten sets of fire gear to replace aging fire gear currently issued out. Fire gear to include coat with name panel, trousers, leather boots, structural gloves, extrication gloves, flash hood, and helmet. There is an increase from previous year's budgets, this additional amount will allow for the Department to obtain spare gear such as gloves, boots, and helmets to inventory. Throughout the year members will require replacement fire gear and often the Department doesn't have this item in stock. This inventory will allow for immediate replacement of fire gear of the items most often purchased.

Capital Asset Expenditures

Division	Item Requested	Amount	Justification/Description
6025-Special Operations	Bay Doors for Station 2	\$11,000.00	Two bay doors at fire station 2 are almost 50 years old and are original to the building and in need replacement. The doors have cracked glass, missing weather-stripping, and result in a mismatched appearance of the fire station. In addition, these older doors are much heavier than the newer aluminum doors. Since replacing door operators with new ones, the operators are under strain lifting doors heavier than the operators are designed for. This will result in eventual early replacement of operators.
6025-Special Operations	Order of Fire Nozzles	\$21,000.00	15 - 1 ½ nozzles; 10- 2 ½ nozzles; 5- Foam Tubes Nozzles purchased over the last 15 years have the flow ranges from 125-200 gallons per minute at 100psi nozzle pressure. These nozzles are also automatic nozzles which when open and close the orifice to get a good stream. One disadvantage is that a poor flow can appear to be good by the appearance of a good “looking” stream. A second disadvantage is that with a 100 psi nozzle pressure gives significantly more nozzle reaction than can be handled by a single firefighter. Although a single firefighter should never be operating alone in an IDLH environment it may be necessary for a firefighter operating on the exterior due to manpower. Available manpower effectiveness can be multiplied by having a nozzle one firefighter can manage when needed and having a nozzle that flows more water without beating the crew to death. Also the nozzles would have the same functionality and be consistent across all apparatus. Also proposed are new foam tubes for the new front jump line nozzles. Nozzles and tubes have been changed to the degree that some do not match up which will affect the operation. Nozzles proposed are all a constant gallonage nozzle. All nozzles from small hand line to large hand line would operate in the same manner with a significant increase in output.
6025-Special Operations	Body Armor Sets	\$12,375.00	To replace outdated and damaged body armor for the protection of the the officers.

Capital Asset Expenditures

Division	Item Requested	Amount	Justification/Description
6025-Special Operations	Edraulic Extrication Tools	\$45,000.00	<p>The Lancier extrication tools currently in use on Rescue 51 are almost twenty years old and are not NFPA 1936 compliant. The scope of NFPA 1936 contains information on the minimum requirements for the design, performance, testing, and product conformance verification of powered rescue tools and components. The Lancier Tools currently in use are not designed to be used on the materials modern vehicles are manufactured with. In addition, edraulic tools are battery operated, meaning there is no external hydraulic pump or hoses to operate, maintain, or repair. Battery powered edraulic tools are ready to operate during vehicle extrications quickly at the touch of the “on” button. Conventional hydraulic extrication tools use a high pressure 10,000 PSI hose which requires the hose to be mailed off for repairs. All extrication tools require an annual preventative maintenance service which ensures the tools stay in operation and limits repairs. The Lancier tools have no annual service record because there is currently only one company in the US which still sell and service Lancier tools, this dealer is in Indiana. Lancier tools is also German made which means any replacement parts would have to be obtained from overseas leading to an extended downtime for when these tools must be repaired. Due to the age of these tools, their limits concerning modern vehicles, and difficulty in repair and service, it is highly recommended that these tools be replaced. Lease Purchase</p>
6025-Special Operations	Fire Truck Hose Bed Cover	\$7,500.00	<p>The fire apparatus are in need of hose bed covers to secure and protect the fire hose. Currently Engine 65 and Ladder 9 are the only apparatus that have covers, which are compliant with NFPA 1901. Unsecured hose carried in hose beds, cross lays, and bumper trays that are open on any side has the potential of being accidentally deployed while the apparatus is in motion. Adding to the problem is that the modern hose jacket is more slippery, which helps when firefighters advance the hose but increases the problem of inadvertent deployment. The Department has had incidents in the past where fire hose was accidentally deployed while the fire truck was driving. This deployment resulted in 1,000 feet of 5-inch supply line in the roadway which damaged one section of hose that had to be removed from service. This deployment also resulted in a truck being put out of service while the fire hose was repacked and personnel not available due to assisting with traffic control and repacking fire hose. Hose bed covers would have prevented the accidental deployment of the fire hose and will also protect the fire hose from deterioration due to sun damage.</p>

Capital Asset Expenditures

Division	Item Requested	Amount	Justification/Description
7001-Administration	Upstairs AC Unit for Livingston House	\$5,700.00	AC Unit (upstairs) Livingston house needs to be replaced due to age. Compressor and fan motor have ben replaced several times. This unit is 16 years old.
7001-Administration	Window and Internal Gutter System Livingston House	\$26,000.00	Windows to be replaced to relieve the stress on the heating/ac systems. Also replace the internal gutter system that is allowing water onto the ceiling and repairing the water damaged ceiling.
7040-Parks & Cemeteries	Sport Turf Mower and Attachments	\$32,000.00	Sports turf mower that can used on baseball/softball/football/and soccer fields. This price includes all attachments. Lease Purchase

Small Capital Total-\$23,651.20

Capital Asset Total-\$688,225.00

Debt Service

Debt Service Calculations

Description	Annual Payment
Municipal Equipment consisting of trucks, vehicles, and mowers financed for FY15-16 in the amount of \$892,148 financed for 3 years with South State Bank at an interest rate of .98%	\$257,391
Municipal Equipment consisting of trucks, vehicles, and mowers financed for FY16-17 in the amount of \$1,465,500 financed for 3 years with South State Bank at an interest rate of 1.45%.	\$498,266
Municipal Equipment consisting of trucks, vehicles, tractors and software financed for FY17-18 in the amount of \$717,600 financed for 3 years with BB&T Bank at an interest rate of 2.69%.	\$196,962
Municipal Equipment consisting of vehicles, Grapple truck and Shuttle truck for FY18-19 in the amount of \$684,000 financed for 3 years with BB&T Bank at an estimated interest rate of 3.00%.	\$233,000

Total Annual Debt Service is comprised in account 010-80-8000-480-082 totaling \$1,185,619.00

Debt Service is used to account for and manage the resources needed to pay off the interest and principal on general long-term obligations that would be issued for capital projects or capital outlay expenditures for the current year.

COMPUTATION OF LEGAL DEBT MARGIN	
TOTAL ASSESSED VALUE	\$36,515,883
2018 ASSESSED VALUE REAL AND OTHER	\$36,170,218
2018 ASSESSED VALUE VEHICLES	\$ 3,390,794
TOTAL 2018 ASSESSES VALUE	\$39,561,012
DEBT LIMIT - 8% OF ASSESSED VALUE	\$3,164,881



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